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History of the Eileen Panigeo MacLean House

The Eileen Panigeo MacLean House is situated in a quiet wooded area on the north end of campus. Construction began in 1996, and the Iñupiat House, as it was originally dubbed, opened in 1997. Renamed The Eileen Panigeo MacLean House in September of 2000, and often referred to as Eileen’s House, the program offers a communal-feeling residential facility, with the express purpose of transitioning rural students to living in a larger community and to adjust to campus life.

The University of Alaska Fairbanks worked in partnership with the Arctic Slope Regional Corporation (ASRC) and Arctic Education Foundation (AEF) to create an opportunity to increase recruiting, retention, and graduation of those rural and Native students who might have otherwise struggled with transitioning from village life to college; for some students, coming to UAF would be the first time leaving their village. Funded by AEF, ASRC completed the design and construction of the dorm, and contributed a $1 million endowment to help insure the continued support of the facility. Through the continuation of the program, the University is able to provide recruiting on the North Slope and in rural areas around Alaska, academic advising, and student support.

The facility includes shared dorm rooms in both a men’s and women’s dorm, a common living room area where students gather, study, eat, and relax, a shared kitchen complete with large freezers for holding traditional foods, two student apartments serving as family housing, and exercise and laundry facilities.

Up to 20 students live at Eileen Panigeo MacLean House. There are six rooms in each coed building; five rooms are double room occupancy and one room in each building for the resident assistant. There are two family housing apartments in between the coed buildings. The common area includes: living room, cable tv, pool table, vending machines, study area, kitchen, administrative offices, and the resident director apartment.

—Timothy Murphey
Eileen Panigeo MacLean

Eileen Panigeo MacLean was a former state representative and a University of Alaska Fairbanks (UAF) graduate. After receiving her bachelor’s degree in elementary education from UAF in 1975, Eileen began a long career of teaching in rural Alaska and providing community service throughout the state. She received her master’s in education from the University of Copenhagen in 1983, and has a long list of community service positions to her credit, including president of the Inuit Circumpolar Conference, director of the Iñupiat History, Language and Culture Commission and executive director of the Alaska Eskimo Whaling Commission.

Recognized across Alaska as an advocate for Alaska Native rights and education, Eileen was elected to the North Slope Borough Assembly, the North Slope School District Board and the Alaska State Legislature, who honored her for dedicated public service after her death in Barrow on April 24, 1996 at the age of 46.
Traditional Characteristics of a Leader: The Iñupiat of the Arctic Region

By Brenda Itta-Lee
October 2013

Background: Before the Western American way of life and the modern way of electing leaders came to our lands, the Iñupiat always had clearly defined leadership selection criteria, much of which focused on the character of an individual. A person was often chosen who possessed well-developed, proven characteristics that were acceptable to the people that he or she was to serve.

I have worked with many Iñupiaq leaders since I first started my travels to the villages in 1967 and have served in various leadership and management roles throughout my career.

Over the years, I have often heard many of our respected Iñupiat leaders and Elders discuss and refer to these ancient, indigenous qualities before identifying and recruiting potential leaders. During these discussions and subsequent interactions with other leaders, I identified some of the leadership traits of an Iñupiaq which I want to present to the younger generation. These ancient characteristics still stand in today’s modern world and remain highly valued by our Iñupiat.

Our Historic Leaders: Many of our historic leaders from the Arctic Region applied these key characteristics during the following significant events which dealt with issues affecting our lives in major ways defending our rights and protecting our land, resources and our subsistence way of life. These issues included:

- the “duck-in” fight for our right to hunt ducks;
- the fight to defend and protect our right to hunt whales;
- the Land Claims;
- the discovery of big oil, Prudhoe Bay, next door to our villages before ANCSA was passed;
- the proposed construction of the Pipeline before ANCSA was settled; and
- the litigation of lawsuits during the creation of the North Slope Borough.

The application of the following ancient qualities has often led us to govern responsibly, to succeed and attain victory to benefit the people we have the honor of serving. As individuals and as leaders, we can often grow and become more refined in these qualities during the process of resolving complicated, difficult issues, some of which may take long periods to resolve.
Traditional Characteristics of a Leader

By Brenda Tiggausina Itta-Lee

Iḷumutuuŋniq — Truthful and Honest
The root word, ilumun, means the truth based on facts and reality. Iḷumutuuŋniq is a highly valued quality among the Iñupiat. A person possesses this quality after proving himself or herself to be trustworthy, consistently honest, and has the ability to stand on the truth during good and difficult times. The identification of this quality is usually based on the outcome of a person’s actions and behaviors.

Iglutuŋniq — Endurance
This quality describes a person who is able to endure extreme difficulties and hardships for a long period; to tolerate with patience; and to be able to go through the storms of life — and still stand at the end — until the issues are resolved. This quality often goes hand-in-hand with truthfulness and honesty.

Manimmiñiq — To Remain Standing during Conflicts
This word describes a person who is able to remain standing, to remain open, to show up and to be there, even though it is a difficult and challenging period. A person with this quality can work through the conflicts from the beginning to the end until they are resolved. The opposite of this word is to leave, not show up and to quit (qapiqtuq).

Aŋalatchiḷḷuataŋniq — Governing and Leading Responsibly
Leaders with this characteristic govern and lead the people in a highly responsibly manner, ever mindful and respectful that the powers and authority are endowed upon them by the people they are to serve. This description includes treating others well, with utmost respect, while governing and leading the people. Leaders in this category are responsible stewards and caretakers of the land and its resources; and ethical leaders of finances and resources. Of utmost importance is to ensure that the resources benefit the people and that the leaders are committed to meet the expressed needs and the directions given to them by the people they serve.

Payaŋaitchuag — A Strong and Dependable Leader
This describes a hard-working, dependable leader who is focused on, and can uphold and implement the mandated positions established by the people. This person does not sway or move away from the established mandates and priorities of the people. This person’s character is strong because his or her roots are firmly rooted to the Iñupiat.
Iļisimmaaġiksuaq — A Well-Studied, Knowledgeable Leader  
This person knows all aspects of the powers, authority and duties that are within the sphere of responsibilities and influence of the leadership position. This leader knows the facts, is a well-studied person, does the homework, demands knowledge before making any decisions and is an active contributor in leadership functions.

Puqikpaktuaq — An Intelligent, Brainy Person or Leader  
This person has the reputation of being very smart and intelligent, is a quick learner, knows the facts, has a strong quest for knowledge and usually has mastered a certain field or fields. Another common description is puqiktuaq, meaning a smart, intelligent person.

Iñulluataq Nalupqisunitchuaq — A Good Person, Self-Confident, with a Positive Attitude  
This describes a good person or a leader who is self-confident, with a positive attitude and is easy to approach. People are comfortable working and communicating with this person.

Ikayuisuuruq — One Who Helps Others  
This is an individual or a leader who has a reputation of consistently helping others during their times of need. This person is dependable and one that people can count on to contribute and help other people.

Naglikkutiaqtuaq — A Compassionate Leader or a Person  
This leader or person helps others, filled with compassion toward the helpless, widows, orphans, the poor and the needy.

Ukpiqqutiaqniq — Spirituality and Faith in God  
Our historic leaders were also firmly rooted in our Iñupiat Values and they possessed the traditional leadership characteristics. The leaders of the past have consistently expounded the most on the Iñupiat Value: Ukpiqqutiaqniq — Spirituality and Faith in God. During the numerous battles fought by our leaders, they always prayed first asking God for wisdom, knowledge and for the protection of our people, our land and our resources. They also encouraged the upcoming generation of leaders to pray, to seek God and to have faith in God.

To our historic leaders of the past and to our Elders, we are most grateful for standing on our Iñupiat values and for teaching us our ancient traditional leadership qualities.
The Younger Generation: In conclusion, it is my deepest hope that the next generation of leaders will continue to practice and grow in these proven, enduring, ancient characteristics revered and upheld by our previous historic leaders. By doing so, I am confident that the young people will be successful leaders, coupled with their educational backgrounds, experiences and the gifts and talents they can offer to our Iñupiat.

Acknowledgments: I extend my gratitude to Edna Ahgeak MacLean and Beverly Patkotak Grinage for reviewing and editing this document; to Elizabeth Hollingsworth and Ruth Biden for their valuable contributions; and to Carol Murphrey, Advisor, University of Alaska Fairbanks, Rural Student Services, also a student, for her inspiration, feedback and keen interest in the Traditional Characteristics of a Leader.

Brenda Tiggausina Itta-Lee was born and raised in Barrow, Alaska, to the late Noah and Mollie Ungarook Itta. There were eleven children total, of which Brenda was the second child. She was raised in a traditional Iñupiat lifestyle, speaking only Iñupiaq until she went to school. Brenda served the people of the North Slope of Alaska for most of her life. She impacted the state of Alaska with the work she did for United States Senator Ernest Gruening during his last term and in her professional years following. She was the first Alaska Native woman to serve in the Alaska State House of Representatives.

Brenda’s contribution to the Alaska Native community statewide cannot be emphasized enough. She is a woman with great compassion and strength who shares her knowledge on many Alaska Native issues.

I treasure the memories of my friendship with Eileen and our working relationship in representing our people and region. She was a quick learner, very intelligent, a hard worker and always driven by her compassion and love for our people. Eileen was courageous when she advocated for the allocation of State funds with a strong sense of justice and fairness to rural Alaska. I will always admire her tenacity in pursuing and accomplishing the mandates of the people she represented.

Brenda Itta-Lee
Contact Information

EMERGENCY

UAF Police/Fire Department: 911 or 474-7721

Alaska State Troopers: 911 or 451-5100

Fairbanks Police: 911 or 459-6500

Fairbanks Memorial Hospital: 452-8181

Interior Alaska Center for Non-Violent Living: 452-2293

UAF Center for Health & Counseling: 474-7043

IMPORTANT CONTACT INFORMATION

Program Manager: 474-6042

Resident Director: 455-3917

Resident Assistant on Duty: 474-3903

Rural Student Services (RSS): 474-7871
  RSS is a comprehensive advising department who can assist you with any questions
  you may have about your academics, financial aid, and exploring majors. RSS works
  very closely with the Eileen Panigeo MacLean House.

Student Support Services (SSS): 474-6844
  Student Support Services is an outreach and student services programs designed to
  identify and provide services for individuals from disadvantaged backgrounds.

Disability Services: 474-5655
  UAF Disability Services, provides UAF students with access to academic classes and
  course materials through an interactive accommodation process.
**PolarExpress Office:** 474-7657

The PolarExpress office provides student identification cards. The card’s magnetic stripe holds a unique key that provides secure access to residence halls, laboratories and the Student Recreation Center. Your student account is connected to this card and with your meal plan, you can use the card to pay for goods at all dining services locations, vending machines, photocopiers, the Wood Center counter and the bookstore.

