

Iñuunaiyuliksrangat Piqutigiplugu  
*For the Purpose of a Good Life*

# Student Handbook

# REGISTER



Chukchi Campus

CHUKCHI CAMPUS & UAF DISTANCE COURSES 2021-2022



# 2021-2022 Academic Calendar

---

## FALL SEMESTER 2021

Fall 2021 course list available at UAOnline .....	Monday, March 22
Financial aid is disbursed .....	Friday, Aug. 13
First day of instruction; late registration begins .....	Monday, Aug. 23
Deadline for adding classes and late registration; 5 p.m. in person, midnight at UAOnline .....	Friday, Sept. 3
Last day for student- and faculty-initiated drops with refund (course does not appear on academic record)...	Friday, Sept. 3
Deadline for tuition and fee payment; 5 p.m. in person, midnight at UAOnline .....	Friday, Sept. 3
Labor Day (offices closed — no classes, registration or fee payment) .....	Monday, Sept. 6
Early progress reports due .....	Monday, Oct. 4
Deadline to apply for fall 2021 graduation .....	Friday, Oct. 15
Spring 2022 course list available at UAOnline .....	Monday, Oct. 25
Last day for student and faculty initiated withdrawals (W grade appears on academic transcript).....	Friday, Oct. 29
Spring 2022 priority registration begins (UAF degree students) .....	Monday, Nov. 8
Spring 2022 open registration begins (all UAF, UAA and UAS students, including nondegree students)...	Monday, Nov. 22
Thanksgiving break (no classes, most offices closed) .....	Wednesday-Sunday, Nov. 24-28
Last day of instruction .....	Saturday, Dec. 4
Final examinations .....	Monday-Saturday, Dec. 6-11
Deadline for faculty to post grades, noon .....	Wednesday, Dec. 15
Winter break (no classes, most offices closed; reopen Monday, Jan. 4, at 8 a.m.) .....	Thursday, Dec. 23-Sunday, Jan. 2

## SPRING SEMESTER 2022

Deadline to apply for admission for spring semester (international students) .....	Wednesday, Sept. 1
Deadline to apply for admission for spring semester (most graduate students; some programs have different deadlines) .....	Friday, Oct. 15
Spring 2022 course list available at UAOnline .....	Monday, Oct. 25
Deadline to apply for admission for spring semester (undergraduate students) .....	Monday, Nov. 1
Spring 2022 priority registration begins (UAF degree students) .....	Monday, Nov. 8
Spring 2022 open registration begins (all UAF, UAA and UAS students, including nondegree students)...	Monday, Nov. 22
Financial aid is disbursed .....	Monday, Jan. 3
First day of instruction; late registration begins .....	Monday, Jan. 10
Alaska Civil Rights Day (no classes, most offices closed) .....	Monday, Jan. 17
Deadline for adding classes and late registration; 5 p.m. in person, midnight at UAOnline .....	Friday, Jan. 21
Last day for student and faculty initiated drops with refund (course does not appear on academic record)...	Friday, Jan. 21
Deadline for tuition and fee payment; 5 p.m. in person, midnight at UAOnline .....	Friday, Jan. 21
Deadline for UA Foundation and privately funded scholarship applications .....	Tuesday, Feb. 15
Deadline to apply for spring 2022 graduation .....	Tuesday, Feb. 15
Early progress reports due .....	Monday, Feb. 21
Spring break (no classes) .....	Monday-Friday, March 7-11
University holiday (most offices closed for spring break) .....	Friday, March 11
Fall 2022 course list available at UAOnline .....	Monday, March 21
Last day for student- and faculty-initiated withdrawals (W grade appears on academic transcript) .....	Friday, March 25
Last day of instruction .....	Monday, April 25
Final examinations .....	Tuesday-Saturday, April 26-30
UAF Chukchi Commencement .....	TBD
Deadline for faculty to post grades, noon .....	Wednesday, May 4

# WELCOME!

## TABLE OF CONTENTS

### Message from the Director

*Stacey Glaser*



Welcome to Chukchi Campus / University of Alaska Fairbanks. The 2021-2022 academic year is going to be a good one. Its going to be a good one because our students will be taking classes and gaining skills necessary for a good life. Chukchi Campus is the local gateway to a world of

career options, Inupiaq language and culture classes, and other opportunities for learning.

We offer a variety of programs and classes and provide our students with access to all courses available through the University of Alaska system. Let us help you start your career or move your career forward or discover those that you may not be aware are available to you. Our classes are taught here at the Campus, in the high schools in the Northwest Arctic Borough School District and via distance over Zoom or teleconference.

We look forward to seeing you and helping you achieve your future career and educational goals.

*Stacey Glaser*

## ABOUT THIS GUIDE

This guide was created for Chukchi Campus/University of Alaska Fairbanks students to help you navigate the process of taking classes and ultimately getting a degree. This guide, along with the supplemental course schedule will serve as your primary resource for finding courses, applying for admissions, advising, registering and completing your coursework.

In the supplemental course schedule you will find Chukchi Campus courses, distance delivered courses, and some UAF based programs. Distance courses are delivered by audio conference, Internet, email, Blackboard Collaborate, and Zoom. For full course descriptions, consult the UAF course catalog at <http://uaf.edu/courses>

Some courses are offered face-to-face in Kotzebue and others are limited to high school students in the region. Enroll in face to face courses only if you are able to attend in Kotzebue.

This Student Handbook was prepared on the basis of the best information available. All information including the academic calendar and statement of tuition and fees is subject to change without notice. The provisions of this Handbook are not to be regarded as an irrevocable contract between the student and the Chukchi Campus/University of Alaska Fairbanks. The University reserves the right to change any provision or requirements at any time during the period in which this guide is in effect.

Academic Calendar .....	2
Chukchi Campus Directory .....	4
Let's Get Started .....	5
Teaching@Chukchi .....	5
Ordering Textbooks .....	6
Distance Learning-Are you ready? .....	7
High School Dual Enrollment .....	8
Placement Testing .....	9
Applying for Admission .....	10
FERPA .....	10
Financial Aid .....	11
Paying for College .....	12
Scholarships .....	12
Breakdown of Fees .....	13
Textbook Costs .....	13
Late Fees, Add/Drop & Refunds .....	15
Education close to home .....	15
Student Code of Conduct .....	15
Student Account Resources .....	16
UAF Disability Services .....	16
Forms .....	17
Resources for Students .....	26
Title IX .....	26
NANA Resource Specialists .....	27

# CHUKCHI CAMPUS DIRECTORY

**PO Box 297**

**Kotzebue, AK 99752**

**Phone: 907-442-3400 Fax 907-442-2322**

**Toll-free: 1-800-478-3402**

**Website: [www.uaf.edu/chukchi](http://www.uaf.edu/chukchi)**

**Find us on Facebook and Instagram**

## Director

Stacey Glaser

[slglaser@alaska.edu](mailto:slglaser@alaska.edu)

907-442-5051

## Student Advisor

Antoinette Edenshaw

[amendenshaw@alaska.edu](mailto:amendenshaw@alaska.edu)

907-442-5052

## Flight Sim/Hydroponics

Ramon Ramos

[moralesramon@alaska.edu](mailto:moralesramon@alaska.edu)

907-442-5054

## Program Assistant

Allysha Fairbanks

[asfairbanks@alaska.edu](mailto:asfairbanks@alaska.edu)

907-442-3400

## Library Director

Mae Mendenhall

[mgmendenhall@alaska.edu](mailto:mgmendenhall@alaska.edu)

907-442-5058

## USDA Grant Coordinator

Annabelle Alvite

[aalvite@alaska.edu](mailto:aalvite@alaska.edu)

907-442-5056

## Student Services

Kate Iten

[kiten@alaska.edu](mailto:kiten@alaska.edu)

907-442-5053

## Library Assistant

China Kantner

[clkantner@alaska.edu](mailto:clkantner@alaska.edu)

Phone: 907-442-5058

## Program Development Specialist

Angela Nanouk

[alnanouk@alaska.edu](mailto:alnanouk@alaska.edu)

907-442-5059

## ABOUT US

### Iñuunaiyuhiksranat Piqutigiplugu - FOR THE PURPOSE OF A GOOD LIFE

Chukchi's mission is *to be a responsive and collaborative rural college that inspires and develops each student to contribute to the cultural and civic needs of her or his community.*

job skills, or someone who has always wanted to learn to speak Iñupiaq, Chukchi Campus staff members are here to help you explore the options available to you.

In 1971 the University of Alaska established a "rural education center" in Kotzebue. By 1978, the University of Alaska, Board of Regents had established Chukchi Community College, which operated until 1987, when the newly named Chukchi Campus became a branch of the University of Alaska Fairbanks (UAF).

Today, UAF Chukchi Campus offers a broad range of courses designed to serve the residents of the Northwest Arctic Borough. Some courses are held on-site at the Chukchi Campus, while many others are designed to allow students to take classes from just about anywhere. Distance education courses are offered online and by audio and video conference. Whether you are a high school student searching for college and vocational options, someone already in the workforce and looking to enhance



# LET'S GET STARTED

This guide will help you through the registration process at Chukchi Campus. Please be aware of all the details and deadlines for registration and financial aid. Your university enrollment is something to take seriously.

## Registration, step by step

1. Speak with an advisor. It's important that you speak with someone before you register so you're aware of course details, modes of delivery and required course supplies/books.
2. To enroll in courses, you may need to take a placement test. Students should talk with an advisor about scheduling a placement test.
3. Based on your testing placement and potential funding, you will be advised on applicable courses in which to enroll and to work out a class schedule.
4. With advisor approval, register for courses. You can register online if you have a student account with <http://uaonline.alaska.edu>, with your advisor or through our registrar.
5. Verify your enrollment in your uaonline account.
6. Order your textbooks. See page 6 for details.
7. Line up your financial aide or funding sources. Most scholarship agencies require a copy of your enrollment. Find this in your uaonline account as well.
8. Make a note of the first day of class and talk to your advisor about potential student support resources.
9. Confirm your enrollment and financial aid status in your uaonline account.

