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## **MEMORANDUM**

DATE: October 27, 2017

TO: UAF Vice Chancellors and Chancellor's Direct reports

FROM: Daniel M. White, Chancellor

SUBJECT: DEO briefing for faculty and administrative/executive recruitments

Effective immediately, please ensure that all UAF faculty and administrative/executive recruitments receive a diversity briefing at the outset of the search committee's work from our Office of Diversity and Equal Opportunity. Please contact Margo Griffith, Director of Diversity and Equal Opportunity to make arrangements at 474-7300 or uaf.deo@alaska.edu.

Diversity, equity, and inclusion are and will continue to be a priority at UAF. Thank you for your attention to this matter. Please share this information with your unit as appropriate.

Cc: Margo Griffith, Director of Diversity and Equal Opportunity Brad Lobland, Director of Human Resources