**Office of Information Technology (OIT):** 450-8380

OIT provides services to students and employees system-wide. If you are experiencing any computer related issues, including logging into UAOnline, UA email or Blackboard, you can call for assistance.

**Office of the Bursar:** 474-7384

The Office of the Bursar is where students are able to take care of tuition and fee payment, purchase a parking decal and get a PolarExpress card.

**Financial Aid:** 474-7256

The Financial Aid office processes scholarship and grant funds, veterans benefits, FAFSA, and provides workshops and outreach for financial aid questions.

**Admissions and the Registrar:** 474-7500

Admissions and the Registrar is where you apply for admissions, degree programs, graduation, and where all processing of grades, class schedules, and test scores happens.

**Dean of Students:** 474-7317

The Dean of Students Office supports student-centered programs and services designed to assist students in achieving their personal, academic and career goals. The office provides assistance to students, staff and faculty regarding conduct, grade appeals, administrative withdraws, and safety/security concerns.

**UAF Bookstore:** 474-7348

The UAF Bookstore is fully equipped with everything you need for the classroom and to show your university spirit! They have textbooks, Elearning books, classroom supplies, apparel and snacks.

**Wood Center:** 474-7037

The Wood Center provides student activities and programs, food services, Women’s Center, and the student government office.

**Chief Andrew Isaac Health Center (CAIHC):** 451-6682

CAIHC provides comprehensive outpatient services to Indian Health Service beneficiaries — medical, dental, vision, pharmacy and support services. You must have a certificate of Indian blood or tribal identification to sign up.

For other UAF contact information not listed here, you can go to the UAF directory website https://edir.alaska.edu/
Eileen Panigeo MacLean House Mission Statement

The Eileen Panigeo MacLean House bridges Iñupiaq communities and the University of Alaska Fairbanks by helping to meet the unique transitional education, social, and residential needs of students from the Arctic Slope region and other rural areas of Alaska. Through culturally relevant programming and management, Eileen Panigeo MacLean House will create a living and learning community that supports the academic mission of the University of Alaska Fairbanks and fosters student success.
Pağlagivsi! Welcome to the University of Alaska Fairbanks Eileen Panigeo MacLean House!

Congratulations on your decision to attend UAF and live with us at the Eileen Panigeo MacLean House. This will be a place for you to grow socially and academically, and to enjoy an active community with other rural students, share your own cultural experiences, and to live in a truly unique and comfortable residential space on our campus. The mission of the Eileen Panigeo MacLean House is supported by, and partners with, the University’s mission to promote education among Alaska’s rural and Native students. This is your home here at UAF, and so we encourage you to fully participate in our family-themed community.

This handbook is designed to help you make the most of your time as a resident at the University of Alaska Fairbanks. The Eileen Panigeo MacLean House, while managed by the College of Rural and Community Development, adheres to the same policies and regulations as all other residential buildings on UAF’s campus.

This handbook is an outline for campus residents and is provided to help you understand the policies and standards of our program. Please read it thoroughly. Familiarize yourself with its contents and know that you will be held responsible for knowing and complying with the information given. It is important to remember that living on campus is a privilege. Our staff is always available and willing to assist you.

Best wishes for a successful and productive year.

Sincerely,

Tim Murphrey, Program Manager, Academic Advisor
Eileen Panigeo MacLean  
House Iñupiaq Values

Avoidance of Conflict — Paaqlaktauqaniñiq
The Iñupiaq way is to think positive, act positive, speak positive and live positive.

Compassion — Nagliktuutiqnqiq
Though the environment is harsh and cold, our ancestors learned to live with warmth, kindness, caring and compassion.

Cooperation — Paamaqigniq
Together we have an awesome power to accomplish anything.

Family & Kinship — Iļagiqnqiq
As Iñupiaq people we believe in knowing who we are and how we are related to one another. Our families bind us together.

Humility — Qiñuiniñiq
Our hearts command we act on goodness. Expect no reward in return. This is part of our cultural fiber.

Humor — Quvianquniq
Indeed, laughter is the best medicine.

Hunting Traditions — Aŋuniallaniq
Reverence for the land, sea and animals is the foundation of our hunting traditions.

Knowledge of Language — Iñupiuraallaniq
“With our language we have an identity. It helps us to find out who we are in our mind and in our heart.” — Lee Barger, 1986 Iñupiat Language Convention
Love and Respect for our Elders and One Another —
Piqpakkutiqaqgniq sulı qiksiksrautiqaqgniq utuqqanaanun allanullu
Our Elders model our traditions and ways of being. They are a light of hope to younger
generations. May we treat each other as our Elders have taught us.

Respect for Nature — Qiksiksrautiqaqgniq Iñuuniaqvgvmun
Our creator gave us the gift of our surroundings. Those before us placed ultimate
importance on respecting this magnificent gift for their future generations.

Sharing — Avikutuaqtigiñiq
It is amazing how sharing works. Your acts of giving always come back.

Spirituality — Ukpiqqutiqaqgniq
We know the power of prayer. We are a spiritual people.
The foundation of traditional Iñupiaq spirituality is that all people, animals, plants, the
earth and all things on the earth have a spirit. This spirit is called Inua. The Iñupiaq
spiritual philosophy requires that everything, both living and not, animate and inanimate,
be treated with respect.

Source: www.nsbsd.org
Community and
Cultural Programming

Humor — Quvianġuniq

Indeed, laughter is the best medicine. Your experience at the Eileen Panigeo MacLean House and throughout your life should involve enjoying life and those around you. Humor improves your quality of life, is contagious, and is an important value to remember and reflect on.

Activities and programming by our staff is a vital part of the community life. We believe in the development of the “whole” person, both in and out of the classroom. Eileen Panigeo MacLean House provides a variety of activities for students to attend. These events are a good way to get to know your fellow residents; they also provide an opportunity to explore different perspectives and topics that can serve as an adjunct to the academic curriculum. Events range from arts and crafts to group outings (ice skating, museum visits, etc.)

The Eileen Panigeo MacLean House was designed with the transitioning rural student in mind. In order to help students coming to college from small rural communities combat transitional issues, such as homesickness, many of the dorm community activities are culturally centered. Residence hall staff regularly reach out to campus resources such as Rural Student Services to provide events such as Native Games nights, indigenous guest speakers, and, of course, Native food.
# Fall Semester 2015

- **Fall 2015 course list available at UAOnline** | Monday, March 23
- **Begin registration and fee payment for degree students for fall 2015 semester** | Monday, April 6
- **Begin registration and fee payment for non-degree students for fall 2015 semester** | Monday, April 13
- **Deadline to apply for admission for fall semester (UA Scholars)** | Friday, May 1
- **Deadline to apply for admission for fall semester (graduate students)** | Monday, June 15
- **Deadline to apply for admission for fall semester (undergraduate students)** | Monday, June 15
- **Residence halls open, 8 a.m.** | Sunday, Aug. 30
- **Orientation for new students** | Sunday–Wednesday, Aug. 30–Sept. 2
- **First day of instruction; late registration begins** | Thursday, Sept. 3
- **Labor Day (offices closed — no classes, registration or fee payment)** | Monday, Sept. 7
- **Deadline for adding classes, late registration and fee payment; 5 p.m. in person, midnight at UAOnline** | Friday, Sept. 11
- **Last day for 100 percent refund of tuition and fees** | Friday, Sept. 18
- **Last day for student- and faculty-initiated drops (course does not appear on academic record)** | Friday, Sept. 18
- **Freshman progress reports due** | Sunday, Oct. 11
- **Deadline to apply for fall 2015 graduation** | Thursday, Oct. 15
- **Spring 2016 course list available at UAOnline** | Monday, Oct. 26
- **Last day for student- and faculty-initiated withdrawals (W grade appears on academic transcript)** | Friday, Oct. 30
- **Begin registration and fee payment for spring 2016 semester** | Monday, Nov. 9
- **Thanksgiving holiday (no classes, most offices closed)** | Thursday–Sunday, Nov. 26–29
- **Last day of instruction** | Monday, Dec. 14
- **Final examinations** | Wednesday–Saturday, Dec. 16–19
- **Residence halls close, noon** | Sunday, Dec. 20
- **Deadline for faculty to post grades, noon** | Wednesday, Dec. 23
- **Winter holiday (no classes, most offices closed; reopen Monday, Jan. 4, at 8 a.m.)** | Thursday–Sunday, Dec. 24–Jan. 3
# Spring Semester 2016

- **Deadline to apply for admission for spring semester (graduate students)**: Thursday, Oct. 15
- **Spring 2016 course list available at UAOnline**: Monday, Oct. 26
- **Deadline to apply for admission for spring semester (undergraduate students)**: Sunday, Nov. 1
- **Begin registration and fee payment for degree students for spring 2016 semester and WINTERmester 2016**: Monday, Nov. 9
- **Begin registration and fee payment for non-degree students for spring 2016 semester and WINTERmester 2016**: Monday, Nov. 16
- **WINTERmester courses begin**: Monday, Jan. 4
- **Deadline for adding WINTERmester classes; 5 p.m. in person at Summer Sessions, midnight at UAOnline**: Monday, Jan. 4
- **Deadline for 100 percent refund of WINTERmester tuition and fees**: Monday, Jan. 4
- **Deadline for WINTERmester fee payment; 5 p.m. in person, midnight at UAOnline**: Monday, Jan. 4
- **Deadline for WINTERmester student- and faculty-initiated withdrawals (W grade appears on academic transcript)**: Friday, Jan. 8
- **Residence halls open, 8 a.m.**: Tuesday, Jan. 12
- **Orientation for new students**: Wednesday, Jan. 13
- **First day of instruction; late registration begins**: Thursday, Jan. 14
- **Alaska Civil Rights Day (no classes, most offices closed)**: Monday, Jan. 18
- **Deadline for adding classes, late registration and fee payment; 5 p.m. in person, midnight at UAOnline**: Friday, Jan. 22
- **Last day for 100 percent refund of tuition and fees**: Friday, Jan. 29
- **Last day for student- and faculty-initiated drops (course does not appear on academic record)**: Friday, Jan. 29
- **Freshman progress reports due**: Sunday, Feb. 14
- **Deadline for UA Foundation and privately funded scholarship applications**: Monday, Feb. 15
- **Deadline to apply for spring 2016 graduation**: Monday, Feb. 15
- **Last day for student- and faculty-initiated withdrawals (W grade appears on academic transcript)**: Friday, March 11
- **Spring break (no classes)**: Monday–Friday, March 14–18
- **University holiday (most offices closed for spring break)**: Friday, March 18
- **Begin registration and fee payment for fall 2016 semester (degree students)**: Monday, April 4
- **Begin registration and fee payment for fall 2016 semester (non-degree students)**: Monday, April 11
- **SpringFest (no classes)**: Friday, April 22
- **Last day of instruction**: Monday, May 2
- **Final examinations**: Tuesday–Friday, May 3–6
- **Commencement**: Sunday, May 8
- **Residence halls close, noon**: Monday, May 9
- **Deadline for faculty to post grades, noon**: Wednesday, May 11
Student Standards and Student Code of Conduct

Love and Respect for our Elders and One Another — Piqpakkutiqagationiqli suli qiksiksrautiqagationiqli utuqqanaanun allanullu

Our Elders model our traditions and ways of being. They are a light of hope to younger generations. May we treat each other as our Elders have taught us.

