


December 16, 2022

TO: Anupma Prakash, Provost and Executive Vice Chancellor  
Owen Guthrie, Vice Chancellor, Student Affairs & Enrollment Management  
Nettie La Belle-Hamer, Vice Chancellor, Research  
Julie Queen, Vice Chancellor, Administrative Services  
Charlene Stern, Vice Chancellor, Rural, Community and Native Education  
Samara Taber, Executive Director, University Advancement  
Nickole Conley, UAF Chief of Staff

FROM: Daniel M. White, Chancellor 

RE: Delegation of Authority – Exception[al] Placements

University Regulation 04.05.043.A.2.a states:

A. Placement

2. Exception[al] Placement is salary placement of a new employee above the first step of the grade based on criteria which may include: exceptional qualifications of the selected candidate; lack of other qualified candidates; equity and alignment with placements of similar staff within the unit. Approval is required as follows:
  - a. Grades 71-79 (full range) and Grades 80-84 (up to the midpoint-through Step 28): Requires prior approval by the president or appropriate chancellor based on recommendations from the MAU human resources office. The chancellor or president may, in writing, delegate this approval as appropriate.

By this memo, I hereby delegate decision-making authority for exceptional placements as stated above within the units that you supervise. This may not be re-delegated without my approval. I recommended that you seek guidance from UA Human Resources regarding exceptional placements. UA HR must be copied on exceptional placement memos to help ensure appropriate salary placement within the university and across the system.

Please let me know if you have any questions.

DMW:jdp

cc: Memry Dahl, UA HR  
Glenn Gambrell, UA HR