10. Attend the first day of classes.
11. Drop and withdraw dates are important to keep in mind throughout the semester. Find those dates on the inside cover of this guide.

## How do I browse available courses?

The supplemental schedule guide is a great place to start. It includes Chukchi Campus courses, courses offered by distance from other rural campuses and the Fairbanks Campus. To find the most current courses as well as courses offered by other campuses, check the UAF Course Finder

- ☞ Go to <https://www.uaf.edu/coursefinder>
- ☞ Narrow your search by term you are looking to take classes in and campus you wish to take classes from.
- ☞ Clicking ecampus and Chukchi Campus will give you all the classes available to you if you wish to stay in Kotzebue for your classes.
- ☞ Make selections under "Subject" if you wish to search by subject.
- ☞ Click the "find" button at bottom of screen and available courses will pop up.
- ☞ Note the Course Registration Numbers (CRNs) of the classes you want to take. This information will go on your registration form.

If you don't find what you are looking for, contact a Chukchi Campus advisor for help with your search!  
Call: 907-442-3400.

## WANT TO TEACH@CHUKCHI? WE NEED YOU!

Do you have skills or knowledge that you'd like to teach to others? Consider becoming an adjunct instructor for the UAF Chukchi Campus!

In order to meet the diverse needs of the Northwest Arctic region, we rely heavily on adjunct instructors -- part time instructors who teach a wide variety of courses.

Required credentials vary, depending on the subject to be taught. Some departments require instructors to have a master's degree, some a bachelor's degree, and some require no degree at all, but do require evidence of expertise in the subject matter to be taught. This can be certification, relevant work experience, evidence of artwork created, and so on.

Chukchi adjuncts teach community interest courses, workforce training, language, arts, traditional knowledge

and courses that are required for various degrees. Here are a few of the many courses taught by adjunct instructors at Chukchi Campus:

- *Conversational Iñupiaq Language*
- *Introduction to Social Work*
- *Anatomy for Dental Assistants*
- *Maklak Making*
- *College Writing*
- *Toyo Stove Repair*

### Interested in teaching? Contact

ANGELA NANOUK

PROGRAM DEVELOPMENT SPECIALIST

eMail: [alnanouk@alaska.edu](mailto:alnanouk@alaska.edu)

Phone: 907-442-5059

Toll-free: 1-800-478-3402

# ORDERING TEXTBOOKS

Once you've registered, you need to order textbooks. Students can order books through the UAF Bookstore. You can purchase your books anywhere you would like including another bookseller, but first you need to visit the UAF Bookstore web site to find out what books you need.

Note the department, course registration number (CRN), and section number for each of your courses.

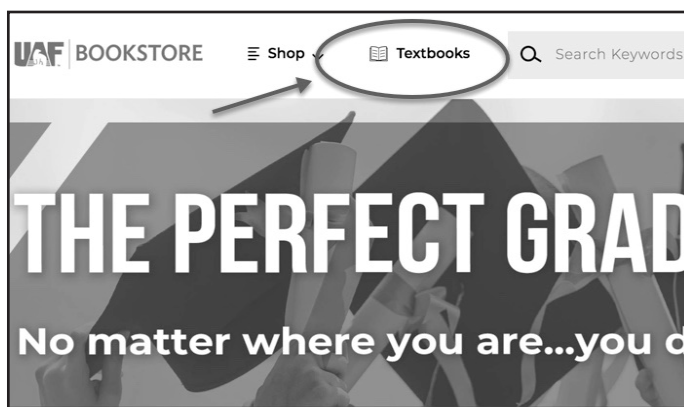
Then:

- ☞ Go to <https://www.bkstr.com/alaskafairbanksstore/>
- ☞ Point to "Textbooks" near upper left of the screen
- ☞ Select your term (semester)
- ☞ Have the CRN? Click "Shop By Course ID"
- ☞ Enter CRN and click "Find Materials for Course"
- ☞ No CRN? Click "Shop By Course"
- ☞ Enter your department
- ☞ Enter your course
- ☞ Enter your section
- ☞ Click "Find Materials for Course"
- ☞ View the list of books and materials. You might be able to buy used or new books. It's also possible to rent some textbooks.

1. Call for help. Need help ordering books or figuring out how to pay? You can call the UAF Bookstore: 1-888-280-8500 or contact a Chukchi Campus advisor for help.

2. Find your required books by ISBN #. Even if you're purchasing or renting your textbook through an alternate book seller, use the UAF Bookstore website to locate the specific class and instructor. Not all instructors use the same books for the same course. Make sure the information you're finding is specific to your class and instructor.

3. Save all return label and packaging supplies. Often bookstores or textbook rental sites have deadlines for book return. Pay attention! and make sure to return in time in order to receive your refund.



## Textbook ordering tips and tricks:



Like UAF Chukchi Campus on Facebook: [facebook.com/chukchicampus](https://facebook.com/chukchicampus)

# DISTANCE LEARNING-ARE YOU READY?

While some face-to-face courses are offered in Kotzebue and our regional communities, most courses available to you are taught from a distance. Make sure you're ready for your first day of class.

Many UA resources require your UAUsername and password in order to login. If you don't know what those are or are in need of a reminder, you can visit UA's Easy Login Maintenance Option or ELMO for assistance.

## Using ELMO:

1. Go to <https://elmo.alaska.edu>
2. Click on Option 3: Search for my Account
3. Enter your birth date, last name, and the last four digits of your social security number, then click GO ELMO! (It may take a minute or two depending on your internet connection.)
4. Answer any security questions to access your account information.
5. Your UA ID Number and UA Username should be viewable. You can change your password in the box on the bottom right side of the screen.

## Audio Conference (AUDIO):

Students participate in audio conference classes by dialing a toll-free number listed next to each course in the supplemental course schedule. Equipment required: Telephone or headset with microphone, computer with Internet access.

How to call in to your audio course:

1. 2-5 minutes before class, dial 1-866-832-7806
2. Enter your PIN provided by your instructor or advisor.
3. Your instructor will begin class.

## Blackboard (BLKBD):

Instruction is delivered online. Blackboard is a web-based platform that can contain all your course instruction by written or video-recorded lectures, homework assignments, discussion groups and supplemental materials.

How to log in to Blackboard online:

1. Go to [www.classes.alaska.edu](http://www.classes.alaska.edu)
2. Enter your UA credentials
3. From here, access your courses, grades, and other useful information.

Equipment required: Computer with Internet access.

## Blackboard Collaborate (COLL):

Blackboard Collaborate is accessed through Blackboard, online. It is a live video and presentation platform that your instructor may use to conduct live video classes. Equipment required: Computer with Internet access, 256 KBs or faster cable or DSL modem, headset with a microphone. Depending on your computer's software, downloads may be required.

Don't let technology issues and difficulties stand between you and a successful experience in your class. Use the resources available to rise above the challenges in front of you to move forward in achieving your educational goals.

## Zoom Video

The University of Alaska uses Zoom to deliver courses by video. To participate in Zoom you will need a computer, tablet, smart phone and an Internet connection. Your instructor will email you a link to your class. When starting Zoom for the first time, you will be prompted to download the appropriate software or mobile app to your device.

More information on Zoom can be found by logging in with your UAUsername and password at:

<http://alaska.zoom.us>



# HIGH SCHOOL/DUAL CREDIT ENROLLMENT

## Are you a high school student who wants to take college classes at Chukchi?

Become a student by creating an account at the Admission's student portal. Once accepted as a student, register for classes at UAOnline. Registering for classes requires academic advising, placement testing, and approval.

<https://uaf.edu/admissions/>

### Earning College Credit While in High School Dual Credit Courses

Tech Prep links a high school and college program so students can get a jump on a chosen career and begin earning college credit while in high school and won't have to duplicate those studies later on. In a Tech Prep program, you begin your course of study in high school and continue in a postsecondary educational or apprenticeship program. Tech Prep emphasizes achievement of high academic and technical standards to prepare for postsecondary success and career readiness. The end result is a certificate or associate degree in a career field or a federally recognized apprenticeship.

### Dual Credit courses allow students to:

1. Get a head start in an occupational endorsement, certificate, or degree program.
2. Transfer credits from Chukchi Campus to another university or college.
3. Apply skills for immediate entry-level employment.

### Learn about Dual Credit Approved Classes

High school or vocational/technical students who are enrolled in a course that qualifies for Tech Prep should receive information from their teacher or guidance counselor about the program, as well as instructions about how to obtain registration materials.

If you don't receive information or have questions about whether or not a specific class at your high school or vocational technical center qualifies for dual credit, check with your teacher or school counselor.

### Learn about Registration Deadlines & Details

Students may register for a dual credit course anytime during the school year. The deadline for registration and payment is the first Monday in December for Fall semester and the second Monday in May for Spring.

There is no limit to the number of UAF credits a student may receive through Dual Credit. The cost is only \$60 per course.

Grades received in the dual credit course will be reflected on your UAF transcript.

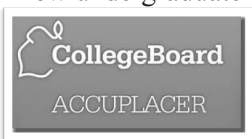
### Dual credit courses currently offered include:

Education  
 Certified Nursing Assistant (CNA)  
 Welding (pending)  
 Construction Trades Technology (pending)



# PLACEMENT TESTING

Placement testing is required for all new undergraduate students wanting to take math or writing courses.



## ACCUPLACER English Placement Test

UAF Chukchi Campus offers the English Accuplacer for free to all UAF Students. Just call or drop by from 10am–3 pm, Monday through Friday, and we will set you up to take the test. If you need to take the exam after 3 pm, call 907-442-3400 to schedule an appointment.

If you are in one of the Northwest Arctic Borough villages, we offer Accuplacer in cooperation with NANA. To take the Accuplacer in an outlying village, please contact the NANA Shareholder Relations Coordinator (SRC) in your village. We have provided the contact information for each of the SRCs on the inside back cover.