Just as you are responsible for your actions within your tribe and your community at home, you are responsible for your actions within your campus community as well. How you conduct yourself in your residential house and with your classmates should reflect the Inupiaq value of Love and Respect.

Most students adjust easily to the privileges and responsibilities of university citizenship. UAF attempts to provide counseling for those who find the adjustment more difficult. UAF may terminate enrollment or take other necessary and appropriate action in cases where a student is unable or unwilling to assume the social responsibilities of citizenship in the university community.

Student Behavior Standards

Education at the university is conceived as training for citizenship as well as for personal self-improvement and development. Generally, UAF behavioral regulations are designed to help you work efficiently in courses and live responsibly in the campus environment. They are not designed to ignore your individuality but rather to encourage you to exercise self-discipline and accept your social responsibility. These regulations, in most instances, were developed jointly by staff and students. You should become familiar with campus policies and regulations as published in the student handbook.

Students living at the Eileen Panigaa MacLean House have certain rights and responsibilities. Included in the responsibilities are an awareness of standards of appropriate behavior and the exercise of self-discipline. We encourage students to act independently and maturely while in residence. Policies and procedures are established
to outline standards by which all members of the community can live together. The Division of Student Affairs and the office of Residence Life have designed a conduct process that addresses inappropriate or illegal behavior with the primary goal of promoting a safe community environment. These procedures are adopted and honored by the Eileen Panigeo Maclean House. Our efforts in addressing inappropriate behavior are intended to both educate the individual in order to change future behavior and to protect the entire campus community from disruptive and unsafe behavior.

We do not attempt to cover every conceivable offense with a rule. When a resident violates the general rule of “conduct not in keeping with the standards of the university,” we will hold the student accountable for his or her actions. Violations of the Student Code of Conduct that occur on property owned or controlled by the Eileen Panigeo MacLean House, or at activities authorized by the Eileen Panigeo MacLean House, are subject to Eileen Panigeo MacLean House judicial review.

Student behavior which would constitute a Code of Conduct violation is subject to judicial sanctions when the Eileen Panigeo MacLean House determines that the behavior would likely have an adverse impact on the health or safety of members of the Eileen Panigeo MacLean House community, regardless of where the behavior occurs.

Students who are charged with violations of local, state, or federal laws may be subject to judicial action by the Eileen Panigeo MacLean House if the offenses are also violations of the Student Code of Conduct. The Eileen Panigeo MacLean House conduct system is not a court of law and will not be held to criminal law standards. The Eileen Panigeo MacLean House judicial procedures and actions are independent of and may precede, follow, or take place simultaneously, with criminal proceedings. Eileen Panigeo MacLean House actions will not be subject to challenge on the grounds that criminal charges involving the same incident have been dismissed or reduced.

Eileen Panigeo MacLean House follows all regulations and Board of Regents’ policies as described for Eileen Panigeo MacLean House in the following segments.

Basis for the Eileen Panigeo MacLean House JUDICIAL PROCESS
University of Alaska Regulation R09.02.04 (B) allows the Chancellor to establish a judicial process that is specifically designed for students living on campus. This handbook describes the Eileen Panigeo MacLean House judicial process established under the authority granted the Chancellor. For all judicial actions that originate within the Eileen Panigeo MacLean House the procedures in this handbook will apply. Although the Eileen Panigeo MacLean House judicial process is different from the university process, the two are closely aligned and fall under the oversight of the Dean of Students.

Student Code of Conduct (Board Of Regents’ Policy 09.02.02)
The Eileen Panigeo MacLean House adheres to the University of Alaska Student Code of Conduct. The Eileen Panigeo MacLean House and the University of Alaska Fairbanks require students to conduct themselves honestly and responsibly, and to respect the rights of others. Conduct that unreasonably interferes with the learning environment or that violates the rights of others is prohibited by the standards and guidelines described in this section, in University Regulation and the University of Alaska Fairbanks rules and procedures. These are collectively referred to as the Student Code of Conduct, or Code. Students and student organizations are responsible for ensuring that they and their guests
comply with the Code while on property owned or controlled by the Eileen Panigeo MacLean House, or at activities authorized by the Eileen Panigeo MacLean House.

**Causes for Judicial Action:** Judicial action may be initiated by the Eileen Panigeo MacLean House and sanctions imposed against any student or student organization found responsible for committing, attempting to commit, or intentionally assisting in the commission of any of the following prohibited forms of conduct:

- Cheating, plagiarism, or other forms of academic dishonesty
- Forgery, or destruction of property
- Theft of property or services
- Harassment
- Endangerment, assault, or infliction of physical harm
- Disruptive or obstructive actions
- Misuse of firearms, explosives, weapons, dangerous devices, or dangerous chemicals
- Failure to comply with university directives
- Misuse of alcohol or other intoxicants or drugs
- Violation of published university policies, regulations, rules, or procedures
- Any other actions that result in unreasonable interference with the learning environment or rights of others

**Due Process:** Students are responsible for their actions and will be held accountable for them. The procedures outlined in this handbook are designed to ensure due process, but are not to be confused with a court of law. Formal rules of evidence will not be applicable, nor will deviations from prescribed procedures necessarily invalidate a decision or proceeding, unless significant prejudice to a student, the Eileen Panigeo MacLean House, or the University may result. We are committed to protecting individual rights and the rights and interests of all community members. The Eileen Panigeo MacLean House judicial system is not a court of law and will not be held to criminal law standards. The Eileen Panigeo MacLean House judicial system operates in an informal manner. Due process under the Eileen Panigeo MacLean House system consists of:

- Ensuring that the student’s judicial rights (as described earlier) are honored
- The meeting of an Advisory Council with an appropriate Eileen Panigeo MacLean House official to adjudicate the case
- One Appeal Hearing, if requested, with an appropriate official

**The Advisory Council Meeting:** A written record will be made to document events involving violations of policies or the Student Code of Conduct. As soon as possible (normally within seven business days) of a report being filed, the student(s) involved will be notified to meet with a hearing official for an Advisory Council Meeting. An individual meeting will be conducted with each student involved. Notification may be performed via phone call, email, personal contact or in written form. The hearing official may be the Eileen Panigeo MacLean House staff member where the person lives, Resident Director of Eileen Panigeo MacLean House, or Program Manager of Eileen Panigeo MacLean
House. At the discretion of the Eileen Panigeo MacLean House, some cases may be referred to a Eileen Panigeo MacLean House Student Judicial Board.

The Advisory Council Meeting will be conducted in an informal manner. Generally the meeting will take the form of a discussion between the student and the hearing official. All proceedings will be conducted in a manner that assures fundamental fairness. The proceedings will be closed to the public unless both parties agree to an open hearing. The student may ask for witnesses to provide information on his/her behalf. The hearing official will decide on whether or not to hear from a potential witness based on the relevance of the information to be provided and, if relevant, determine how the information will be provided (written or oral). The participation of a witness must be voluntary. At the Advisory Council Meeting, the hearing official will:

- Determine whether a violation has occurred
- Determine the degree to which the student was involved
- Assign a sanction if appropriate. The student will receive written notification of the decision as soon as possible (normally within 10 business days) of the Advisory Council Meeting.

**Failure to Appear:** A student, who fails to attend their Advisory Council Meeting or Appeal Meeting, after being notified, will not be excused from pending action. Not appearing may result in further judicial sanctions. The meeting may take place as scheduled, with evidence being reviewed and a decision being made. The student will be informed of the decision in writing. A student charged with a violation of the Code of Conduct, who refuses to participate in the judicial process, may lose his/her eligibility to live on campus until the charge is resolved to the satisfaction of the Eileen Panigeo MacLean House.

A student, who fails to comply with sanctions imposed as a result of a Advisory Council Meeting or Judicial Board action, will face additional sanctions, including potential loss of eligibility for campus housing.

A student who voluntarily withdraws from the residence halls, apartments, or the University prior to the completion of proceedings is not excused from pending action, and may have their Eileen Panigeo MacLean House and University records “held” until a final outcome is reached.

**Appeals:** Students have the right to one appeal of any decision made in a Advisory Council Meeting or Judicial Board. Appeals must be made to the Program Manager of the Eileen Panigeo MacLean House. In cases where a student is evicted from campus housing, the appeal may be heard by the Dean of Students. The appeal must be typewritten and submitted within five business days of receiving the decision. The Advisory Council will contact the student within ten business days concerning the status of the appeal.

**Students may appeal cases based on these criteria:**

- Due process was denied the student
- Sanctions imposed were not appropriate for the violation
- Evidence or information, not available at the original hearing, has been found which might alter the outcome of the case
After reviewing the case material, the appellate official can refuse to hear the case on the basis of the above criteria not being satisfied, thus denying the appeal. If accepted, the person hearing the appeal will informally investigate the case by talking with the resident, any witnesses with pertinent testimony, and those bringing the case against him or her. The student has the right to be accompanied by a non-lawyer advisor, to call witnesses, and to speak on his or her own behalf. The advisor is not permitted to speak during the hearing other than to advise the student in a quiet manner. The appellate official will decide on whether or not to hear from a potential witness based on the relevance of the information to be provided and, if relevant, determine how the information will be provided (written or oral). The participation of a witness must be voluntary. Within 15 business days, the student will receive written notification of the final decision. The original sanction can be upheld, modified, or reversed. Judicial Services Hearing: More serious cases or repetitive violations may be referred to the Dean of Students. The Dean of Students may require that he/she personally conduct a judicial hearing for any offense at any time.

**Formal Hearings:** The Eileen Panigeo MacLean House does not conduct formal hearings. If a student’s alleged involvement in an incident is a matter that could potentially lead to a major sanction (suspension or expulsion from the University), the case will be referred to the Dean of Students for a possible formal hearing as prescribed in Board of Regents’ policy. Eviction and trespass from residential properties is not a major sanction.

“What I like about Eileen’s House is that it’s smaller than all the other dorms and it’s like its own little community.”

