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January 26, 2024

TO: UAF Deans and Directors

FROM: Daniel M. White, Chancellor

SUBJECT: UAF Travel Approval Authority

Pursuant to University Regulation 05.02.06, I delegate and assign to the UAF administrators serving in the positions outlined in the attached document the authority to approve out-of-state travel, excluding international travel, within their respective units. In-state travel can continue to be approved by the employee's immediate supervisor. Delegation to approve your own travel, which will be limited to senior management, will be communicated in a separate memo from me. International travel requires vice chancellor approval, or my approval for my direct reports.

/Attachment

cc: UAF Core Cabinet

Alex Hirsch, Associate Vice Chancellor for Student Experience Trent Sutton, Vice Provost and Dean of Exploratory Studies and Academic Success

DMW/mkk

Alaska Center for Energy & Power

Director

Deputy Directors, Research & Operations

Alaska Sea Grant

Director (including MAP)

Chancellor's Office:

Executive Officer

Executive Director, University Advancement

Director, Athletics

General Manager, KUAC

College of Business & Security Management:

Dean, CBSM

Associate Dean, CBSM

College of Engineering and Mines:

Dean, CEM

Associate Dean, CEM

CFO, CEM

College of Liberal Arts:

Dean, CLA

Executive Officer, CLA

College of Fisheries and Ocean Sciences:

Dean, CFOS

Associate Dean, CFOS

Executive Officer, CFOS

Director, Institute of Marine Science

Director, Seward Marine Center

Administrative Specialist, SMC (Sikuliaq operations only)

College of Natural Science and Mathematics:

Dean, CNSM

Executive Officer, CNSM

eCampus:

Executive Director

Graduate School:

Director, Graduate School

Geophysical Institute:

Director, GI

Deputy Director, GI

Associate Director(s), GI

Executive Officer, GI

Business Manager, GI

Operations Manager, GI

Director, Alaska Satellite Facility

Deputy Director, Alaska Satellite Facility

Director, Alaska Center for UAS Integration

Institute of Agriculture, Natural Resources & Extension:

Director (including CES and AFES)

Associate Director

4-H & Youth Development Program Leader, CES

Executive Director, MAPTS

Director, MEFEC

Institute of Arctic Biology:

Director, IAB Director, CANHR

Associate Director Ecology/Wildlife, IAB

Associate Director Biomedicine/Behavioral Health, IAB Executive Officer, IAB

Institute of Northern Engineering:

Director, INE

Associate Director, WERC

Business Office Manager, INE

CFO, INE

International Arctic Research Center:

Director, IARC

Executive Officer, IARC

Library

Director of Libraries

Provost & Executive Vice Chancellor:

Provost and Executive Vice Chancellor

Vice Provost and Dean, Exploratory Studies

and Academic Success

Director, PAIR

School of Education:

Director, School of Education

Summer Sessions and Lifelong Learning:

Director, Summer Sessions & Lifelong Learning

UA Museum of the North:

Director, Museum

Fiscal professional, Museum

Vice Chancellor of Administrative Services:

Vice Chancellor of Administrative Services

Associate Vice Chancellor for Financial Services

Associate Vice Chancellor for Facilities Services

Vice Chancellor for Research:

Vice Chancellor for Research

Associate Vice Chancellor for Research

Director, Center for Alaska Native Health & Research

Vice Chancellor for Rural, Community & Native Education:

Vice Chancellor, Rural, Community & Native Education Associate Vice Chancellor, Rural, Community & Native

Education

Dean, CRCD

Dean, Community and Technical College

Executive Officer, CRCD

Associate Dean, Community and Technical College

Executive Officer, Community and Technical College

Director, Bristol Bay Campus

Director, Chukchi Campus

Director, Interior Alaska Campus

Director, Kuskokwim Campus

Director, Northwest Campus

Vice Chancellor for Student Affairs & Enrollment Management:

Vice Chancellor for Student Affairs & Enrollment Mgmt

Associate Vice Chancellor for Student Affairs

Associate Vice Chancellor for Student Experience

Director, Admissions Registrar

Director, Department of Recreation, Adventure & Wellness

Director, Center for Student Engagement

Office Manager, Associated Students of UAF