## ALEKS Math Placement

If you are planning to take a math course, you are required to take the ALEKS math placement exam. The ALEKS test does not require a proctor and can be taken online from any location with internet access. The cost is \$25 and is charged to the student's account. Please note the \$25 fee allows you to take the test up to 4 times. It also uses the results of your test to provide you with exercises specifically designed to help you improve your math score!

<https://www.alaska.edu/aleks/>

If you have trouble navigating the site, or would like to take the ALEKS test at Chukchi Campus, stop by Chukchi Campus, or give us a call at 442-3400.

## PRAXIS

Chukchi Campus can administer the Praxis I and II exams required to obtain a teaching certificate. Students must register online at <https://www.ets.org/praxis> and comply with deadlines and dates.

## Proctor Services

Chukchi Campus is also available to proctor all your exams. This includes not only UAF and UAA exams, but also those from other institutions and organizations.

1. Contact Kate Iten at 907-442-5053, or email Kate at [kiten@alaska.edu](mailto:kiten@alaska.edu) or Antoinette Edenshaw at 907-442-5052 or [amedenshaw@alaska.edu](mailto:amedenshaw@alaska.edu) to request a proctor.
2. Let your instructor know who your proctor will be. Institutions usually require the student to provide them with information such as the proctor's job title and contact information.
3. At this point, the institution will contact the proctor to confirm the services and to have the proctor complete agreement and liability forms.
4. Once all of the above steps have been completed, you will need to schedule a date and time with your proctor to take your test.



## APPLYING FOR ADMISSION

Whether you are interested in a degree, certificate or single special topics course, your journey begins by applying for admissions to the University of Alaska. Anyone can take classes at UAF. There are no GPA or transcript requirements to be a non-degree seeking student, however some courses require prerequisite coursework or placement test scores in order to enroll.

If you are just trying to decide if college is right for you by taking a class here or there, that is perfectly fine. Once you make the decision to seek a degree or formal certificate, you must apply for admissions as a degree-seeking student, visit the admissions website and click on the **Undergrad and Grad** application button.

If interested in just taking a class or two, click on the **Just Take a Class/Non-degree** seeking button and follow the step by step instructions.

Start by visiting the UAF Admissions website at:  
<https://uaf.edu/admissions/>



**Advising Services:** Chukchi Campus staff can help you identify courses that meet your needs, plan your schedule, and navigate the many processes you will encounter along your journey.

**You CAN Do It!** *Start on the*  
*Path to your* **FUTURE TODAY**  
*with* **CHUKCHI COLLEGE!**

### Directory Information

The university may release certain directory information to the public on a routine basis unless a student requests, in writing, that the university not release it. Forms are available in the Office of the Registrar. No directory information will be released until the last day of late registration. Any request to withhold directory information will continue until a student provides permission, in writing, for the university to release such. After that, information will be released when appropriate. The names of students who have requested their directory information be withheld will not appear in the published university chancellor's and dean's lists.

The following is considered directory information:

- Name
- E-mail address
- Home city and state
- Weight and height of students on athletic teams
- Dates of attendance at UAF
- Program/major field(s) of study
- Degrees and certificates received, including dates
- Participation in officially recognized university activities
- Academic and co-curricular honors, awards and scholarships received, including dates

# ALASKA PERFORMANCE SCHOLARSHIP

## WHAT is the Alaska Performance Scholarship (APS)?

The Alaska Performance Scholarship provides an opportunity for Alaska high school students to earn a scholarship to help cover the cost of an Alaska postsecondary education. Alaska high school students who take a more rigorous curriculum, get good grades, and score well on college placement or work ready exams, can earn an Alaska Performance Scholarship to qualified Alaska colleges, universities, or vocational/technical programs.

## WHO can get the APS?

Alaska residents who graduate from an Alaska high school (public, private, or home school), in 2011 or later and meet the qualifying requirements are eligible for an APS award.

## WHERE can the APS be used?

The APS can be used at any participating college or university in Alaska, or for approved career and technical education programs in the state. Click here for more information on participating Alaska postsecondary institutions.

## HOW MUCH is the APS?

There are three maximum annual award levels: up to \$4,755, \$3,566, and \$2,378. Maximum levels are established based on a combination of minimum GPA and test scores. An APS award may not exceed qualifying costs of attendance (which typically include tuition; fees; required books, supplies, and equipment; room and board; and transportation) remaining after considering all other non-loan aid the student is eligible for. Students may remain eligible for up to 8 semesters, but must fully use the APS within six years of high school graduation.

## WHEN will the APS be available?

The APS is sent to schools in two payments, usually 50% of the award when the student begins attendance, and the other 50% at the start of the next term or midpoint of a CTE program. Generally, your school will first apply your APS funds to your outstanding school debt for that year, if any, and then pay any remaining funds to you. Final award notification is made after the postsecondary education confirms qualifying enrollment. Students can monitor their status in their Alaska Student Aid Portal (ASAP) account.

## Does the scholarship expire?

Yes. It must be used within six years of graduating high

school unless the recipient qualifies for an extension. Students who wish to apply for an extension must send a written request to the commissioner, accompanied by a signed statement from the institution of higher learning in which the student is enrolled. See 4 AAC 43.045 for more information on extending the scholarship eligibility period. Additional allowable extensions will be set in regulation by the State Board of Education and Early Development through a public policy.

For more information visit: <https://acpe.alaska.gov/FINANCIAL-AID/AK-Performance-Scholarship>

## ALASKA EDUCATION GRANT

The Alaska legislature created the Alaska Education Grant (AEG) program to provide need-based financial assistance to eligible Alaska students attending qualifying postsecondary educational institutions in Alaska. The grant is funded through the Alaska Higher Education Investment Fund, a source of long-term funding for the AEG program. How much is the award?

Grant awards typically range from \$500 to \$4,000 per academic year. Award criteria includes:

- ☞ Financial need, determined by the student's Estimated Family Contribution (EFC) as shown on their Free Application for Federal Student Aid (FAFSA)
- ☞ Prior academic year award recipient
- ☞ Date of FAFSA filing
- ☞ Enrollment level (full-time vs. half-time), as certified by the student's institution of attendance
- ☞ To receive the maximum award, qualifying students must be enrolled in at least 15 credit hours for "On Time" enrollment status. Students with the highest financial need will be awarded in order of need until funds are exhausted.

A student may not receive more than a total of \$16,000 in AEG award money over the course of their undergraduate education.

For more information visit: <https://acpe.alaska.gov/FINANCIAL-AID/AK-Education-Grant>

There are many different types of aid such as grants, loans, and scholarships. Each have their own specific requirements based on the funding agency.

The Federal Pell grant is a need-based grant available to undergraduate students. Eligibility and award amount is determined each year by the FAFSA. The Pell grant ranges from \$300 to over \$3,000 per semester.

Awards for Federal Pell grants are prorated based on your enrollment status. Full-time students (12 or more credits) are eligible for the full amount of the semester award.

Federal Pell Grant funds will be deposited directly to the student's school account any financial aid in excess of your account balance will be refunded to you.

Grants and scholarships are often called “gift aid” because they are free money – financial aid that does not have to be repaid. Grants are often need-based, while scholarships are merit-based. Grants and scholarships can come from the federal government, your state government, your college or school, or a private or non-profit organization. Do your research, apply for any grants or scholarships for which you may be eligible and be sure to meet application deadlines!

Direct Loans are low-interest loans for students and parents to help pay for the cost of a student's education after high school. The lender is in the U.S. Department of Education (the Department), though most of the contact will be with your loan servicer. With Direct Loans, you borrow directly from the federal government and have a single contact (your loan servicer) for everything related to payment, even if you receive Direct Loans at different schools. You will have online access to your Direct Loan

account information via your servicers website, there are several repayment plans from which to choose, and you can switch repayment plans if your needs change.

If you are a full-time, degree-seeking student, the first step in your search for financial aid is completing the Free Application for Federal Student Aid, or FAFSA. Note that timing is key with FAFSA. The earlier you apply (after October 1 of the year before the academic year in which you'll enroll), the more likely it is that funds will be available to you.

**Note:** Beware of web sites that charge to help students complete the FAFSA. You can apply for free at: [www.fafsa.ed.gov](http://www.fafsa.ed.gov)

**PLEASE NOTE:** Application deadlines vary. Check out the chart on the next page and apply on time!

Every student should complete a FAFSA worksheet through [www.fafsa.ed.gov](http://www.fafsa.ed.gov). FAFSA allows the student the opportunity to receive grant and loan funding through the government. It may also be required for certain scholarships. The FAFSA must be completed every year to receive funding. If you need help, you may contact a Chukchi advisor by calling 907-442-3400

- ☞ It is your responsibility to ensure that all financial aid forms and documents are submitted to the UAF financial aid office by the deadline. If you need help with the financial aid process or have questions about funding options, contact your academic advisor.
- ☞ Your classes must be paid by the fee payment deadline listed inside the front cover to avoid paying late fees.
- ☞ After all fees, books and tuition have been paid, your remaining funds will be refunded to you via a check in the mail to your mailing address.
- ☞ Verify your financial aid status by checking your student account online at <http://uaonline.alaska.edu>.

001063

# PAYING FOR YOUR COURSES

## What is the cost of taking courses?

Tuition and UA fees appear on chart at right. Courses may also require books, lab fees, materials fees, or other fees—be sure to add in those costs as well. Students are not considered registered until all tuition and fees are paid. Registered students may be dropped for non-payment if payments or arrangements have not been made by deadlines listed on the inside front cover.

## Stay on top of your bills to avoid late fees!

- ☞ *An electronic bill will be emailed to you around the 15th of each month. It is your responsibility to check your UA email account regularly. View your bills at UAOnline!*
- ☞ *Go to <https://uaonline.alaska.edu>*
  - ✓ Click “Log In” and sign in to your student account
  - ✓ Choose “Student Services & Account Information”
  - ✓ Choose “Student Account”
  - ✓ Choose “Account Summary By Term”

## 2021-2022 UAF RESIDENT TUITION + FEES

Course Level	Per-credit tuition	Per-credit UA Network fee	Per-credit Library Fee	Per-credit Tech Fee	Per-credit facilities fee	Example: 3-credit class
100 & 200 level courses	\$234	4%=\$9	\$5	\$5	\$6	\$777*
300 & 400 level courses	\$282	4%=\$11	\$5	\$5	\$6	\$927*
Graduate-level courses	\$513	4%=\$21	\$5	\$5	\$6	\$1830*

\* These costs do not include books, lab fees, etc.