—Alaina Bankston, Barrow

Resident fall 2013–present
Avoidance of Conflict — Paaqlaktautaiñiq

The Inupiaq way is to think positive, act positive, speak positive and live positive.

When you are living at the Eileen Panigeo MacLean House and getting involved in the UAF community, your positive attitude will bring you a long way toward enjoying a rewarding experience. You have the support of your peers and the staff, and you should utilize this support by becoming involved and gain understanding of your rights as a student leader on the UAF campus.

Just like in your hometown, you are part of a community at the Eileen Panigeo MacLean House. Everyone should treat one another with respect and cooperation.

These regulations are based on the University of Alaska’s Student Code of Conduct. They are incorporated as an addendum to that document. Violations of these regulations may result in loss of eligibility for housing.

As a resident of UAF Eileen Panigeo MacLean House, you possess certain individual rights and responsibilities. This section is intended to define the rights and responsibilities of campus residents. These rights carry with them a reciprocal responsibility on the part of the individual to ensure those same rights for others.

It must be understood that when many people live in a residential community, it is essential that rights and responsibilities of each person be respected. Everyone must adapt his/her lifestyle to some degree in consideration of other individuals or groups. It is vital to maintain the continuance of a safe, comfortable, concerned residential community that each person be aware of and abide by the rules, regulations, and standards for on-campus living. These standards were designed to allow for the freedom and flexibility of the individual while ensuring the rights of the community as a whole.

The primary responsibility for individual behavior and discipline rests with you, the student. It is expected that qualities such as self-discipline, concern for the rights of others, intellectual and social maturity, and respect for public and private
property will be fostered and developed. You have the right to live in a residential community in which you can pursue your academic goals and be treated in a civil and respectful manner by all members of the community. You, in turn, will be asked to treat other residents with respect and consideration, to do your part to promote a safe and clean community, and to abide by the university policies and regulations, which are designed to support an academic environment in a residential community.

The policies that follow provide a general outline of the types of conduct that are prohibited in the residential communities. They reflect local, state, and federal laws as well as unique requirements of a university residential environment. They are based on common sense and reflect the importance of consideration for other individuals and their property. These policies are not intended to define misconduct in exhaustive terms.

It is important that the rights of an individual not infringe on the rights of others or those of the community as a whole. A compelling community interest is an instance where the needs of the community outweigh an individual’s rights. Along with the Student Code of Conduct and individual community standards, the following responsibilities make up the bulk of the responsibilities of residents.

General Policies & Procedures

Family & Kinship — Ḥḷagiigungiq

As Iñupiaq people we believe in knowing who we are and how we are related to one another. Our families bind us together.

Eileen Panigeo MacLean House staff strive to make this community healthy and harmonious. This takes the effort from every resident. It is essential that we help one another and listen to one another.

**All residents must attend a mandatory meeting where they are briefed on the Eileen Panigeo MacLean House Emergency Action Plan. This plan can be accessed at any time in the main office building.**

**Appliances/ Cooking/ Electrical Safety:** Your appliances should be UAF approved; please practice safety when using appliances or electronically dependent items and do not overload the circuits. Due to fire and safety standards, no open coil appliances, halogen lamps, George Foreman-type grills, toasters, bagel ovens, hot pots and space heaters are permitted in residence hall rooms. One microwave smaller than 1 cubic foot (1000 watts), automatic coffee makers, air popcorn poppers, cup warmers, and refrigerators (which do not exceed three and one-half feet in height) are allowed in resident’s rooms. Eileen Panigeo MacLean House reserves the right to request the removal of any appliance. A maximum of two microwaves and two refrigerators can be in each residential room.
**Bunk Beds:** All Residential Facility beds on campus can be bunked with metal or wooden pegs available from your hall office. Lofting beds as a structure other than a manufactured bunk is not permitted.

**Community Billing:** UAF may bill students for costs, assess fines, and/or take other judicial action. False fire alarms activated within buildings, not chargeable to individuals, may be billed to the members of the community. UAF reserves the right to assess the entire community for cost or damage to equipment if the responsible party is not identified. Report any violations to the UAF Police Department or Eileen Panigeo MacLean House staff. The reporting student will remain anonymous.

**Community Showers/Bathrooms:** Use of these areas is to be limited to the purpose for which they were intended; bathroom usage by the opposite sex is prohibited. Residents are not to wash dishes or clothing in the sinks or showers.

**Candles/Open Flames/Paraphernalia (see Fire Codes):** Fire regulations prohibit the burning of any object with an open flame. This includes, but is not limited to, candles, hookahs, fireworks and incense. Prohibited articles will be confiscated and discarded. If you have any concerns or ceremonies which require burning, such as a smudging ceremony, you must prearrange this with the residential staff.

**Courtesy Hours:** Courtesy hours are in effect at all times. This allows residents to sleep, study, relax, or host visitors without distracting noise from neighbors. Stereos, radios, TVs, musical instruments, and conversations must be kept at a level that will not interrupt other residents. The placement of stereos or speakers in residence facility windows is prohibited. In the case of repeated noise violations, residents will be asked to remove the noise-making item (i.e. stereos, speakers, and computer) from campus.

**Decorations for Your Room:** Any use/decoration within established guidelines and that complies with safety standards are permitted as long as it is intended to enhance the interior of the room. Space beyond the interior of one’s assigned space (e.g., windows and door exteriors) is considered public space. Public spaces are maintained under the jurisdiction of the Eileen Panigeo MacLean House. Displays inconsistent with acceptable standards or University policies should not be displayed outside of residential facility doors or in general view of the public. Eileen Panigeo MacLean House staff will determine if items need to be removed.

**Drains:** For clogged sink or tub drains, do not use Drano or any other cleaning compound. Contact the Eileen Panigeo MacLean House staff regarding maintenance to sinks, bathtubs, or toilets. You may attempt to clear clogs with a plunger before calling for assistance. Do not put garbage, paper towels, fish tank debris, grease, seal oil, maktak, tea or coffee grounds, etc. into any drain. A charge will be assessed for time spent unclogging a drain where the cause is due to carelessness.

**Apartment Residents — Exterior of Your Apartment:** Apartment residents are responsible for the cleanliness of the area around their apartments. Storage of tires, boxes, etc. in these areas is prohibited. All storage must be done in a safe manner
that will not restrict emergency exits. If the area becomes unkempt and unclean, the residents may be charged for cleanup. In addition to cleaning charges, apartment residents will be charged for cigarette pick-up.

**Entrance Procedures:** Although each individual has a right to privacy, at times the University must enter a living space for necessary purposes. The University reserves the right to enter any premises to inspect; make essential, preventative, or routine repairs or improvements; supply necessary or agreed upon services; exhibit the premises to laborers or contractors; or as is otherwise necessary in the operation/protection of the premises or persons therein. Under certain circumstances, Residential Facility Staff or University officials may enter residential facility living spaces. Such circumstances include, but are not limited to, the following:

- In an emergency or when it is suspected that a room occupant’s physical safety is in jeopardy
- There is reason to believe that a University policy is being violated
- In response to a work-order, for scheduled or emergency maintenance, or for inspections
- Other community members’ rights are being violated (e.g., alarm clock or stereo sounding and no one is answering the door)
- To conduct safety, health and welfare inspections

If one of the above situations should occur and residential facility staff or designated University officials exercise their right to enter a residential facility living space, they will adhere to the following protocol:

- Staff will attempt to gain entrance to enter (knock). If no one responds, the staff member will enter the space.
- If possible, staff will leave notification of having been in the living space, when, and why they entered. Facility Staff will lock the door behind them regardless of whether or not it was unlocked when they entered.

**Fire Alarms:** Under federal law, you are required to exit the building when you hear a fire alarm. Tampering with fire equipment or causing a false fire alarm affects the safety of every individual on this campus. The act of tampering with any fire safety equipment or the sounding of a false fire alarm is punishable by up to one year in jail and a maximum fine of $5000. Malicious abuse of fire equipment may result in immediate removal of the individual(s) involved. False fire alarms/pull stations activated within buildings may be billed to the members of the entire community when the responsible individuals do not take responsibility for their actions. False Alarms take University Fire Department (UFD) away from real fires.

**Fire Codes:** It is prohibited:

- To set a fire within the buildings or areas contiguous to the buildings
- To cook indoors with charcoal or any open flame device — grilling may be done outside the main building, 777 Columbia Circle, in the back near the parking lot area
- To possess or burn candles or incense indoors
- To fail to immediately evacuate the building properly when a fire alarm has
sounded or to reenter any building during a fire alarm before receiving permission from Eileen Panigeo MacLean House or Public Safety staff

• To tamper with fire equipment, or to carry or remove fire extinguishers/hoses from their mounts or storage boxes, except in case of a fire
• To activate a fire alarm when no fire is present, or to falsely report a fire or other emergency
• To use electrical lights and appliances totaling more than 850 watts in a student room at any one time
• To disconnect, sound, or otherwise tamper with a smoke detector
• To run electrical wires beneath rugs or carpet
• To smoke in non-smoking areas. Smoking is prohibited in all residential facilities
• To use a halogen lamp, broiler oven, hot plate, or an open burner in student rooms, on carpeted floors, in hallways, or other non-designated areas

Gambling: All forms of gambling are prohibited on campus. Raffles are considered gambling and are prohibited by University regulation. Special approval may be given. Contact Eileen Panigeo MacLean House staff for information.

Halogen Lamps: Halogen lamps are not permitted in any residential facilities.

Holiday Decorations: Only mini lights approved by the Underwriters Laboratories (UL) are permitted for residential facility decorations. Fire code allows for the use of these lights for 90 days or less. Exterior lighting (outside residential facility windows or doors) is not permitted.

Illegal Substances: It is a violation of Student Code of Conduct and the Eileen Panigeo MacLean House policy to possess, distribute or use any substance solely for the purpose of becoming intoxicated, even if such behavior is not considered a violation of law. The following items are specifically banned on Eileen Panigeo MacLean House properties. Including, but not limited to: herbs such as Salvia Divinorium, Salavonirin A and Divininorin A; Nitrous oxide or other gases except oxygen; seeds or plants of Morning Glory, Hawaiian Wood Rose and Datura; Amanita Muscaria Mushrooms; Spice (synthetic marijuana); and synthetic crystals such as 5-MEO-DMT. The possession of substances such as glues, paints, and over-the-counter medicinal products is authorized so long as they are used solely for their intended purpose.

Marijuana, ecstasy, heroin, inhalants, cocaine, crack, methamphetamines, barbiturates, hallucinogens, amphetamines, and other drugs, not prescribed by a physician for medical use, are illegal. The possession, manufacture, use of, distribution, or sale of any controlled substance or illegal drugs in the residential facilities are crimes under federal and state law. While marijuana is currently legal in the State of Alaska, the possession of marijuana for any purpose is a violation of UAF Eileen Panigeo MacLean House Policy. The violation of these laws on University property will result in judicial action in addition to prosecution under applicable laws. Conviction for consumption or sale of controlled substances may result in the loss of federal financial aid.

