

Financial Services Representative

College of Rural and Community Development
Business Technologies Division
Bristol Bay Campus 907-842-5109
Chukchi Campus 907-442-3400
Interior-Aleutians Campus 907-474-5439
Kuskokwim Campus 907-543-4500
Northwest Campus 907-443-2201
Tanana Valley Campus 907-455-2800
www.tvc.uaf.edu/abus/

Occupational Endorsement

Minimum Requirements for Occupational Endorsement: 15 credits

The financial services representative program provides education and training to qualify students for customer service and teller positions in banks, credit unions and other financial institutions. This 15-credit occupational endorsement may be earned in one semester and represents half of the credits required for the applied business management certificate in finance. Upon completion of the course work, students may enroll in BA 253-Internship for an optional additional 1 – 3 credits and get practical work experience in a financial institution.

This program is open to students who can document a high school diploma or GED. In order to be hired in any financial institution graduates must be able to pass credit and criminal background checks.

Occupational Endorsement Program

1. Complete the general university requirements (page 86).
2. Complete the occupational endorsement requirements (page 86).
3. Complete the following courses*:
ABUS F120—Personal Finance and Investing.....3
ABUS F160—Principles of Banking.....3
ABUS F233—Financial Management3
ABUS F155—Business Math (3)
or MATH F100-level or above.....3
ABUS F154—Human Relations (3)
or ABUS F175—Customer Service3
4. Minimum credits required15

* Student must earn a C grade or better in each course.