## How can I pay for my classes?

Your advisor can help you arrange a payment plan, walk you through paying online, and provide information about payment options. You can also call the UAF Office of the Bursar if you need help: 907-474-7384

## REGIONAL SCHOLARSHIP OPPORTUNITIES

REGIONAL SCHOLARSHIPS	FALL DEADLINES	SPRING DEADLINES	MORE DETAILS
Free Application for Federal Student Aid (FAFSA)	After October 1 for funding July 1-June 30		Need W2 and tax information. Apply online: <a href="http://www.fafsa.gov">www.fafsa.gov</a>
Aqqaluk Trust	August 1	January 10	<a href="http://www.aqqaluktrust.com/">http://www.aqqaluktrust.com/</a>
Kotzebue IRA	July 15	January 10	<a href="http://www.kotzebueira.org/education/higher-education-scholarship.html">http://www.kotzebueira.org/education/higher-education-scholarship.html</a>
Zona Lie-Ito Scholarship	First Friday in April		<a href="http://otz.net/wp-content/uploads/2020/02/OTZ_Scholarship_Application.pdf">http://otz.net/wp-content/uploads/2020/02/OTZ_Scholarship_Application.pdf</a>
Maniilaq Association	Various		<a href="https://www.maniilaq.org/tribal-government-services/">https://www.maniilaq.org/tribal-government-services/</a>
June Nelson Memorial Scholarship	March 16		<a href="https://aasb.org/june-nelson-memorial-scholarship/">https://aasb.org/june-nelson-memorial-scholarship/</a>
KIC Scholarship	August 1	January 10	<a href="http://kikitagruk.com/shareholders/kic-scholarship-foundation/">http://kikitagruk.com/shareholders/kic-scholarship-foundation/</a>
Alaska Village Electrical Coop Scholarhp	April 15	August 15	<a href="https://avec.org/about/scholarships/">https://avec.org/about/scholarships/</a>
Teck-Cominco Alaska Scholarship	July 15	November 15	<a href="https://www.teck.com/media/Scholarship-Program-Guidelines.pdf">https://www.teck.com/media/Scholarship-Program-Guidelines.pdf</a>
Caleb Pungowiyl Scholars Program	July 15	December 1	<a href="http://calebscholars.org">http://calebscholars.org</a>
Frank R. Ferguson Memorial Scholarship	August 15	January 15	<a href="https://www.nwabor.org/departments/frank-r-ferguson-memorial-scholarship-program/">https://www.nwabor.org/departments/frank-r-ferguson-memorial-scholarship-program/</a>
UA Foundation and privately-funded scholarships	Feb 15		Find applications at <a href="http://uaonline.alaska.edu">http://uaonline.alaska.edu</a>
Kotzebue Lions Club	May 30		<a href="https://www.nwarcic.org/domain/994">https://www.nwarcic.org/domain/994</a>
City of Kotzebue	July 6		<a href="https://www.cityofkotzebue.com/">https://www.cityofkotzebue.com/</a> (See: Permits, Licenses, and Forms)
Alaska Community Foundation (various)	Various		<a href="https://alaskacf.org/scholarships/">https://alaskacf.org/scholarships/</a>

Visit the UAF Chukchi Campus website: [www.uaf.edu/chukchi](http://www.uaf.edu/chukchi)

# BREAKDOWN OF FEES

## UA NETWORK FEE

**Cost:** 4 percent of tuition.

**Who pays:** All students.

**What's covered:** The UA network charge covers rapidly rising costs, especially in the maintenance and enhancement of the university-wide technology infrastructure. The 4 percent network charge is applied on a per credit hour basis (rounded to the nearest dollar) to tuition, nonresident surcharges if applicable, and fees in lieu of tuition for credit and non-credit courses. The minimum network charge per course is \$9.

## TECHNOLOGY FEE

**Cost:** \$5 per credit hour (to a max of \$60 per campus).

**Who pays:** All students.

**What's covered:** The technology fee supports technology initiatives including implementation of UAF's wireless network/access, delivering university-licensed software to all students, increasing the number of technology-enabled classrooms and computing spaces, and expanding and improving online and self-service environments. This is a mandatory fee.

## UA FACILITIES FEE

**Cost:** \$6 per credit.

**Who pays:** All undergraduate and graduate students, including those enrolled in eCampus or distance education courses.

**What's covered:** The UA facilities fee is assessed to all undergraduate and graduate students to address the capital reinvestment for university facilities and academic equipment. Capital reinvestment funds construction that modernizes university classrooms, laboratories, residence halls and other buildings so students have learning and living facilities that enhance the academic experience.

## LIBRARIES & DIGITAL RESOURCES FEE

**Cost:** \$5 per credit hour, to a max of \$75.00 per semester.

**Who pays:** All students enrolled in 3 credits or more at any UAF campus.

**What's covered:** This fee will support students by providing library services such as research assistance and instruction, online/digital resources, subscriptions for databases and journals, and improvements to library materials/spaces (physical and virtual) used by students.

Information on fees can be found on the UAF Bursar website at: <https://uaf.edu/handbook/register/expenses/>

# TEXTBOOK COSTS

The cost for your textbooks and course materials will vary between \$15 and \$400 per course, depending on your instructor's preferred textbook or course material. You can expect to pay \$250 to \$1,100 per semester on textbooks, depending on your course load. You can look up pricing information online at [www.uaf.edu/bookstore/](http://www.uaf.edu/bookstore/) or through your UAOnline account (using the links through the registration website).

Visit [www.uaf.edu/bookstore/](http://www.uaf.edu/bookstore/) or [www.bkstr.com/alaskafairbanksstore/home/en](http://www.bkstr.com/alaskafairbanksstore/home/en) for more information.

The Bookstore has a “**Price Match Promise**” which means they will match prices with Amazon, Barnes & Noble, Chegg or a local competitor.

See Price Match Promise for details:

<https://www.bkstr.com/alaskafairbanksstore/price-match-guarantee>

## WHY DO TEXTBOOKS COST SO MUCH?

When you take a college class, you almost always need to have the textbook, and you need the current edition, because the professor assigns problems from the book, or assigns students to read certain chapters. You can't really buy another book that covers the same topics. In most cases, there are no substitutes for the assigned textbook.

Textbooks really are only sold to people taking the class. There's a relatively small market for books, so authors need to make sure they make a lot more per copy to make it worth their time to write the book.

So, what can you do about it? Shop around. It's your money. Make sure you are getting the best price. While we do not endorse any of the following, compare prices at:

Amazon.com	<a href="http://Barnesandnoble.com">Barnesandnoble.com</a>
Campusbooks.com	<a href="http://Chegg.com">Chegg.com</a>
Textbooks.com	<a href="http://boundless.com">boundless.com</a>

You could also save by purchasing a used book or renting the book for the semester provided those options are available for your text.

# LATE FEES, ADD/DROP AND REFUND PROCESSING

## LATE ADD / LATE REGISTRATION FEE

**Cost:** \$50

**Who pays:** Students given permission to add a full semester-length class after the last day to pay tuition and fees will be charged a late registration fee of \$50 that must be paid within five business days. No late fee will be charged when:

- ☞ you add a late-start course during the regular registration period for that course.
- ☞ you are moved into a class for which you were waitlisted.
- ☞ you change from one section to a different section of the same course.
- ☞ you move from one level of the same subject to another (i.e. from MATH F251X to MATH F151X) when you have the instructor's permission for the class you are adding; the drop and add must be done on the same day.

This fee is refundable only if all classes for which you have registered are canceled.

## LATE PAYMENT FEES

**Cost:** \$125 for first; \$175 for second; \$50 per month for late payment plan payments.

**Who pays:** All students who have missed the fee payment deadline and have a balance of \$300 or more. An additional \$175 fee will be added to accounts which are not paid in full by the withdrawal deadline.

## ADD/DROP

A 100% swap of tuition after the last day to pay tuition and fees is allowed only if the drop and add are done from one level of the same subject to another on the same day. If an upper-level class is swapped for a lower-level class, the difference is refundable at 100% through the 100% tuition and fees refund period for that semester. If a lower-level class is swapped for an upper-level class, the student must pay the difference.

Late fees apply for added classes.

## FEE REFUNDS

Student Health Center, technology, network, transportation, student life, athletic, orientation, ASUAF, laboratory, material and miscellaneous fees are not refunded after the 100% refund deadline.

## REFUND PROCESSING

Financial aid will be disbursed to student accounts ten(10)

business days prior to the first day of class for the semester and the Bursar's Office will begin processing refunds at that time. Contact the Bursar's Office for an advance of funds if you need your funds for books and supplies.

Refund processing is automatic for students who officially drop courses by published refund deadlines.

All refunds are processed electronically or by mail. The Bursar's Office does not issue refund checks for amounts less than \$10.

If you paid tuition and fees by credit card, the card will be credited up to the amount charged.

If your tuition was paid through external sources such as financial aid, federal loans, scholarships or grants, you will receive your refund as a check sent to your mailing address of record or direct-deposited in your bank account.

Once processed by the Bursar's Office, direct deposit takes three to five business days to disburse to your bank account.

Your refund is subject to federal regulations. If you receive a refund due to dropped classes or a total withdrawal, you may no longer qualify to receive scholarships or financial aid. In that case, the funds may be returned to the lender or grantor pursuant to all applicable rules and regulations.

Any balance owed to the university will be deducted from your refund.