Key Security: UAF uses the Polar Express card to access each residential facility. Keep it under guard. In the event of loss of a Polar Express Card, contact the Polar Express...
Office immediately (474-7657). For your own security, lock your door when you leave your living space. Carry your keys and polar express card at all times. Your key is for your personal use only. Duplicating, lending, or sharing of building keys is prohibited.

**Lock Outs:** At check-in, you will be issued apartment/room keys. It is illegal to duplicate university keys. If your keys are lost or stolen, an $85 replacement cost will be billed to your UAF account. Security and privacy are important. Contact the Office of Eileen Panigeo MacLean House immediately if your keys are lost or stolen. Contact Eileen Panigeo MacLean House staff if you are locked out of your apartment/room. They will be able to assist you. You may not replace, re-core, or exchange door knobs/handles or locks.

In case of a lost key, you may obtain a temporary replacement from your residential facility office. The temporary key will give you some time to possibly find your original key. The temporary key must be returned within 24 hours, otherwise, the door will be re-cored and you will be charged $85. If you encounter any issue with your key or lock, please contact Eileen Panigeo MacLean House.

**Single Student Housing:** You are granted two free lockouts per year. Upon the third lockout, your student account will be charged $15. The lockout charge increases by $10 every two lockouts.

**Family Apartment Housing:** Pick up lock out key at the office of the Eileen Panigeo MacLean House, Monday — Friday, 8:00 a.m. — 5:00 p.m. After 5:00 p.m., call ext. 6042. An excessive number of lock-outs could result in a lock-out fee.

**Noise:** Excessive noise (loud stereos, amplified instruments, parties, loud voices, etc.) is an infringement on the rights of other students and is unacceptable. It is the responsibility of every person to control noise levels. If you encounter an excessive noise situation, contact the individual(s) in the room generating the noise and request that the noise problem be resolved by lowering the noise level. If confrontation is not successful, contact the Eileen Panigeo MacLean House staff.

**Obstructing Public Space:** In an effort to keep all common areas safe and free from clutter and obstruction, students are asked to keep personal belongings and discarded material in their personal areas. Bicycles, trash, boxes, and other items that are found in common/public areas are subject to a $40 removal fee per item.

**Pets:** Fish are the only pet permitted in residential areas. Aquariums may not exceed 10 gallons. All residents of the living space will be held financially responsible for damage and/or cleaning cost associated with aquarium use. If pets are found in residential facilities:

- The animal will be removed from premises.
- Residents of the room/apartment are financially responsible for damage and/or cleaning costs relative to the pet ($100 cleaning fee).
- Residents of the room/apartment may face judicial action.
- A second violation will result in loss of campus housing privileges.

**Posting Materials:** Individuals and organizations have the right to host events/
activities within the following Eileen Panigeo MacLean House guidelines:

- Posters may be attached and displayed on kiosks, display panels, and bulletin boards in public areas outside the residence halls/apartments only.
- Displaying material on the exterior of the building, trees, light posts, or other surfaces not specifically designated and designed as a poster display area is prohibited.
- Permission must be received from the Eileen Panigeo MacLean House staff for materials posted inside the residential facility.
- Unattached materials, handouts, and handbills are strictly prohibited. An exception may include those materials distributed by individuals/organizations who have secured permission from Eileen Panigeo MacLean House staff. All outdated material will be removed immediately.

Privacy: The University community has the right to privacy. Actions and equipment that invade another’s privacy are expressly prohibited. This includes, but is not limited to, scanning devices, monitoring mechanisms, computer “hacking,” and eavesdropping. Students in violation of these standards are subject to judicial action, including confiscation.

Quiet Hours: In addition to courtesy hours, each residential facility has quiet hours. These hours recognize the rights of all students to have an environment that supports academic success. Quiet hours are considered sleeping time, and are strictly enforced.

- Sunday - Thursday: 11:00 p.m. to 8:00 a.m.
- Friday - Saturday: 1:00 a.m. to 10:00 a.m.
- Courtesy Hours: 24 hours per day
- Final Exam Quiet Period: 24 hours per day

Safe Building Access: Residential facility entrance doors are locked 24 hours per day. This is an important personal safety and crime prevention effort. If an entrance door is propped open, shut it or seek assistance from a staff member. Never open an entrance door for anyone. Legitimate guests should be escorted into the building by their host. Courtesy phones are located on the exterior of residential facilities and the main common area. Your guests can easily contact you, arrange for access, and be escorted. Windows may be opened at above freezing outside temperatures.

Room Assignment: Students may not move from their assigned room to another room without receiving official permission through the Eileen Panigeo MacLean House office. Students living in rooms other than the one assigned will be subject to disciplinary action.

Hall Security: It is prohibited:

- To enter any residential facility without showing a Polar Express Card or proper identification upon housing/UAF staff request.
- For any visitor, not escorted by a resident of that hall, to fail to leave the building upon the request of Eileen Panigeo MacLean House staff.
• For any visitor to enter the building without being escorted by a resident of that facility, or a housing or university staff member.
• To escort or permit entrance to any nonresident of a residential facility that the student does not know or for whom the student does not assume responsibility as his/her guest.
• To prop open any doors or exit ways.
• To block any fire exit door or fire exit.
• To sound any elevator alarm bell without due cause, or to interfere with the normal operation of elevators.
• To duplicate any room key or access card.
• To fail to return a lock out key within the period provided.
• To fail to return a room key upon checkout of room/apartment.
• To enter or exit the residential facility through a window, when no emergency exists.

Smoke Detectors: All residential facilities are equipped with a smoke detector. Tampering with these detectors is a violation of the state fire code. Tampering is a criminal offense punishable by monetary fines and may lead to immediate eviction and/or other judicial action. Immediately report any malfunction of smoke detectors to your facility staff.

UAF is a Smoke-Free Campus: All UAF campus, including residential facilities are considered smoke-free environments. This includes all apartments. Smoking or carrying any lit smoking device, including but not limited to cigarettes, cigars, pipes, and incense, is prohibited in all residential facilities. The same is true for public areas, such as bathrooms, elevators, stairwells, kitchens, laundry rooms, hallways, entryways and lounges. Students are not permitted to smoke anywhere on campus. Students have the right to be free of exposure to smoke and the hazards associated with or caused by smoking. If you need help with quitting, you can contact the Alaska Quit Line at 1-800-QUIT NOW or call Chief Andrew Isaac Health Center to inquire about their program.

Solicitation: No door-to-door or public area solicitation for any purpose unrelated to the management of the residential building is allowed without prior consent of the Resident Director or Program Manager of Eileen Panigeo MacLean House. Handbills, leaflets, pamphlets, and similar materials may be left with the Resident Director or at the Office of Eileen Panigeo MacLean House for posting on residential bulletin boards.

Sports and Flying Objects: Sports are not permitted in interior residential areas. Bicycles, rollerblades, skateboards, roller skates, juggling equipment, water guns, and other sports equipment should only be used out-of-doors.

Storage of Barbecues and Grills: Barbecue grills, charcoal, and lighter fluid cannot be stored in a student's residence. This equipment can be utilized by the main building. If you plan to barbeque, check in with the Eileen Panigeo MacLean House staff. Students are responsible for safe grill operation, and disposing of the extinguished ashes and coals in a proper manner.
**Street Signs:** Removal of signs from UAF, city, state, or other governmental property poses a potential safety hazard for citizens. Possession of these signs constitutes theft. Eileen Panigeo MacLean House staff seeing these signs in your living space will notify the UAF Police.

**Vandalism:** Students defacing or destroying private or public property will face judicial action. They will be charged for labor and material repair expenses. This applies to the interior and exterior of the buildings as well as to surrounding areas. Notify Eileen Panigeo MacLean House Staff if you have information regarding vandalism.

**Waterbeds, Hot Tubs and Jacuzzis:** Waterbeds, hot tubs, and Jacuzzis are not allowed on campus.

**Wading Pools — Family:** Adult supervision is required when a wading pool is in use. When the pool is not in use, all water must be discarded properly and the pool stored.

**Weapons and Weapon Storage:** As defined in State Law, concealed weapons are not allowed on UAF property. For personal safety, all weapons and explosives are prohibited in residential facilities. Some items that are considered weapons or explosives include: all guns & ammunition, martial arts weapons, knives larger than pocket knives, bows & arrows, acid, tires, mace, gas, oil, and gas equipment, kerosene/white fuel/propane, paintball guns, flares/firecrackers, gun powder, charcoal, lighter fluid, and flammable material. Weapon storage is available free of charge to UAF residents courtesy of the University Police Department. Contact the University Police Department to use the weapon storage room and for storage room hours (ext. 7721).

**Windows and Window Screens:** Window screens are provided on most windows. They are not to be removed or tampered with for any reason. If the screen falls, contact Eileen Panigeo MacLean House staff immediately. Students will incur a re-hanging fee of $45 and/or screen replacement fee of $75 if a screen is removed. Nothing should be hung or placed outside windows. Students are prohibited from throwing or receiving items through windows. Windows may not be used to access roof areas nor to enter or exit rooms/apartments. Violations of these guidelines will result in judicial action.

**Windows and Heat Loss:** Windows in the residential facilities are a significant source of heat loss. Due to costly repair, the university has established a “below zero window policy.” As the temperature drops below zero degrees Fahrenheit, student windows must remain closed. Residents violating this guideline will be subject to judicial action and held financially responsible for any damage (frozen pipes). Residents may be asked to close their windows at above zero degrees in order to maintain building heat levels. If you have a heat issue, contact the Eileen Panigeo MacLean staff.
Alcohol Policy

Spirituality — Ukpiqqutiqâgniq

We know the power of prayer. We are a spiritual people. The foundation of traditional Inupiaq spirituality is that all people, animals, plants, the earth and all things on the earth have a spirit. This spirit is called Inua. The Inupiaq spiritual philosophy requires that everything, both living and not, animate and inanimate, be treated with respect. Healthy living is integral to a healthy spirit. Approaching any task with a clear mind is imperative for success, and it is for this reason that Eileen’s House has chosen to remain an alcohol free dorm.

UAF is committed to maintaining a healthy and safe academic community that reflects high standards of personal responsibility and behavior. Alcohol abuse will not be tolerated under any circumstances. The Eileen Panigeo MacLean House is a drug and alcohol free dorm. Alcohol may not be kept on the premises, either in your residential room or your vehicle, at any time by residents of any age. For those students of legal age, your room is a safe place to come home to, however, the rules regarding alcohol possession must be followed, and respect to your roommates is expected.

