

February 3, 2021

TO: UAF Deans and Directors  
FROM: Daniel M. White, Chancellor  
SUBJECT: UAF Travel Approval Authority



Pursuant to University Regulation 05.02.06, I delegate and assign to the UAF administrators serving in the positions outlined in the attached document the authority to approve out-of-state travel, excluding international travel, within their respective units. In-state travel can continue to be approved by the employee's immediate supervisor. Delegation to approve your own travel, which will be limited to senior management, will be communicated in a separate memo from me. International travel may only be approved by me.

**Supervisors are urged to review the current Travel Policy as it relates to COVID-19 at: <https://sites.google.com/alaska.edu/coronavirus/general-info/updates> This policy supersedes should it conflict with this delegation.**

This delegation of authority is in effect unless otherwise rescinded by me or the delegated authority's immediate supervisor.

Attachment

cc: Julie Queen, Vice Chancellor for Administrative Services  
Amanda Wall, Associate Vice Chancellor for Financial Services

DMW/jdp

**Alaska Center for Energy & Power**

Director  
Deputy Directors, Research & Operations

**Alaska Sea Grant**

Director (including MAP)

**Chancellor's Office:**

Executive Officer  
Executive Director, University Advancement  
Director, University Relations  
Director, Athletics  
General Manager, KUAC

**College of Engineering and Mines:**

Dean, CEM  
Associate Dean, CEM  
CFO, CEM

**College of Liberal Arts:**

Dean, CLA  
Executive Officer, CLA

**College of Fisheries and Ocean Sciences:**

Dean, CFOS  
Associate Dean, CFOS  
Executive Officer, CFOS  
Director, Institute of Marine Science  
Director, Seward Marine Center  
Administrative Specialist, SMC (Sikuliaq operations only)

**College of Natural Science and Mathematics:**

Dean, CNSM  
Associate Dean, Vet Med  
Director, K-12 Outreach  
Fiscal Executive Officer, CNSM

**eCampus:**

Executive Director

**Graduate School:**

Director, Graduate School

**Geophysical Institute:**

Director, GI  
Deputy Director, GI  
Associate Director(s), GI  
Executive Officer, GI  
Business Manager, GI  
Operations Manager, GI  
Director, Alaska Satellite Facility  
Deputy Director, Alaska Satellite Facility  
Director, Alaska Center for UAS Integration

**Institute of Agriculture, Natural Resources & Extension:**

Director (including CES and AFES)  
Associate Director  
4-H & Youth Development Program Leader, CES  
Executive Director, MAPTS  
Director, MEFEC

**Institute of Arctic Biology:**

Director, IAB  
Director, CANHR  
Associate Director Ecology/Wildlife, IAB  
Associate Director Biomedicine/Behavioral Health, IAB  
Executive Officer, IAB

**Institute of Northern Engineering:**

Director, INE  
Associate Director, WERC  
Business Office Manager, INE

**International Arctic Research Center:**

Director, IARC  
Executive Officer, IARC

**Library**

Director of Libraries

**Provost & Executive Vice Chancellor:**

Provost and Executive Vice Chancellor  
Vice Provost and Dean, General Studies  
Director, PAIR

**School of Education:**

Director, School of Education

**School of Management:**

Dean, School of Management  
Associate Dean, School of Management

**Summer Sessions and Lifelong Learning:**

Director, Summer Sessions & Lifelong Learning

**UA Museum of the North:**

Director, Museum  
Fiscal professional, Museum

**Vice Chancellor of Administrative Services:**

Vice Chancellor of Administrative Services  
Associate Vice Chancellor for Financial Services  
Associate Vice Chancellor for Facilities Services

**Vice Chancellor for Research:**

Vice Chancellor for Research  
Associate Vice Chancellor for Research

**Vice Chancellor for Rural, Community & Native Education:**

Vice Chancellor, Rural, Community & Native Education  
Dean, CRCD  
Dean, Community and Technical College  
Executive Officer, CRCD  
Associate Dean, Community and Technical College  
Executive Officer, Community and Technical College  
Director, Bristol Bay Campus  
Director, Chukchi Campus  
Director, Interior Alaska Campus  
Director, Kuskokwim Campus  
Director, Northwest Campus

**Vice Chancellor for Student Affairs:**

Vice Chancellor for Student Affairs  
Associate Vice Chancellor for Student Affairs  
Associate Vice Chancellor for Enrollment Management  
Director, Admissions  
Registrar  
Director, Department of Recreation, Adventure & Wellness  
Director, Center for Student Engagement  
Office Manager, Associated Students of UAF