Mentor Commitment Checklist

Adapted from Rackham Graduate School, UMich

I will

☐ be committed to mentoring the student.

☐ be committed to the research project of the graduate student.

☐ be committed to meeting with the student on a regular basis.

☐ help the student in selecting a graduate advisory committee and put together a relevant GSP.

☐ help the student in setting realistic goals and timelines.

☐ work with the student to ensure that the student and advising committee meets annually and the required annual paperwork is filed by the student.

☐ be committed to providing resources / doing my best to help the student find the resources, conduct research, complete and successfully defend the thesis.

☐ be committed to providing resources for the student to take required safety trainings as applicable.

☐ discuss the risks of remote field work, chemical use, etc. and will do my best to alleviate risks as applicable.

☐ guide the students on protocols related to biosafety, animal use, working with human subjects (if applicable).

☐ be knowledgeable of the department, college, and graduate school rules and regulations and will guide the student, especially when the student is 'lost'.

☐ help the student in developing required skills eg. in oral and written communication, grant writing, ethical conduct in research, scientific publication etc.

☐ help the student to follow with rigor the timeline established for the graduate study that is consistent with the department, college, and graduate school deadlines.

☐ help the student produce a thesis/dissertation that is written in proper scientific English, with high quality figures (if applicable), and proper citations conforming to departmental and graduate school guidelines.

☐ discuss policies on authorship in papers, data ownership etc. and clarify my expectations for office hours, vacations etc. with the graduate student.

☐ encourage the graduate student to attend professional meetings, disseminate research results, build a strong network, and will help the student to secure funding for such activities.

☐ try to provide for every graduate student under my supervision an environment that is intellectually stimulating, emotionally supportive, safe, and free of harassment.

☐ be supportive, equitable, accessible, encouraging, and respectful throughout the duration of the student's time in the graduate program at UAF.