Alaska state law maintains that it is illegal to possess or consume alcoholic beverages if you are less than 21 years of age. This includes, but is not limited to, possession by consumption. It is illegal to provide alcoholic beverages to anyone less than 21 years of age or to anyone (regardless of age) who is visibly intoxicated.

Use of student fees or UAF funds for the purchase of alcohol is prohibited.

- If you are of legal drinking age and found to be with minors who are in possession of alcohol, it may be assumed that you have provided the alcohol.
- If you are underage and are present in a room where alcohol is being consumed, it may be assumed that you have been drinking alcohol.
- Alcohol is restricted from alcohol-free and substance-free living areas. All persons, regardless of age, are prohibited from possessing or consuming alcohol in all of the Eileen Panigeo MacLean House buildings.

Students are responsible for their behavior off campus. If a student is documented in behavior involving alcohol and/or drugs, they will be held to the same standards as if the violation occurred on UAF property.

The manufacture or sale of alcohol is strictly prohibited in any University residential facility. Common Source Containers are prohibited. Items such as kegs, pony kegs, party balls, and boxes of wine, beer bongs, and other common source containers containing alcohol are strictly prohibited in all residential areas and any university-owned facility. Students involved in Common Source Container violations may forfeit their housing eligibility and be subject to immediate eviction.

If you have questions or concerns about alcohol use, you are encouraged to talk
with Eileen Panigeo MacLean House Staff members and attend the alcohol education programs on campus. The Center for Health and Counseling has trained staff that can provide information, assistance, and counseling.

Rules & Prohibited Items in Halls

**Hunting Traditions — Aŋuniallaniq**

Reverence for the land, sea and animals is the foundation of our hunting traditions. Of all the activities that are significant to rural students, hunting and subsistence is often noted as being of the utmost importance. The Eileen Panigeo MacLean House recognizes this importance. Both staff and students alike participate in important subsistence hunting seasonally, insuring nutritious and healthy traditional foods not only for family and friends, but for their extended family at UAF’s campus. This is a way of life, one that we are happy to incorporate in our very being. It makes us who we are: happy, healthy, and communal.

**Babysitting 12 or under:** Children under the age of 12 may not be used for the purpose of babysitting in a residential facility. Please refer to the minors on campus guidelines on the UAF web site.

**Fuel and Fuel Powered Equipment:** Fuel powered equipment is prohibited in the residence halls. Bottled gas and flammable fuels are also prohibited (e.g. lighter fluid, gasoline).

**Bicycles:** The Eileen Panigeo MacLean House has parking areas for bicycles. Bicycles should be kept locked at all times. Bicycles found in hallways will be subject to impound. Unused bicycles locked in public areas over the summer will be removed. It is highly advised that all residents with bicycles register them with the UAF Police Department. In the unfortunate event that your bicycle is stolen, this will help UAF Police locate your property faster.

**Business/Private Enterprise:** Utilizing your address or conducting private entrepreneurial ventures by you or your visitors from your residential facility is prohibited. You are not allowed to run a business on state property.

**Candles and Open Flames:** Due to fire safety concerns, all candles (burned or not) are prohibited in the residence halls. Open flames, burning incense, incense and candle warmers, and cigarette smoking are also prohibited.

**Compliance:** It is expected that you, your family members, and your visitors will
respectfully comply with University policy and follow the directions of University officials who are acting in the official performance of their duties and responsibilities. This includes, but is not limited to, identifying yourself and/or producing valid identification, changing your behavior when asked, attending a mediation, or judicial session when requested. Providing false information, failing to provide information to staff, interfering with staff in the performance of their duties, being uncooperative or verbally abusive to staff is strictly prohibited. Failure to comply may result in a review of your eligibility for living at Eileen Panigeo MacLean House.

**Concealment of Violations:** Everyone in our community has the responsibility to take appropriate action if a violation of any policy comes to their attention. Concealment of information may be considered as sanctioning illegal activities and you may be held equally responsible for the violations you witnessed.

**Co-habitation/Unauthorized Occupancy:** Co-habitation is prohibited in all residential facilities. Students not sanctioned to live with each other, regardless of gender, violate the guest policies. This does not only apply to on campus residential housing students. Cohabitation and unauthorized occupancy is prohibited. Students found in this type of situation may be subjected to paying for utilized services.

**Conflict:** It is our vision that individuals accept ownership of and take responsibility for resolving conflicts and problems in their community. In the event that a conflict arises that you have not been able to resolve, contact a Eileen Panigeo MacLean House staff member to support your efforts or to provide additional resources and referrals to resolve issues appropriately.

**Damage:** If you or your visitors damage UAF property, within the facility or in public areas, an investigation and/or assessment will be conducted. Any financial liability will be posted to your UAF billing account along with other action deemed appropriate.

**Kitchen:** The main building has its own kitchen facility. Students interested in preparing food in the halls are encouraged to use the kitchen, particularly if extensive cooking is involved. Students are responsible for cleaning of items used in food preparation. The kitchen can be closed, at the discretion of Eileen Panigeo MacLean House staff, if the kitchen and/or kitchen items are not regularly cleaned. Students provide their own utensils, dishes, and cleaning supplies. Items left unattended, rotting, etc. will be disposed of each night. Labeling all of your items will allow staff members to follow up with the individual to whom they belong. Unidentified and unlabeled items will be disposed of if found by the staff to be in an unhealthy manner suitable to a community living environment. There is a freezer available for residents to store any traditional Native foods that you may bring from your home community.

**Lounges/Community Equipment:** Each building is equipped with lounge furniture, chairs, and tables. Students are prohibited from removing items from these areas for use in apartments or residential rooms. Doing so may result in a minimum $60 fine for furniture relocation. Sanctions may be assigned to the individual(s) involved. Community equipment and furniture is designated for use as a community, not the individual members.
**Personal Assistants/Attendants (Students with Disabilities):** It is the student’s responsibility to recruit, hire, evaluate, and pay for an attendant, if needed. For additional inquiries, please contact the Center for Health and Counseling, Disability Services at ext. 7043.

**Personal Safety:** The UAF campus, like any other community, is subject to inappropriate and/or illegal actions by individuals. Your best protection against theft is locking your door when leaving your room or apartment. Should a theft occur, report it immediately to Eileen Panigeo MacLean House staff and to the University Police Department at 474-7721. “Blue light” emergency phones are located throughout the campus. The phones dial directly to the UAF Police Department. University Police staff make daily rounds of the residential facilities and campus. If you are suspicious of or uncomfortable with someone or a situation, contact your Resident Assistant, Resident Director, Program Manager or the UAF Police (ext. 7721). For emergencies, dial 911. Remember that your security is both a personal and community responsibility.

**Pressurized Items:** Pressurized items (e.g. scuba equipment, CO2, helium, & propane canisters, etc.) may not be kept in the residence halls.

**Resident Behavior (see also Housing Contract and Policies & Procedures):** Residents and guests, who by virtue of their inappropriate behavior or conduct towards themselves or others, exhibit an inability to live in a group setting, refuse intervention, and/or are endangering themselves or others in any manner, may be asked to leave the Eileen Panigeo MacLean House. Administrative and judicial action will be involved.

**Screens and Windows:** Window screens may not be removed or cut. In addition to facing judicial action, residents may be charged to re-install, repair or replace screens that have been removed or damaged in violation of this policy or may be administratively moved to a different room. Residents may not sit in or lean out of windows or pass people or objects through windows at anytime. Signs may not be hung from residence hall windows.

**Smoke Detectors (Apartment Units Only):** Each apartment is equipped with a smoke detector. Activation sounds a local alarm in the apartment only. In case of fire, evacuate the apartment, and then dial 911 from a safe location.

**Theft or Misuse of Property:** Theft or misuse of personal or university property is prohibited and should be reported immediately to the Eileen Panigeo MacLean House office and the UAF Police Station.
Sanctions

Humility — Qiñuiñiq

Our hearts command we act on goodness. Expect no reward in return. This is part of our cultural fiber.

Knowing when to take responsibility for our actions is what makes us adults, and is an ongoing learning process. It can sometimes be very hard to overcome our own pride and recognize our shortcomings, and also to appreciate when those around us are intervening for our best interest. This Inupiaq value is very important when looking at judicial actions that our staff must sometimes take.

As a result of judicial action, the Eileen Panigeo MacLean House may impose one or more sanctions. Sanctions are imposed as a means of holding students accountable for their actions. In determining appropriate sanctions, a student’s present and past disciplinary record, the nature of the offense, the severity of any damage or injury or harm resulting from the prohibited behavior, the willingness of a student to assume responsibility for their actions and other factors relevant to the matter will be considered. The following list of sanctions is illustrative rather than exhaustive. The University reserves the right to create other reasonable sanctions. A student failing to comply with the given directives will face additional judicial action.

Educational Sanctions: Educational sanctions provide a beneficial avenue in changing a resident’s behavior and understanding. The challenge is to determine appropriate and creative educational sanctions which facilitate the learning of responsible freedom, the consideration for other residents, and the acceptance of the consequences and responsibility for one’s actions.

Written Warning and Admonition: A warning and admonition is a notice that the student is violating or has violated the Student Code of Conduct and that further misconduct may result in more severe disciplinary action.

Eileen Panigeo MacLean House Probation: Eileen Panigeo MacLean House Probation is a written warning that includes the probability of more severe sanctions
if the student is found to be violating the Student Code of Conduct during a specified period of time (the probationary period).

**Denial of Benefits:** Specific benefits may be denied a student for a designated period of time. This includes actions such as, but not all-inclusive: suspension of guest privileges or termination of access to the University computing network.

**Restitution:** A student may be required to reimburse the University or other victims related to the misconduct for damage to or misappropriation of property or for expenses incurred.

**Discretionary Sanction:** Discretionary sanctions include community service work or other uncompensated labor, educational classes, counseling, or other sanctions that may be seen as appropriate to the circumstances of a given matter. Costs incurred by the student fulfilling a discretionary sanction will be the responsibility of the student.

**Restricted access and trespass:** A student may be restricted from entering certain designated areas and/or facilities or from using specific equipment or services for a designated period of time.

**Loss of Housing:** Loss of housing is administrative action taken to remove a student from any residential area. The student is no longer permitted to reside in any University operated residential facility. Loss of housing usually occurs within 48 hours of official notification and involves a trespass from all Eileen Panigeo MacLean House properties. In some cases students may be allowed to complete an academic term before losing their eligibility to live in campus housing. An eviction is not a major sanction as described in Board of Regents Policy.

**Suspension and expulsion:** Suspension and Expulsion are major sanctions that can only be imposed under the oversight of the Dean of Students in accordance with the provisions of Board of Regents Policy.