## DIRECT DEPOSIT OF REFUNDS

Enrolling in direct deposit allows your refunds to be electronically deposited into your bank account. Sign up for direct deposit of your refund through UAOnline by following these steps:

- Visit <https://www.alaska.edu/uaonline/>
- Login with your UAUsername and password
- At the "Student Services & Accounting Information" menu, select the "Direct Deposit Enrollment" link.
- Select "1st time setup of direct deposit".
- Select the account type.
- Enter the bank routing code.
- Enter account number.
- Re-enter account number.
- Select "Submit".

## EDUCATION CLOSE TO HOME

### There's No Place Like Home....

You can stay in-region and pursue your education. Many UAF programs are available via distance, and Chukchi Campus has the resources to support you on the path to your educational goals, whether you're in Kotzebue, or want to stay in your community.

#### Where to start?

Not sure how to make that first step? Chukchi Campus advisors are available to help with everything from course selection to degree planning and more.

Don't hesitate to reach out and ask for resources, guidance, and encouragement.

#### Contact an advisor!

Want to call? in Kotzebue, phone: 907-442-3400.

Outside Kotzebue? Contact Antoinette Edenshaw, Student Advisor.

Email: [amedenshaw@alaska.edu](mailto:amedenshaw@alaska.edu),  
phone: 907-442-5052

Toll-free: 1-800-478-3402

We're on Facebook! Stay informed about financial aid resources, training programs, regional postsecondary events, and opportunities through the UAF Chukchi Campus Facebook page.



## INFORMATION RELEASE & FERPA

Student records are governed by the Family Educational Rights and Privacy Act (FERPA). For information on the University of Alaska's FERPA policies, go to <http://www.alaska.edu/student-services/ferpa/>.

If you have questions about FERPA or wish to request a printed copy of the University's policy, contact the UAF Office of Admissions and the Registrar at 907-474-5879

## STUDENT CODE OF CONDUCT & CRIME STATISTICS

UAF students are subject to the UA Student Code of Conduct. For the information on this, go to <http://www.alaska.edu/bor/policy/09-02.pdf>.

UAF is committed to providing a safe and respectful campus environment free from gender-based violence and sexual harassment. The Title IX Office leads the effort to ensure UAF moves beyond mere compliance with civil rights laws to embodying the principles of respect and equality for all.

For information about the University of Alaska Fairbanks Title IX offices, please visit <http://www.uaf.edu/equity/uaf.edu/titleix>

For information on UAF crime statistics, go to <http://www.uaf.edu/police/clery-act/uaf-crime-statistics/>.

Questions should be directed to the office of Judicial Services on the UAF campus at 907-474-7317 (phone), or 907-474-7900 (fax).



Like UAF Chukchi Campus on Facebook: [facebook.com/chukchicampus](https://facebook.com/chukchicampus)

# STUDENT ACCOUNT RESOURCES

## Retrieve your UA ID number, username or password

Access ELMO—UA's Easy Login Maintenance Option!

- ☞ Go to <https://elmo.alaska.edu>
- ☞ Select Option 3 and follow the directions.

Having login or technology problems? Contact our Student Services Tech Specialist, Allysha Fairbanks at: [asfairbanks@alaska.edu](mailto:asfairbanks@alaska.edu) or call toll free: 1-800-478-3402, or 442-3400.

## Update student account information online

It is your responsibility to keep your mailing and email addresses and phone number updated on UAOnline, so that you receive important communication from Chukchi Campus and UAF.

## Use your UAF student email account

Every UAF student is assigned an official UAF email account upon enrollment. Email is the only way some information is distributed from UA. You are responsible for knowing and acting on the contents of all university communications sent to your official UAF email account. Make sure you see these emails!

### Here's how:

- ☞ Check your UAF email account. Not sure how to access it? Go to [alaska.edu/google](https://alaska.edu/google).
- ☞ You can forward mail from your UAF account to an email address you check frequently. Learn how here:

[www.alaska.edu/google/faqs/top/](https://www.alaska.edu/google/faqs/top/) (click on "How do I forward my email to another account?").

- ☞ If for some reason you have multiple UAF email accounts (e.g. a student account and a staff account), forward them to the account you check most often.

## Attend class

You might be dropped if you do not attend the first class and have not received prior approval from your instructor. If you do not plan to attend, you must drop your classes by the deadline listed on the inside front cover, to avoid assessment of tuition and fees. The university will drop you from your classes for non-payment.

## Check your grades and access your transcripts

Provided you do not have holds on your account, you can access your unofficial transcript, midterm and final grades at UAOnline.

- ☞ Log in to UAOnline (<https://uaonline.alaska.edu>) secured area.
- ☞ Click on the following links:
- ☞ "Student Services & Account Information"
- ☞ "Student Records"
- ☞ Select "Midterm Grades," "Final Grades" or "Academic Transcript" and follow the instructions.

You may obtain an unofficial transcript online at UAOnline or request one from a member of the Chukchi Campus student support team (see page 4).

## Official Transcripts

Order an official transcript on the web at <https://uaonline.alaska.edu> and follow the instructions.

# UAF DISABILITY SERVICES

UAF Disability Services provides accommodations to all UAF students, including Chukchi and eCampus students. Once approved, students are entitled to receive a variety of resources such as screen-reader software, recordings of lectures, extra time on assignments and exams, and access to listening devices.

## How do I enroll for services?

To be considered for UAF Disability Services accommodations, students should be enrolled for at least one credit. Students must identify themselves to UAF Disability Services, provide documentation, and deliver the letter of accommodation to the faculty at the start of each semester,

and if problems with accommodations should arise, alert the Disability Services Office.

## UAF DISABILITY SERVICES

Office located at UAF in Fairbanks  
 Website: <https://uaf.edu/disabilityservices/>  
 Email: [uaf-disability-services@alaska.edu](mailto:uaf-disability-services@alaska.edu)  
 Phone: 907-474-5655 Fax: 907-474-5688

# RESOURCES FOR STUDENTS

*Need to arrange testing?* Call us!

- ☞ **Chukchi Campus testing**  
907-442-3400

*Need computer assistance?* Get help with Blackboard, email, UAOnline & more!

- ☞ **UAF Office of Information Technology**  
1-800-478-8226  
[www.alaska.edu/oit/](http://www.alaska.edu/oit/)  
[helpdesk@alaska.edu](mailto:helpdesk@alaska.edu)

*Need help with homework?* Live homework help for intro-level college students!

- ☞ **Live Homework Help**  
[sled.alaska.edu/homework.html](http://sled.alaska.edu/homework.html)
- ☞ **UAF Math Hotline**  
1-866-823-6284 (866-UAFMATH)
- ☞ **Online Tutoring -- Blackboard Collaborate**  
[www.uaf.edu/dms/mathlab/](http://www.uaf.edu/dms/mathlab/)

*Need someone to proofread your essay?*

Contact the Writing Center!

- ☞ **UAF Writing Center** (907)474-5314  
[www.uaf.edu/english/student-resources/writing-center/uaf-writing-center@alaska.edu](http://www.uaf.edu/english/student-resources/writing-center/uaf-writing-center@alaska.edu)

*Researching a particular topic?* Call the library!

- ☞ **UAF Off-Campus Library Services**  
1-800-478-8226  
[www.library.uaf.edu/offcampus](http://www.library.uaf.edu/offcampus)  
[uaf-ocs@alaska.edu](mailto:uaf-ocs@alaska.edu)

*Need a registration form?* Trying to contact a specific department? Find student resources online:

- ☞ **Chukchi Campus web site**  
[www.uaf.edu/chukchi](http://www.uaf.edu/chukchi)
- ☞ **College of Rural & Community Development web site**  
[www.uaf.edu/rural/students/](http://www.uaf.edu/rural/students/)

*Questions about classes, degrees, or financial aid?*

Contact your advisor! See page 4 for contact information.



# FERPA- THE FAMILY EDUCATIONAL RIGHTS & PRIVACY ACT

The Registrar's Office is responsible for keeping student education records. A complete copy of the university policies regarding access to student records under the Family Educational Rights and Privacy Act of 1974 (FERPA) is available at [www.uaf.edu/reg/schedule](http://www.uaf.edu/reg/schedule).

Under FERPA, you are entitled, as a University of Alaska student, to review your education records. Except for directory information, no personally identifiable information is disclosed to agencies outside the university without the written permission of the student or as otherwise permitted under FERPA. When a student signs the Tech Prep Registration form they are authorizing UAF and the partnership institution to discuss/release information to each other educational information and/or records pertaining to the student's registration, attendance and/or performance in the Tech Prep program.

Within the university, records are made available to school officials with a legitimate educational interest. A school official is any individual designated by the university to

perform an assigned function on behalf of the university, including faculty, administrators, staff, other students serving on official university committees or assisting a university official in performing his or her duties, and third parties with whom the university has contracted, such as attorneys, auditors and collection agents. School officials have a legitimate educational interest if they need information from a student's education records to perform work appropriate to their position.

No other information from a student's education record will be disclosed to anyone outside the university without the written consent of the student except to officials of other institutions in which a student seeks to enroll, in connection with financial aid which the student has applied for or has received, in compliance with a judicial order or subpoena, to persons in an emergency in order to protect the health or safety of the student or other persons, or as otherwise permitted under FERPA.

## TITLE IX: KNOW YOUR RIGHTS & RESPONSIBILITIES

*"No person in the United States shall on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity receiving Federal financial assistance."* — Title IX of the Education Amendments of 1972

The University of Alaska Board of Regents has clearly stated in policy that discrimination, harassment and violence will not be tolerated on any campus of the University of Alaska.

If you report discrimination, harassment or violence to any university employee, they must notify the university Title IX coordinator about basic facts of the incident. Your choices for reporting include:

- ☞ You may access confidential counseling by contacting the Campus Health & Counseling Center;
- ☞ You may access support and file a Title IX report by contacting the UA Title IX Coordinator at 907-474-6600;
- ☞ You may file a criminal complaint with the University Police Department at 907-474-7721.

