UNIVERSITY OF ALASKA FAIRBANKS

Frequently Asked Questions

Required Student Training

UA Safe – Title IX Training

Q: Who is required to take this training?

A: All degree-seeking students, which includes certificate, associate, bachelor's, master's, and PhD. This also includes online and on-campus students.

Q: What happens if I do not complete the training by the October 31, 2020 deadline?

A: Students who do not complete the training will have a Priority Registration Hold placed on their account. The registration hold will stay on the students' account for the two weeks of priority registration and will be removed once the required training is complete or once the two week priority registration period is over, whichever comes first.

Q: What if I took the training last year? Will I have to retake the training?

A: Yes. Currently this training will be required each year.

Q: If I am a student employee what is my required deadline?

A: If you work as a student employee, you are considered a "student" first and the deadline for completing these trainings is October 31, 2020.

Q: Who do I talk to if I have questions about the training class?

A: You can contact the Center for Student Rights and Responsibilities at: 907-474-7317 or uaf-studentrights@alaska.edu.

Q: How long does the training take?

A: The training should take approximately 30 to 45 minutes to complete.

Q: What if I can't complete the training all at once?

A: You can log in and out of the training as needed and resume where you left off.

Q: I'm a distance student only. Do I need to take this training?

A: All degree-seeking students, including distance degree-seeking students, are required to take the training. Title IX responsibilities and resources apply to all students, regardless of where and how they study.

Q: I'm having technical issues connecting to the training. What do I do?

A: For assistance, please contact the OIT Helpdesk at helpdesk@alaska.edu or call 907-450-8300.

Q: I have limited internet access and cannot access the training. How can I satisfy this requirement?

A: Contact the Center for Student Rights and Responsibilities prior to the deadline so alternative options can be provided.

Q: **How do I get connected to the training?**

A: There is a Guide to Accessing Required training located on the Center for Student Rights and Responsibilities website under student training overview.
1. Go directly to the UA Safe training through Blackboard.
2. Enroll in the training and move through the enrollment process
3. Click on "training" on the left side menu
4. Click on "Title IX Training Module" option
5. You may have to allow or enable pop-ups for this site at the time you start the training presentation
6. You will have completed the training when you reach the summary side of the course. You can then exit the slide and verify your grade to ensure course completion.

OR
1. Login into UAOnline using your UA username and password
2. From the menu, select "Student Services and Account Information"
3. From the menu, select "Student Training"
4. Click on the "UA Safe - Title IX Training"
5. Log into Blackboard
6. Follow the instructions in the "Get Started" section

Note: This training is optimized for **Google Chrome**. If you are having difficulties please try switching your browser to Chrome.

Q: **I took the training, but there is still a hold on my account. How do I get the hold lifted?**

A: Contact the Department of Equity and Compliance at 907-474-7300 or at uaf-deo@alaska.edu.

Q: **Is there someone that I can talk to about this training if I have questions or concerns?**

A: Yes. Please contact your Title IX Coordinator at the Department of Equity and Compliance or the Center for Student Rights and Responsibilities.
- Department of Equity and Compliance : 907-474-7300
- Center for Student Rights and Responsibilities: 907-474-7317

Q: **Is there a way to opt-out of the training?**

A: There is a Title IX training opt-out request form located at https://www.uaf.edu/equity/training.php under UA Safe- Title IX training for students. Once your request is turned in, you will hear back from the Department of Equity and Compliance with the status of your request.

Q: **How can I tell if I completed UA Safe-Title IX training?**

A: In Blackboard, click on the "UAF" or your campus' tab at the top of the page.
- On the left menu, select "My Grades".
- The training will reflect as 100% complete when you are finished.

Q: **I'm not a degree-seeking student and I don't live on campus, but I'm interested in the training. Can I take it?**

A: Yes! All students are encouraged to take the training. Follow the log in instructions above.