**Alcohol/Substance Sanctions:** This policy reflects the minimum actions to be applied to alcohol/substance abuse-related incidents involving UAF residential students. However, the Eileen Panigeo MacLean House will have the authority to impose a higher level of judicial action dependent upon the individual circumstances of the violation. Typically, the Eileen Panigeo MacLean House will follow the “3-strike” rule. Students violating the alcohol policy for the third time will be subject to eviction from housing. In cases of severe misconduct involving alcohol/substance abuse, eviction may be imposed for a first or second offense. In cases where individuals have demonstrated repeated or severe inappropriate behavior due to drugs or alcohol, mandatory evaluation and treatment may be required as a condition of continuing to live in a residence hall or apartment. Any alcoholic beverages possessed in violation of Eileen Panigeo MacLean House or UAF policies will be confiscated and disposed of by Eileen Panigeo MacLean House staff. The Eileen Panigeo MacLean House, at its discretion, may disclose drug and alcohol violations committed by students less than 21 years of age to the student’s parent or legal guardian (FERPA Act).
Judicial Response: The student will meet with the Eileen Panigeo MacLean House staff member to discuss policies, behavior, and future consequences of use. Minimally, the student may be required to schedule an Alcohol/Drug Education class and/or assessment. There will be a fee for this class/assessment. If the student does not attend the class/assessment as scheduled, he or she will be subject to further disciplinary action. Other fees or sanctions may also be imposed.

Alcohol & Substance Abuse Education Class: All students involved in situations involving alcohol or illegal substances may be required to attend an education class. The focus of this class will be on evaluating actions and making responsible decisions. If evaluation during the class indicates a potential drug or alcohol problem, students will be referred to an additional education session or a treatment program as a result. Students not fulfilling requirements will be subject to further judicial action.

Self Referrals: Students may call and make an appointment at the Center for Health and Counseling (474-7043) to meet with qualified professionals in alcohol related issues.

Crisis Intervention: To maintain the academic atmosphere of the residence halls/apartments, residents are obliged to live in a cooperative manner with their roommate(s) and other community members. Trained and caring staff members provide assistance to students experiencing temporary emotional crisis or psychological need. Long-term assistance cannot be provided by Eileen Panigeo MacLean House staff. Such services are available through the Center for Health and Counseling or other off-campus agencies.

To provide students with timely and quality assistance, Eileen Panigeo MacLean House staff members are required to follow standard procedures whenever a student alludes to or engages in self-destructive behaviors. These behaviors include, but are not limited to, remarks about suicide, threats of suicide, suicide gestures or attempts, threats of violence, etc. Eileen Panigeo MacLean House staff will report all such situations so that arrangements for psychiatric consultation can be made. Similar behavior that disrupts the residence hall/apartment community may result in disciplinary action and referral to counseling resources. Mandatory evaluation and treatment may be a requirement as a condition of continuing to live in a residence hall or apartment.
Guest Visitation Policies

Sharing — Aviktuaqtigiñiq

It is amazing how sharing works. Your acts of giving always come back. Every person of this community is sharing space, and respecting that space is important. Being mindful of your roommates and being considerate of their needs will benefit everyone.

On-Campus Guests: When UAF guests come to the Eileen Panigeo MacLean House, they must be escorted at all times. When visiting other resident halls at UAF, you must abide by Residence Life procedures.

Off-Campus Guests: Non-UAF guests visiting the Eileen Panigeo MacLean House must be escorted at all times.

Check-In Limitations: Due to limited room capacity, students are permitted to check-in up to four guests per resident (double room: 8 guests allowed) at any given time. When a pair of roommates has checked-in eight (8) guests into one room, please inform the RA on duty that the room is full to capacity.

Overnight Policy: A resident’s right to privacy and comfort takes precedence over the community member’s privilege to have a guest. It is important for roommates to discuss visitation and arrive at an agreement acceptable to both roommates. Residence Halls and the main community building are open to residents and their invited guests only. As a resident student you assume responsibility for the actions of your guests. If a guest is creating a disruption that affects a roommate, other residents and/or the community, the guest may be asked to leave and their host may be held accountable for their actions. Residents may be subject to sanctions for the misconduct of a guest, and liable for any damages caused by a guest.

In order to keep guests from making other residence halls their home:

- Hall residents can only have a maximum of four overnight guests for a maximum of 10 nights per calendar month.
- Up to four guests per night for a total of 30 nights per semester.
• Guests may not stay more than 3 consecutive nights **unless in special cases arranged ahead of time with staff.** The stay may overlap into months and then they must be gone for the following night. (This means they can come into the building but must be checked out before 2am).
• Guests in the building between 2:00 a.m. and 7:00 a.m. are considered overnight guests.
• Hosts are responsible for their guests and guests must follow the policies outlined throughout the manual.
• If resident’s host a guest for more than 10 nights a month, more than 30 nights a semester, or for more than 3 consecutive nights, they will lose guest privileges

**2:00 a.m. Roll Call**
• All guests who are checked into a residence hall on the guest log sheet after 2:00 a.m. are considered overnight guests.
• A host/guest may only stay 3 consecutive nights before host/guest has violated the guest policy.
• Violations will result in a 48-hour trespass until the resident assistant or resident director has met with the student and assigned appropriate sanctions.

**Visitation Policy:** All guests must be accompanied and hosted by a hall resident while in the host building. Non-affiliated individuals under 18 years of age are not permitted to check-in or stay overnight in the residence halls without a prior 24-hour written approval has been granted by the Resident Director or Program Manager. Written permission (which includes parent or guardian phone number, signature, specified dates of stay) must have been given by the guest’s parent or guardian. On-campus guests/ residents under 18 years of age are exempt from this policy. If they are children living in an apartment on campus, there must be 24-hour advance approval.

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“I like staying at Eileen’s House because it feels like a big family here.”

— Ivik Henry, Kotzebue
Resident spring 2013 - present
Compassion — Nagliktuuitaqñiq

Though the environment is harsh and cold, our ancestors learned to live with warmth, kindness, caring and compassion.

Hate has no place on our campus. As an institution, UAF rejects all expressions of discrimination that have been excuses for misunderstanding, dissension, or hatred. Each of us has an obligation to the community in which we are a part to build a true environment of spirit and purpose based on mutual respect and caring.

UAF policy prohibits behavior based on another person’s status that has the purpose or effect of creating an intimidating, hostile, or offensive working or educational environment. “Status” refers to race, color, national origin, religion, sex, sexual orientation, age, disability, or veteran status. Individuals who engage in harassment of any kind will be subject to disciplinary action (including eviction and suspension) in accordance with University policies. In addition, criminal charges may be pressed by the victim or by University staff. Any form of assault against University staff will result in immediate removal from the UAF housing system and may result in suspension or expulsion.

The University acknowledges the difficulties in attempting to define every situation that may be unacceptable. Listed below are some examples of sexual misconduct. This list is not exhaustive and does not attempt to define every possible behavior that could constitute sexual misconduct.

Recognizing Harassment

At times discriminatory harassment is intentional and meant to be offensive. Often it is less obvious, yet equally offensive. Behaviors that may constitute harassment include:

- Racial, ethnic, or other slurs
- Malicious name calling
- Anonymous notes or phone calls
- Derogatory graffiti, electronic mail messages, texting and social media
• Stereotyping the experiences, background, and skills of individuals or groups
• Threatening members of diverse groups
• Making inconsiderate or mean-spirited jokes
• Imitating stereotypes in speech or mannerisms
• Preventing access to any University resources or activities
• Creating a hostile environment in any University activity
• Attributing objections to any of the above to “hypersensitivity” of the targeted individual or group

Gender harassment: Persistent, unwelcome remarks based on gender and/or sexual stereotyping.

Serious or persistent unwanted sexual attention: Physical contact, sexually suggestive comments or gestures.

Physical posturing: Threatening a person’s free movement in any way. Intimidation or coercion (Quid Pro Quo): Sexual activity obtained by psychological pressure or threats (e.g., “I won’t let you leave until . . .”) or by taking advantage of a role of authority (e.g., a staff member or instructor pressuring a student to have sex, abusing a role of trust or a staff member saying, “You can spend the night in my room. You will be safe with me. . .”).

Display of sexually explicit visual material: Posters or pictures displayed in public use areas in the residence halls or apartments (e.g. exterior of door, windows facing out, hallways, etc.).

Definition of Sexual Misconduct
Unacceptable sexual conduct is not limited to the extreme of sexual violence. Rather, there is a range of sexual misconduct that is unacceptable in University residences. The range of unacceptable sexual behavior includes sexual harassment, sexual intimidation, sexual coercion, sexual assault, acquaintance rape, and stranger rape.

Sexual Misconduct Policy: Eileen Panigeo MacLean House at UAF is committed to providing a living environment in which students can live, work, and study free from sexual harassment, sexual intimidation, and sexual exploitation. All students and staff should be aware that UAF will take action to prevent and to eliminate inappropriate behaviors of this nature. A student charged with sexual assault can be prosecuted under Alaska criminal statutes and disciplined for UAF behavioral standards violation. Even if the criminal justice authorities choose not to prosecute, UAF can pursue judicial action.

Sexual Harassment: Sexual harassment is defined as unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature that has the effect of interfering with an individual’s living/working environment and/or creating an intimidating, hostile, or offensive living or academic environment.

Sexual Assault and Battery: Sexual assault is a serious crime and victims frequently experience emotional trauma and medical consequences. Sexual assault victims are strongly encouraged to report the incident to residential staff, the Dean of Students or
the University Police. Health and Counseling Services are available through the Center for Health and Counseling. Reporting to appropriate individuals enables victims to receive the full range of professional services available.

**Rape:** Rape is defined as unlawful sexual intercourse between strangers or people who are acquainted with each other, which is against the will of one participant.

All of the following situations can be defined as rape:

- Force or threats of force, including stranger rape and gang rape
- Diminishing an individual's capacity for resistance by administering any intoxicant
- Sexual intercourse with a person who is known to be unconscious of the nature of the act (e.g. sexual intercourse with a person who is sleeping, passed out, or blacked out from alcohol or other drugs)
- Sexual intercourse with a person who is incapable of giving legal consent (i.e. incapacitated)
- Rape, sexual assault, or unwanted sexual contact of any kind, or threats of such contact, are prohibited, as is any physical abuse. Sexual contact shall be considered “unwanted” or without consent if no clear consent is freely given, if inflicted through force, threat of force, or coercion, or if inflicted upon a person who is unconscious or otherwise without the physical or mental capacity to consent. If sexual contact is inflicted on someone who is intoxicated or impaired in the exercise of their judgment by alcohol or drugs, it may be considered without consent.