- ☞ Even if the incident occurred off campus and the accused is not affiliated with UAF, the university must stop, remedy, investigate and prevent incidents by:
- ☞ Having an established procedure for handling complaints of sex discrimination.
- ☞ Offering remedies to the victim.
- ☞ Taking immediate action to ensure a victim can continue their education free of ongoing harassment or retaliation.
- ☞ If requested, a no-contact order can be enacted before a formal hearing (vs the legal process).

**PUSH BACK**  
*against* **SEXUAL**  
**MISCONDUCT**

**It's everyone's job to stop  
discrimination and assault!**

# FORMS

Important forms can be found at our website [www.uaf.edu/chukchi/students](http://www.uaf.edu/chukchi/students), or at the University of Alaska Fairbanks' website <https://www.uaf.edu/reg/forms.php>.

Some of the more common forms are included in this handbook:

- ☞ Registration Form
- ☞ Financial Need Sheet
- ☞ High School Enrollment Form
- ☞ Tech Prep Registration Form
- ☞ UA K-12 Student Parent/Guardian Authorization Form
- ☞ Add/Drop Form
- ☞ Sample Schedule worksheet

## Registration Form

The registration form is used to gain admittance to classes through Chukchi Campus/UAF. Once completed, registration forms should be brought our Student Services Technician, Kate Iten.

*Registration priority is based on class standing for continuing students in degree or certificate programs. Graduate students and seniors have the highest priority, followed by juniors, sophomores, freshmen, new and returning degree students, and non-degree students. Your class standing as it appears on your registration form will be used.*

## Financial Need Sheet Request Form

Financial need sheets detail the amount of money you will be spending while attending college. The need sheet is required by most financial aid and scholarship organizations. It shows financial information for tuition, fees, transportation, meal plans, etc. This information can only be requested from the UAF Financial Aid Office at:

[uaf-financialaid@alaska.edu](mailto:uaf-financialaid@alaska.edu) | Phone: 907-474-7256;  
Toll-free: 1-888-474-7256

## High School Enrollment Form

Use this form to enroll in Chukchi classes as a high school student.

## Tech Prep Registration Form

Use this form to register for dual credit classes that also count toward college credit. Talk with your advisor to see if your classes qualify.

## UA K-12 Student Parent/Guardian Authorization

Any student under the age of 18 who wishes to attend Chukchi Campus must have parent or guardian permission to attend.

## Add/Drop Form

Following initial registration the add/drop form can be used to add additional classes or drop classes.

## Applying for Admission

Every student must apply for admissions whether taking a single class or seeking a degree. Depending on desired degree or certificate, the fee price will vary. Visit: <https://www.uaf.edu/reg/>

## What does wait-listing mean?

When a class is full, it is listed as “closed” and a wait list is created. If you want to be waitlisted for a closed class, your name is placed on the wait list in the order your request was received. You are not charged for a waitlisted course, and it does not count toward full-time status. If the instructor allows additional students and you are taken off the wait list and given a seat in the class, you will need to pay the tuition and fees at that time. If it appears you will not be able to enroll in a course for which you are waitlisted, you should select and enroll in a replacement class by the last day of late registration.

## Applying for Graduation

Applications for graduation are completed online. Visit: <https://www.uaf.edu/reg/grad/> or contact Kate Iten at 907-442-5053.

## UAF Graduation Application

The application process uses Google forms, therefore, you must be logged into your @alaska.edu account to complete this form. Using another gmail.com will not give you access to this application.

There is a non-refundable \$50 fee for each graduation application. If you are applying for more than one degree, you must submit a graduation application for each degree.

**Double major:** If you are applying for a double major, please only apply once and list both majors.

**Double degrees:** If you are applying for double degrees, please fill out two applications and you will pay the application fee twice.

**Occupational Endorsement Certificates** do not apply for graduation. Instead, once you complete your final Endorsement course your department will send Graduation Services verification of your program completion.



Office of Admissions and the Registrar  
907-474-7500 • 800-478-1823  
admissions@uaf.edu • registrar@uaf.edu

RECEIVED

# REGISTRATION FORM

P\_\_\_\_\_ Office use only

**NAME:** \_\_\_\_\_ **UA ID (or SSN):** \_\_\_\_\_  
Please print (Last) (First) (M I)

Previous names used at the University of Alaska: \_\_\_\_\_

**SEMESTER OF ENROLLMENT:** Year 20\_\_\_\_ ☐ Fall ☐ Spring ☐ Summer **Date of Birth** (MM/DD/YYYY): \_\_\_\_\_

**CURRENT MAILING ADDRESS:** \_\_\_\_\_ Phone: \_\_\_\_\_  
\_\_\_\_\_  
Cell Phone: \_\_\_\_\_  
\_\_\_\_\_  
Email Address: \_\_\_\_\_  
(City) (State) (Zip)

## DEMOGRAPHIC INFORMATION:

Your response helps us better serve students and impacts UAF's eligibility for some funding sources. See reverse side for information and codes.

Sex: ☐ Male ☐ Female ☐ Prefer not to answer Ethnicity: ☐ Hispanic or Latino ☐ Not Hispanic or Latino

Race<sup>1</sup>: \_\_\_\_\_ Vet/Military Status<sup>2</sup>: \_\_\_\_\_

US Citizen? ☐ Yes ☐ No If no, Nation of birth: \_\_\_\_\_ Nation of citizenship: \_\_\_\_\_

Visa Type: \_\_\_\_\_ Permanent Resident? ☐ Yes ☐ No

For instructions on withholding directory information, please see INFORMATION RELEASE on reverse side<sup>3</sup>.

## PRIOR EDUCATION INFORMATION

### Did you graduate from high school?

☐ Yes Graduation date? (MM/DD/Year): \_\_\_\_\_ Name of high school: \_\_\_\_\_

High School location: (city/state): \_\_\_\_\_

☐ No If NO, did you complete the GED? ☐ Yes ☐ No

Date GED completed? (MM/DD/Year): \_\_\_\_\_ Location of GED (state): \_\_\_\_\_

## COURSE INFORMATION (Complete all information requested below. Refer to the class schedule on UAOnline for course information)

CRN	Dept.	Course Number	Section	Course Title	# of Credits	"Yes" if Audit	Instructor Signature (required after last day of late registration)

I understand I am responsible for all applicable UAF academic regulations, tuition and fees whether or not I successfully complete the course or courses in which I am enrolling. The university may drop me for non-payment.<sup>4</sup>

I promise to pay attorney's fees and other reasonable collection costs necessary for the collection of any amounts owed UA. If I do not pay, the university may take my Permanent Fund Dividend under Alaska Statutes 14.40.251 and 43.23.073.

Student's Signature \_\_\_\_\_ Date: \_\_\_\_\_

Advisor's Signature (for degree-seeking students only): \_\_\_\_\_ Date: \_\_\_\_\_

Office use only

Processed By: \_\_\_\_\_ Date: \_\_\_\_\_

Page \_\_\_\_\_ of \_\_\_\_\_

Visit the UAF Chukchi Campus website: [www.uaf.edu/chukchi](http://www.uaf.edu/chukchi)

## TO SUBMIT THIS FORM:

Submit in person or transmit to your campus:

Fairbanks Campus  
Email: registrar@uaf.edu

Community and Technical College  
Email: uaf-ctc@alaska.edu

CRCD Fairbanks Office  
Fax: 907-474-6280

Bristol Bay Campus  
Fax: 907-842-5692

Chukchi Campus  
Fax 907-442-2322

Interior Alaska Campus  
Fax: 907-474-5208

Kuskokwim Campus  
Fax: 907-543-4527

Northwest Campus  
Fax: 907-443-5602

### <sup>1</sup> RACE\*

Code	Description
AA	Alaska Aleut
AE	Alaska Eskimo, Other/Unspecified
AH	Alaska Indian, Haida
AI	Alaska Indian, Other/Unspecified
AK	Alaska Indian, Tlingit
AM	Alaska Indian, Tsimshian
AN	Alaska Native, Other/Unspecified
AQ	Alaska Eskimo, Inupiaq
AS	Alaska Native, Southeast
AT	Alaska Indian, Athabaskan
AY	Alaska Eskimo, Yup'ik
BL	Black, Non-Hispanic
IN	American Indian (Not Alaska Native)
NH	Native Hawaiian or Other Pacific Islander
SI	Asian
UN	Unspecified
WH	White

\* Requested for compliance with Title IV of the Civil Rights Act of 1964.

### <sup>2</sup> VETERAN/MILITARY STATUS

Code	Description
Blank	Non-veteran
FMAI	UAF Air Force Student
FMAR	UAF Army Student
FMCO	UAF Coast Guard Student
FMDP	UAF Military Dependent
FMIL	UAF Military Student
FMMA	UAF Marine Corps Student
FMNA	UAF Navy Student
FVDP	UAF Veteran Dependent
FVET	UAF Veteran Student



Office of Admissions and the Registrar,  
102 Signers' Hall • PO Box 757480, Fairbanks, Alaska 99775  
800-478-1823 • 907-474-7500  
admissions@uaf.edu • registrar@uaf.edu

### <sup>3</sup> INFORMATION RELEASE

#### FERPA

The Office of Admissions and the Registrar is responsible for keeping student education records. The full copy of the university's policies regarding access to student records under the Family Educational Rights and Privacy Act of 1974 (FERPA) are available at [www.alaska.edu/student-services/ferpa/](http://www.alaska.edu/student-services/ferpa/).

#### Directory Information

The university may release certain directory information to the public on a routine basis unless a student requests, in writing, that the university not release it. Forms to request that directory information not be released are available in the Office of Admissions and the Registrar.

No directory information will be released until the last day of late registration. Any request to withhold directory information will continue until a student provides permission, in writing, for the university to release such. After that, information will be released when appropriate. The names of students who have requested their directory information be withheld will not appear in the published university chancellor's and dean's lists.

The following is considered directory information:

1. Name
2. Email address
3. Home city and state
4. Weight and height of students on athletic teams
5. Dates of attendance at UAF
6. Program/major field(s) of study
7. Degrees and certificates received, including dates
8. Participation in officially recognized university activities
9. Academic and co-curricular honors, awards and scholarships received, including dates

### <sup>4</sup> LATE PAYMENT/REINSTATEMENT FEES

An additional \$100 fee will be added to accounts which are not paid by the withdrawal deadline. The university may drop you for non-payment.

