

ACCOUNTING, APPLIED

College of Rural and Community Development
Department of Applied Business, Paralegal and Accounting
Community and Technical College
907-455-2800
www.ctc.uaf.edu/programs/abus/accounting.html

A.A.S. Degree

Minimum Requirements for A.A.S. Degree: 60 credits

The applied accounting program prepares students for entry- and mid-level accounting positions in payables and/or receivables, bookkeeping and payroll accounting. This program covers financial decision-making tools for the small business operator as well.

Courses in the applied accounting program address the concerns of modern business people and provide the training necessary to enhance business success. The applied accounting program prepares a student to enter the UAF School of Management's B.B.A. program in accounting in order to earn the 150 credits required to take the CPA exam in Alaska.

Students entering the A.A.S. program are expected to have basic computer skills equivalent to CIOS F150. Classes are scheduled during the day, in the evening and online to accommodate working students. Microcomputer and office technology labs are available for hands-on training.

Major — A.A.S. Degree

1. Complete the general university requirements (page 95).
2. Complete the A.A.S. degree requirements. (See page 99. As part of the A.A.S. degree requirements, it is recommended that students complete ABUS F154 for the human relations requirement. ABUS F155 is the recommended computation course.)

3. Complete the following program (major) requirements:

ABUS F101—Principles of Accounting I	3
ABUS F141—Payroll Accounting	3
ABUS F175—Customer Service (3)	3
or ABUS F179—Fundamentals of Supervision (3)	3
ABUS F201—Principles of Accounting II	3
ABUS F202—Principles of Accounting III	3
ABUS F203—Accounting Capstone	3
ABUS F210—Income Tax	3
ABUS F221—Microcomputer Accounting (3)	3
or ABUS F220—Microcomputer Accounting: QuickBooks (3)	3
ABUS F233—Financial Management	3
ABUS F235—Fund Accounting for Non-Profits (3)	3
or ABUS F160—Principles of Banking (3)	3
BA F151—Introduction to Business	3
CIOS F135—Microcomputer Spreadsheets (3)	3
or CIOS F240—Microcomputer Databases (3)	3
Department-recommended electives	9
 4. Minimum credits required
- * Students must earn a C grade (2.0) or better in each course.

Minor

1. Complete the following:

ABUS F101—Principles of Accounting I	3
ABUS F201—Principles of Accounting II (3)	3
or ABUS F235—Fund Accounting for Non-Profits (3)	3
ABUS F210—Income Tax	3
ABUS F220—Microcomputer Accounting: QuickBooks (3)	3
or ABUS F221—Microcomputer Accounting (3)	3
BA F151—Introduction to Business	3
CIOS F135—Microcomputer Spreadsheets (3)	3
or CIOS F240—Microcomputer Databases (3)	3
2. Minimum credits required

All degrees (e.g. Certificate, A.A., A.A.S., A.S., etc) require additional courses. Refer to specific degree and program requirements.

Certificate Requirements

COMMUNICATION (2-3)

Complete one of the following:

ENGL F111X.....	(3)	_____
ABUS F170	(3)	_____
ABUS F271	(3)	_____
ENGL F211X.....	(3)	_____
ENGL F212	(3)	_____
ENGL F213X.....	(3)	_____
COMM F131X.....	(3)	_____
COMM F141X.....	(3)	_____
DEVS F104	(1 – 3)	_____
DEVS F105	(3)	_____

Other program-approved discipline-based communication course or discipline-based courses with embedded communication content. (2 – 3)

* ENGL F212 does not fulfill the second half of the written communication requirement for the bachelor's degree.

COMPUTATION (2-3)

Complete one of the following:

Any course at the F100-level or above in mathematical sciences (computer science, math or statistics).....	(3)	_____
ABUS F155	(3)	_____
DEVM F105.....	(3)	_____
ECE F117	(3)	_____
HLTH F116	(3)	_____
HUMS F117.....	(3)	_____
PRT F155.....	(3)	_____
TTCH F131	(3)	_____

Other program-approved discipline-based computation course or discipline-based courses with embedded computation content. (2 – 3)

HUMAN RELATIONS (2-3)

Complete one of the following:

ANTH F100X/SOC F100X	(3)	_____
ABUS F154	(3)	_____
ANL F287.....	(3)	_____
ECE F245.....	(3)	_____
ED/PSY F245	(3)	_____
HLTH F106	(3)	_____
HUMS F120.....	(3)	_____
RHS F110	(1)	_____
AND RHS F115	(2)	_____

Other program-approved discipline-based human relations course or discipline-based courses with embedded human relations content. (2 – 3)

MAJOR SPECIALTY CREDITS (minimum)..... 21

Minimum credits for required certificate..... 30

Associate of Applied Science Requirements

COMMUNICATION (9)

ENGL F111X.....	(3)	_____
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Complete one of the following:

ABUS F271	(3)	_____
ENGL F211X.....	(3)	_____
ENGL F212	(3)	_____
ENGL F213X.....	(3)	_____

* ENGL F212 does not fulfill the second half of the written communication requirement for the bachelor's degree.

Complete one of the following:

COMM F131X.....	(3)	_____
COMM F141X.....	(3)	_____

COMPUTATION (3)

Complete one of the following:

Any course at the F100-level or above in mathematical sciences (computer science, math or statistics).....	(3)	_____
ABUS F155	(3)	_____
DEVM F105.....	(3)	_____
ECE F117	(3)	_____
HLTH F116	(3)	_____
HUMS F117.....	(3)	_____
PRT F155.....	(3)	_____
TTCH F131	(3)	_____

Other program-approved discipline-based computation course or discipline-based courses with embedded computation content. (3)

HUMAN RELATIONS (2-3)

Complete one of the following:

ANTH F100X/SOC F100X	(3)	_____
ABUS F154	(3)	_____
ANL F287	(3)	_____
ECE F245	(3)	_____
ED/PSY F245	(3)	_____
HLTH F106	(3)	_____
HUMS F120.....	(3)	_____
RHS F110	(1)	_____
AND RHS F115	(2)	_____

Other program-approved discipline-based human relations course or discipline-based courses with embedded human relations content. (3)

MAJOR SPECIALTY CREDITS (minimum)..... 30

Minimum credits required for degree 60



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