**Where to Get Help**

In reporting a case of sexual assault, you have several options:

- Go to the Fairbanks Memorial Hospital for an exam
- Go immediately to a friend or a member of the Eileen Panigeo MacLean House staff
- Receive counseling from the Center for Health and Counseling
- Report the assault to the UAF Police Department who will arrange for special assistance
- Call the rape crisis hotline, sponsored by the Center for Non-Violent Living
- Report the assault to the Associate Dean of Students

All members of the University community may voice complaints to the Eileen Panigeo MacLean House, Associate Dean of Students, or Affirmative Action/Equal Opportunity Office. Reporting to these individuals does not mean that the resident will be asked to press charges with the UAF Police Department.
Computing Guidelines in the Residential Facilities

Knowledge of Language — İñupiuraallaniq

“With our language we have an identity. It helps us to find out who we are in our mind and in our heart.” — Lee Barger, 1986 İñupiat Language Convention

UAF offers most student campus residents Ethernet privileges to the university computing network. State and Federal Law, UA Board of Regent Policy and Regulation (R02.07.040), and UAF Rules, regulate all guidelines for responsible computing. The Division of Computing and Communications has the authority to operate network and information services in the best interest of the campus community.

General Guidelines:

• All members of the UAF community who use UAF computing resources must act responsibly.
• Reproduction and/or distribution of copyrighted material without the express consent of the copyright holder is prohibited by law (i.e. using Peer-to-Peer file sharing software such as KaZaa to obtain music [MP3s], movies or software).
• University computing facilities and accounts are to be used for university related activities. Running a business on University network is prohibited.
• Access to University computing facilities/resources is a privilege that can be granted or denied, without notice (i.e. under circumstances which can result in liability to the University; or disruption of or damage to UAF information resources). Internet accessible servers, wireless access points, or network routers will not be allowed to operate in student housing.
• By law, UAF may not use or permit the use of email or other university property or resources for partisan political purposes. Partisan political purpose is defined by law as “anything done with the purpose of differentially benefiting or harming a candidate or potential candidate, political party or group.” (See AS 39.52.120(b)(6).)

Additional information about responsible computing behavior, UA and UAF policy,
Unauthorized Distribution of Copyrighted Material

The unauthorized distribution of copyrighted material using the campus computing network has the potential to open up UAF for liability. Although UAF does not monitor content that is transmitted to/from the Internet, the University is required by law to respond to complaints from agencies and determine the extent to which copyrighted material is being shared. The files that are illegally shared over the internet are owned by the artists, producers and designers who want to capture the revenues of their hard work. For people to download this material from the Internet takes money from their pockets. In essence, it is stealing. It is illegal and a violation of federal law to download, possess and distribute copyrighted material that was not purchased.

The basic idea of copyright is to give the person who does the hard work of creating something new and original the legal control over when, where, and how that work is reproduced and distributed. The federal “NET Act” (No Electronic Theft Act) of December 1997 provides for criminal prosecution of individuals who engage in copyright infringement, even where the individual derives no monetary profit or commercial benefit from the infringement. The act amended the definition of “commercial advantage or private financial gain” to include receiving or expecting to receive anything of value, including the receipt of copyrighted works. Individuals who engage in copyright infringement can be held civilly liable for actual damages or lost profits, or for statutory damages of up to $150,000 per work infringed. The distribution of unauthorized copies of copyrighted motion pictures also constitutes copyright infringement under the Copyright Act, Title 17 United States Code Section 106.

Under the Digital Millennium Copyright Act, if we (as a University) do not take action on a reported violation, we may be held liable for the infringement. All residents are encouraged to become familiar with copyright infringement laws and other university computing policies as they relate to peer-to-peer file sharing. Additional information can be found at the OIT websites:

- www.alaska.edu/oit/cito/OnlineResources.pdf
- www.alaska.edu/active/level2/copyright.xml www.musicunited.org

University of Alaska Regulation (PART II — Administration, CHAPTER VII — Information Resources) states that any violations of standards by the user could result in “disciplinary action including expulsion according to the Student Code of Conduct procedures; temporary or permanent denial of access to Information Resources; and subject violators to criminal prosecution.” If a complaint is made concerning the unauthorized distribution of copyrighted material by a campus resident, we will aggressively pursue resolution of the complaint.

In all violations of computing policy, regulations or rules, students will be offered due process as listed in the Student Conduct section of this handbook. If there are further questions regarding campus computing, please contact DC&C at 474-6564.
Local phone service is provided in the residential facilities. See the Eileen Panigeo MacLean staff if you wish to have a local landline connection. There are courtesy phones in each residential hall and in the main building for local phone calls.

- Dialing on campus numbers: Dial the four-digit extension
- Dialing off campus local numbers: Dial 9+number
- Dialing long distance: Dial 9+calling card+ number
- Directory Information: Dial 0
- Campus directory information: Dial 474-7211
- Telephone Repair: Dial 6111
- Emergency: Dial 911
- Time and Temperature: Dial 9+844
- From off campus: To call a residence hall room phone number from outside the UAF phone system, dial 455 + the extension.
- Malicious call trace: Contact the UAF Police Department at ext. 7721. They will provide additional resources for tracing the call.

“It’s nice coming back to a community that I feel very welcomed to.”

—Trina Brower, Barrow

Resident fall 2013–present
Roommate Resources

Cooperation — Paamaaqgniq

Together we have an awesome power to accomplish anything.
More than 70% of on-campus residents at UAF have a roommate.
Get to know your roommate and avoid conflict by outlining mutual expectations. Make a special effort to cooperate with one another.

Roommate Bill of Rights

As a UAF resident, there are certain rights you can expect and have the responsibility to maintain.

- The right to read and study free from undue interference in your room
- The right to sleep without undue disturbance from noise
- The right that a roommate will respect your personal belongings
- The right to a clean and healthy environment in which to live
- The right to full access of your room and facilities without pressure from a roommate
- The right to host guests with the expectation that the guests will respect the rights of the host’s roommate(s), other facility residents, and the UAF guest policy. If conflicts arise, speak with your roommate(s) first; talk a problem through before it becomes a major conflict. If this step is not successful, ask your RA for assistance
Emergency Response

The University of Alaska Fairbanks has yellow emergency alert beacons in several locations throughout campus. During an emergency, the beacons will flash and make noise and contain short messages about the nature of the emergency and appropriate actions. For more information go to UAF on Alert found at http://uafalert.alaska.edu/.

Seconds count! Take a few seconds to review the Emergency Response Guide found at http://uafalert.alaska.edu/. It’s information that could save your life.
Information Release & FERPA

The Office of the Registrar is responsible for keeping student education records. A complete copy of the university policies regarding access to student records under the Family Educational Rights and Privacy Act of 1974 (FERPA) is available at www.uaf.edu/reg/schedule/.

Under FERPA, you are entitled, as a University of Alaska student, to review your education records. Except for directory information, no personally identifiable information is disclosed to agencies outside the University without the written permission of the student or as otherwise permitted under FERPA. Within the University, records are made available to school officials with a legitimate educational interest. A school official is any individual designated by the University to perform an assigned function on behalf of the University, including faculty, administrators, staff, other students serving on official university committees or assisting a University official in performing his/her duties, and third parties with whom the University has contracted, such as attorneys, auditors and collection agents. School officials have a legitimate educational interest if they need information from a student’s education records to perform work appropriate to their position.

No other information from a student’s education record will be disclosed to anyone outside the University without the written consent of the student except to officials of other institutions in which a student seeks to enroll, in connection with financial aid which the student has applied for or has received, in compliance with a judicial order or subpoena, to persons in an emergency in order to protect the health or safety of the student or other persons, or as otherwise permitted under FERPA.

Directory Information

The University may release certain directory information to the public on a routine basis unless a student requests, in writing, that the University not release the information. Forms to request that directory information not be released are available in the Office of the Registrar.

No directory information will be released before the last day of late registration. Any request to withhold directory information will continue until a student provides permission, in writing, for the University to release such information. After that, information will be released when appropriate.
The names of students who have requested their directory information be withheld will not appear in the published University Chancellor’s List and Dean’s List. The following is considered directory information:

- Name
- E-mail address
- Home city and state
- Weight and height of students on athletic teams
- Dates of attendance at UAF
- Program/major field(s) of study
- Degrees and certificates received, including dates
- Participation in officially recognized university activities
- Academic and co-curricular honors, awards and scholarships received, including dates

**Honors and Scholarships**

Names of students receiving awards, scholarships or appearing on the Chancellor’s List or Dean’s List are released to the media with the exception of a student who has either requested that directory information not be released or has submitted a written request to the Office of Marketing and Communications not to release honors information. This request must be submitted no less than five working days after the end of the semester in which the honors were earned.
Residential Services

Mail Service: The Campus Post Office provides U.S. mail service. Register for a post office box at the Campus Post Office in Constitution Hall. When sending packages via private carrier, (Fed Ex/UPS) use the following address:

Your Name, Residential Facility, Room number 732 Yukon Drive, Fairbanks, AK 99701

Maintenance: Eileen Panigeo MacLean House and UAF Facilities Services are partners in the maintenance of Eileen Panigeo MacLean House facilities. Maintenance repair requests for your room or apartment are made through your residence hall office. For housekeeping or maintenance concerns, please contact your residential facility staff. Do not attempt to make any repairs.

A resident’s request for maintenance constitutes permission for room/apartment entry by UAF staff. Under normal circumstances, maintenance requests in on-campus housing will be limited to the hours of 10 a.m.–4:30 p.m., Monday through Friday.

For emergency repairs such as plumbing, heating, or door lock issues, advance notice of room/apartment entry is not always possible.

Emergency Maintenance Procedures: Immediately contact a member of the Eileen Panigeo MacLean House staff for problems with electricity, plumbing, or other emergency issues in your room or apartment. If the staff is unavailable, call Eileen Panigeo MacLean House at ext. 6042 during regular business hours. For after-hours emergencies, call UAF Dispatch immediately at ext. 7721.

Lights: If a fluorescent light burns out in your apartment/room, contact your resident hall staff. For family housing, contact Eileen Panigeo MacLean House Program Manager at x6042. Requests will be submitted to the appropriate office for replacement.
If you have any questions on any part of your student handbook, please contact the Eileen Panigeo MacLean House Staff. The handbook will be updated periodically to reflect any changes in policy or procedure, dates, and current information.

There are many resources on campus where you can receive assistance. Some of these resources are provided in the important contact information in the beginning of your booklet. If you feel you need any assistance academically, let our staff know and we can connect you with the right program or department.

Contact us!

Eileen Panigeo MacLean House
777 Columbia Circle
Fairbanks, AK  99775
(907) 474-6042 or 455-3903
Fax: (907) 474-6554
www.uaf.edu/maclean/
Follow us on Facebook: https://www.facebook.com/EileensHouse

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