For more information about fees, contact the Office of the Bursar at 907-474-7384.



UNIVERSITY OF ALASKA FAIRBANKS  
FINANCIAL AID OFFICE  
107 EIELSON BUILDING, PO BOX 756360  
FAIRBANKS, AK 99775-6360  
(907) 474-7256 or 1-888-474-7256  
Fax Number: (907) 474-7065  
uaf-financialaid@alaska.edu

FA BDGFCT

## NEED SHEET REQUEST FORM

Name: \_\_\_\_\_ Student ID \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Academic Year: \_\_\_\_\_ Term: \_\_\_\_\_ Fall  
\_\_\_\_\_ Spring  
\_\_\_\_\_ Summer

The need sheet will include the following information as of the day processed:

- Cost of Attendance for academic year
- Type and amount of financial aid award for academic year
- Eligibility status for term requested
- Registration status for term requested

**UAF cannot provide need sheets to a third party.**

Need sheets will be emailed directly to the student. The provided email must be an address that is in your student file. You can update email preferences on UAOnline. If the provided email is not listed in your file, your need sheet will be sent to your UAF assigned email address.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

FORMS

Barcode label  
Office use only



# OFFICIAL PAPER TRANSCRIPT REQUEST FORM

SID label  
Office use only

P

Office use only

Payment type \_\_\_\_\_

Amount \_\_\_\_\_

Initials \_\_\_\_\_

RECEIVED

Print

Reset Form

PLEASE PRINT CLEARLY

STUDENT INFORMATION

NAME \_\_\_\_\_  
Last First MI  
All previous names \_\_\_\_\_  
Address \_\_\_\_\_  
City State Zip Dates Attended \_\_\_\_\_  
Email \_\_\_\_\_ Day phone \_\_\_\_\_

ORDERING INFORMATION

- Electronic transcripts can only be ordered through UAOnline. More detailed instructions can be found at <http://www.uaf.edu/reg/transcripts/>.
- Only transcripts ordered through UAOnline will include coursework from all UA Schools (UAA, UAF, UAS, PWSCC).
- It is the student's responsibility to view the unofficial transcript prior to placing orders for verification of grades and degrees.
- Transcripts are not issued to individuals with outstanding financial obligations to the University of Alaska.

(Payment must be received before transcripts will be sent.)  
If you wish to pay by credit card, please call us.

Orders by paper request are \$20 each and must be ordered from each UA school individually. They will be mailed 1st class within 5-7 business days.

\$20 x  = \$0

TOTAL COST \$0

DESTINATION OF TRANSCRIPTS

☐ Send transcripts—PROVIDE DESTINATION BELOW ☐ Will pick up—DO NOT COMPLETE DESTINATION BELOW

1. Name of recipient \_\_\_\_\_  
Address \_\_\_\_\_ City State Zip  
2. Name of recipient \_\_\_\_\_  
Address \_\_\_\_\_ City State Zip

Transcripts are not processed without payment or signature. By signing below you agree with the terms and conditions stated within this document.

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

Page \_\_\_\_\_ of \_\_\_\_\_

OFFICE OF THE REGISTRAR • PO BOX 757495, FAIRBANKS, AK 99775-7495 • TEL: 907-474-6300 / 877-474-6046 • FAX: 907-474-1590 • [uaf-registrar@alaska.edu](mailto:uaf-registrar@alaska.edu)

# COLLEGE OF RURAL AND COMMUNITY DEVELOPMENT ☐ FALL ☐ SPRING ☐ SUMMER Year: \_\_\_\_\_



## CHECK YOUR REGIONAL CAMPUS

☐ **Bristol Bay Campus**  
PO Box 1070, Dillingham, AK 99576  
Phone: (907) 842-5109 — Fax: (907) 842-5692

☐ **Chukchi Campus**  
PO Box 297, Kotzebue, AK 99752  
Phone: (907) 442-3400 — Fax: (907) 442-2322

☐ **Interior-Aleutians Campus**  
PO Box 756720, Fairbanks, AK 99775-6720  
Phone: (907) 474-5207 — Fax: (907) 474-5208

☐ **Kuskokwim Campus**  
PO Box 368, Bethel, AK 99559  
Phone: (907) 543-4500 — Fax: (907) 543-4527

☐ **Northwest Campus**  
Pouch 400, Nome, AK 99762  
Phone: (907) 443-2201 — Fax: (907) 443-5602

PLEASE PRINT CAREFULLY AND PROVIDE ALL INFORMATION.

LAST NAME \_\_\_\_\_ FIRST NAME \_\_\_\_\_ MIDDLE NAME \_\_\_\_\_

DATE OF BIRTH (MM/DD/YY) \_\_\_\_\_ UA ID NUMBER \_\_\_\_\_ or SOCIAL SECURITY NUMBER (required if 1st time registering) \_\_\_\_\_

☐ CHECK HERE IF THIS IS A CHANGE OF ADDRESS

ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP CODE \_\_\_\_\_ E-MAIL ADDRESS \_\_\_\_\_

EVENING PHONE \_\_\_\_\_ DAY PHONE \_\_\_\_\_ PERMANENT PHONE \_\_\_\_\_ FAX PHONE \_\_\_\_\_

## COMPLETE THE INFORMATION REQUESTED BELOW (For statistical and records identification purpose only)

Gender ☐ MALE ☐ FEMALE US Citizen? ☐ YES ☐ NO If NO → \_\_\_\_\_

Nation of Birth \_\_\_\_\_ Nation of Citizenship \_\_\_\_\_ Nationality \_\_\_\_\_ VISA Type \_\_\_\_\_

**Residency**  
(Physically in Alaska 2 years prior to enrollment and intent to stay in Alaska. If you are under 18 years of age, your residency is that of your parents.)

☐ ALASKA RESIDENT - Date residency began \_\_\_\_\_ ☐ NON-RESIDENT ☐ MILITARY / NATIONAL GUARD

**Ethnicity:**

☐ Alaska Aleut ☐ Alaska Eskimo, Inupiaq ☐ Alaska Eskimo, Yup'ik ☐ Alaska Eskimo, other ☐ Alaska Indian, Athabaskan ☐ Alaska Indian, Haida

☐ Alaska Indian, Tlingit ☐ Alaska Indian, Tsimshian ☐ Alaskan Indian, other ☐ Alaskan Native, other ☐ Alaska Native, SE ☐ American Indian (not AK Native)

☐ Black, not of Hispanic origin ☐ Hispanic or Latino ☐ Asian/Pacific Islander ☐ White, not of Hispanic origin ☐ Other \_\_\_\_\_

Name of High School you are attending: \_\_\_\_\_ High School Location: (city/state) \_\_\_\_\_

Current Grade Level: ☐ 9th ☐ 10th ☐ 11th ☐ 12th ☐ 13th When will you graduate from high school? (month/day/year) \_\_\_\_/\_\_\_\_/\_\_\_\_

## Career Cluster Choices (select the career cluster in which you want to work):

- |   |  |   |   |
|---|--|---|---|
| <input type="checkbox"/> Agriculture, Environmental & Natural Resources | <input type="checkbox"/> Architecture and Construction | <input type="checkbox"/> Arts, A/V Technology & Communications        | <input type="checkbox"/> Business Management & Administration     |
| <input type="checkbox"/> Education & Training                           | <input type="checkbox"/> Finance                       | <input type="checkbox"/> Government & Public Administration           | <input type="checkbox"/> Health Sciences                          |
| <input type="checkbox"/> Hospitality & Tourism                          | <input type="checkbox"/> Human Services                | <input type="checkbox"/> Information Technology                       | <input type="checkbox"/> Law, Public Safety, & Security           |
| <input type="checkbox"/> Manufacturing                                  | <input type="checkbox"/> Marketing, Sales & Service    | <input type="checkbox"/> Science Technology, Engineering, Mathematics | <input type="checkbox"/> Transportation, Distribution & Logistics |

## COURSE INFORMATION (Please print carefully)

CRN	COURSE DEPT.	NUMBER	SECTION	COURSE TITLE	CREDITS	INSTRUCTOR
					audit? <input type="checkbox"/>	
					audit? <input type="checkbox"/>	
					audit? <input type="checkbox"/>	
TOTAL CREDITS						

## Statement of Understanding and Authorization to Discuss/Release Educational Information and/or Documents

The student and his/her guardian understand and accept that:

- TECH PREP work is more rigorous and often much less guided than regular secondary course work;
- Adult themes are often common to university materials and discussion;
- TECH PREP courses will establish a university transcript that will follow the student throughout his/her university attendance;
- Secondary students registering as university students are fully responsible for complying with all University policies and procedures which can be found at <http://www.uaf.edu/uaf/current/policies.html>;
- Student and his/her guardian are responsible for all applicable tuition and fees whether or not the student successfully completes the course(s) in which the student is enrolled.

I authorize the \_\_\_\_\_ (partnership institution) and the University of Alaska Fairbanks to discuss/release to each other educational information and/or records pertaining to my registration, attendance, and/or performance in the Tech Prep program.

☒ STUDENT'S SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_ ☒ PARENT/GUARDIAN'S SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

<b>COURSE COSTS</b> \$25 per CREDIT = TUITION \$ _____	<b>FORM OF PAYMENT</b>		<input type="checkbox"/> VISA <input type="checkbox"/> MC CREDIT CARD \$ _____
	CASH \$ _____ CHECK # _____ \$ _____ MONEY ORDER \$ _____ PAYMENT AUTHORIZATION \$ _____	CARD NUMBER _____ EXP. DATE _____ NAME AS IT APPEARS ON CARD (Please print) _____ CVC CODE _____ SIGNATURE _____	



An affirmative action/  
equal opportunity  
employer and  
educational institute

Office Use Only: Received by: \_\_\_\_\_ Date: \_\_\_\_\_



Office of Admissions and the Registrar  
907-474-7500 • 800-478-1823  
admissions@uaf.edu • registrar@uaf.edu

## SECONDARY STUDENT PARENT/GUARDIAN AGREEMENT

Student name

UA ID or social security number

Birthdate

The secondary student registration process at the University of Alaska Fairbanks requires parents/guardians of secondary students to agree to these terms. This agreement identifies some of the issues encountered by secondary students, but should in no way be considered comprehensive. This agreement needs to be completed once for any student who is under 18 & who has not graduated high school attending the University of Alaska Fairbanks.

As a parent/guardian of the above secondary student, I understand and agree that:

- University work is much more rigorous and less guided than secondary course work. Adult themes and diverse perspectives are essential to University materials and discourse.
- The student must meet the prerequisites of the course or courses in which they want to enroll.
- A secondary student who registers in University courses is fully responsible for complying with all policies and procedures of the University. This includes being aware of and adhering to the University Student Code of Conduct and payment deadlines.
- It is the student's responsibility to contact their high school counselor before enrolling at UAF if they want to use university credit to meet high school requirements.
- Courses taken will establish an official university transcript. This may impact future admissions, financial aid eligibility and/or ability to graduate with honors.
- Regardless of age, FERPA rights are transferred to the student upon registration. Parents/Guardians will not be able to access student records without a valid FERPA Release Form on file with the University.
- If a student decides to no longer attend a course, they must complete an Add/Drop Form to drop or withdraw from that course. Failure to do so may result in a failing grade and/or financial obligations including late fees.

I affirm that the information I have provided on this form is true and that I am in agreement with any additional charges that may be added to my account resulting from the above selections. I agree to pay all current semester charges, including but not limited to tuition, fees, housing, meal plan charges, and any additional fees on this form. I promise to pay attorney's fees and other reasonable collection costs, which may be based on a percentage at a maximum of 40% of the debt, necessary for the collection of any amounts owed to University of Alaska. If I do not pay, the university may take my Permanent Fund Dividend under Alaska Statutes 14.40.251 and 43.23.073 and pursue other collection methods.

Parent/guardian name

Birthdate

Social security number

Parent/guardian signature

Date

11/2015



# ADD / DROP FORM

RECEIVED

Office use only

Term: \_\_\_\_\_

P \_\_\_\_\_

NAME: \_\_\_\_\_  
(LAST) (FIRST) (MIDDLE)

UA ID: \_\_\_\_\_  
(8 digits)

SEMESTER OF ENROLLMENT: Year 20\_\_\_\_ ☐ Fall ☐ Spring ☐ Summer Date of Birth (MM/DD/YYYY): \_\_\_\_\_

## ADD A COURSE

1. Submit this form to the Office of the Registrar prior to the add/drop deadline.
2. Your advisor's signature is required ONLY for an overload.
3. Instructor's signature is required ONLY after the add/drop deadline or when a course requires additional permission.

CRN	Dept	Course #	Section #	Course Title	Credits	✓ Audit	Instructor Signature (when required)

☐ **OVERLOAD APPROVAL:** To register for 19 to 23 credits, students must have a 3.00 cumulative GPA, as well as advisor approval. If the student's GPA is below 3.00 or the student is requesting more than 23 credits, dean approval is also required. Total number of credits allowed for semester: \_\_\_\_\_

Advisor's Printed Name \_\_\_\_\_ Advisor's Signature \_\_\_\_\_ Date \_\_\_\_\_

Dean's Printed Name \_\_\_\_\_ Dean's Signature \_\_\_\_\_ Date \_\_\_\_\_

## DROP FROM A COURSE

Submit this form to the Office of the Registrar prior to the add/drop deadline.

CRN	Dept	Course #	Section #	Course Title	Credits

## CHANGE FROM CREDIT TO AUDIT

1. You must be currently enrolled in the class for credit to use this form to change to audit.
2. The course must have the audit option available.
4. Your instructor's signature is required ONLY if changing to audit after the add/drop deadline.
3. Submit this form to the Office of the Registrar prior to the last day to withdraw.

CRN	Dept	Course #	Section #	Course Title	Credits	Instructor Signature (when required)

Student's Signature \_\_\_\_\_ Date \_\_\_\_\_

Office use only

Processed by: \_\_\_\_\_

Date: \_\_\_\_\_

Page \_\_\_\_\_ of \_\_\_\_\_

# SCHEDULE PLANNER

Use the table below to help you plan your course schedule. Work with your advisor to make sure you are selecting the courses that will help you reach your academic goals. Remember to make sure you don't select two courses that meet in the same time slots. You might want to mark other time periods in which you will do homework, study or perform your other obligations such as work.

Time	Sun	Mon	Tue	Wed	Thu	Fri	Sat
8 am							
9 am							
10 am							
11 am							
12 pm							
1 pm							
2 pm							
3 pm							
4 pm							
5 pm							
6 pm							
7 pm							
8 pm							

# NANA SHAREHOLDER RELATIONS COORDINATORS



## Ambler

Julia Visocsy  
Phone: 907-445-2260  
1-877-795-4506  
Fax: 907-445-2141  
P.O. Box 115  
Ambler, AK 99786  
[Julia.visocsy@nana.com](mailto:Julia.visocsy@nana.com)

## Kiana

Vacant  
Phone: 907-475-2287  
1-888-461-2287  
Fax: 907-461-2267  
P.O. Box 114  
Kiana, AK 99749  
[@nana.com](mailto:@nana.com)

## Noorvik

Ellen Coffin  
Phone: 907-636-2350  
1-877-795-4501  
Fax: 907-636-2352  
P.O. Box 210  
Noorvik, AK 99763  
[Ellen.coffin@nana.com](mailto:Ellen.coffin@nana.com)

## Anchorage

Andrew Tickett  
Phone: 907-265-4365  
1-800-478-2000  
Fax: 907-343-5627  
909 West 9th Avenue  
Anchorage, AK 99501  
[Andrew.tickett@nana.com](mailto:Andrew.tickett@nana.com)

## Kivalina

Janet Mitchell  
Phone: 907-645-2180  
1-877-795-4498  
Fax: 907-645-2169  
General Delivery  
Kivalina, AK 99750  
[Janet.mitchell@nana.com](mailto:Janet.mitchell@nana.com)

## Selawik

Esther Sheldon  
Phone: 907-484-2377  
1-877-795-4500  
Fax: 907-484-2161  
P.O. Box 60  
Selawik, AK 99770  
[Esther.sheldon@nana.com](mailto:Esther.sheldon@nana.com)

## Buckland

Moriah Sage  
Phone: 907-494-2301  
1-888-667-1870  
Fax: 907-494-2302  
P.O. Box 107  
Buckland, AK 99727  
[Moriah.sage@nana.com](mailto:Moriah.sage@nana.com)

## Kobuk

Agnes Bernhardt  
Phone: 907-948-2261  
1-877-795-4504  
Fax: 907-948-2014  
P.O. Box 45  
Kobuk, AK 99751  
[Agnes.bernhardt@nana.com](mailto:Agnes.bernhardt@nana.com)

## Shungnak

Crystal Tickett(on call)  
Phone: 907-437-2211  
1-877-795-4499  
Fax: 907-437-2140  
P.O. Box 73060  
Shungnak, AK 99773  
[Crystal.tickett@nana.com](mailto:Crystal.tickett@nana.com)

## Deering

Debra Moto  
Phone: 907-363-2305  
1-877-795-4505  
Fax: 907-363-2107  
P.O. Box 36109  
Deering, AK 99736  
[Debra.moto@nana.com](mailto:Debra.moto@nana.com)

## Noatak

J. Katie Barger  
Phone: 907-485-2265  
1-877-795-4502  
Fax: 907-485-2101  
P.O. Box 108  
Noatak, AK 99761  
[Janet.barger@nana.com](mailto:Janet.barger@nana.com)

## Nina Lie – Director

Phone: 907-442-8118  
1-800-478-3301  
Fax: 907-343-5733  
P.O. Box 49 Kotzebue, AK 99752  
[nina.lie@nana.com](mailto:nina.lie@nana.com)



# CHUKCHI CAMPUS

University of Alaska Fairbanks



UA is an AA/EQ employer and educational institution and prohibits illegal discrimination against any individual: [www.alaska.edu/nondiscrimination](http://www.alaska.edu/nondiscrimination)  
The University of Alaska Fairbanks is accredited by the Northwest Commission on Colleges and Universities.

## Important Dates

### FALL SEMESTER

**First Day of Classes**  
Monday, August 23

**Deadline for adding classes and late registration**  
Friday, September 3

**Deadline for tuition and fee payment**  
Friday, September 3

**Labor Day Holiday**  
Monday, September 6

**Deadline to apply for fall 2021 graduation**  
Friday, October 15

**Last day of instruction**  
Saturday, December 4

**Final Exams**  
Monday-Saturday,  
December 6-11

### SPRING SEMESTER

**First Day of Classes**  
Monday, January 10

**Deadline for adding classes and late registration**  
Friday, January 21

**Deadline for UA Foundation Scholarships**  
Tuesday, February 15

**Deadline to apply for Spring 2022 Graduation**  
Tuesday, February 15

**Spring Break (no classes)**  
Monday-Friday, March 7-11

**Last day of classes**  
Monday, April 25

**Final Exams**  
Tuesday-Saturday,  
April 26-30

## Thinking About College? Check us out!

Chukchi Campus is the University of Alaska Fairbanks' connection to the Northwest Arctic region. We work closely with local and regional organizations to offer courses and training throughout the region. There are many courses throughout the UA System available to you by distance.

Whether you want to pursue a degree, improve your job skills, learn the Iñupiaq language, master traditional crafts, or otherwise expand your knowledge, Chukchi Campus has something for you.

Check out this guide to learn more about attending Chukchi Campus and building your education plan. Courses are continually being developed. If you don't see what you are looking for, contact us!

IF YOU **SEE** SOMETHING **SAY** SOMETHING **DO** SOMETHING