

Tribal Management

College of Rural and Community Development
Division of Rural and Economic Development
Interior-Aleutians Campus 907-474-5439
www.uaf.edu/iac/tmp/

Certificate; A.A.S. Degree

Minimum Requirements for Certificate: 30 credits; for Degree: 60 credits

The tribal management program teaches the job-related skills and knowledge needed for entry-level management positions in tribal institutions, local government and other organizations in rural Alaska. Students perform specific tasks, learn basic management rationale and explore issues in tribal government. Each student has an individual educational plan, which is a critical means of tracking progress and a key part of the process of education in a rural-based learning environment. A student career portfolio demonstrates individual accomplishments and the achievement of specific goal-related skills and competencies. The student career portfolio is developed to meet program standards. A copy of the standards is available on request.

Students entering any tribal management course should be familiar with word processing, spreadsheets, databases and the Internet. Each student, with the help of a faculty advisor, is required to organize a personal support team to include a tribal leader or community mentor. Students entering either the A.A.S. degree or certificate program should meet with a faculty advisor to discuss program content, requirements and planning.

Certificate Program

1. Complete the general university requirements (page 92).
2. Complete the certificate requirements (page 94).
3. Complete the following requirements:
 - a. Complete 3 credits from one of the following computation courses:
ABUS F155—Business Math (3)
or approved computation course at the 100-level
or above (3).....3
 - b. Complete 3 credits from one of the following communication courses:
ABUS F170—Business English (3)
or approved communications course at the 100-level
or above (3).....3
 - c. Complete 3 credits from the following human relations courses:
ABUS F154—Human Relations (3)
or approved human relations course at the 100-level
or above (3).....3
4. Complete the following program requirements.
TM F101—Introduction to Tribal Management.....3
TM F105—Introduction to Tribal Finance Applications.....3
TM F199—Tribal Management Practicum I.....3

5. Complete 12 credits from any of the following categories:

Environmental and Natural Resources

BIOL F104—Natural History of Alaska.....	3
FISH F101—Introduction to Fisheries.....	3
NRM F101—Natural Resources Conservation and Policy	3
Advisor approved environmental technology elective.....	3

Health and Social/Human Services

HLTH F105—Introduction to Health Careers.....	2
HUMS F105—Personal Awareness and Growth.....	3
HUMS F120—Cultural Diversity in Human Services	3
PSY F101—Introduction to Psychology	3

Education and Employment

ED F102—Orientation to Alaska Native Education.....	2
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Public Administration and Policy

ABUS F179—Fundamentals of Supervision	3
HIST F110—History of Alaska Natives	3

Tribal Business

ABUS F135—Recordkeeping for Business.....	3
ABUS F151—Village Based Entrepreneurship.....	1 – 3
ABUS F158—Introduction to Tourism	1 – 3
BA F151—Introduction to Business	3

Economics

ECON F100X—Political Economy.....	3
ECON F111—Economics of Rural Alaska	3

Tribal Planning

RD F250—Grant Writing for Community Development	3
Advisor-approved electives	6

6. Minimum credits required30

Major — A.A.S. Degree

1. Complete the general university requirements (page 92).
2. Complete the A.A.S. degree requirements (page 96).
3. Complete the following program (major) requirements: *
TM F101—Introduction to Tribal Management.....3
TM F105—Introduction to Tribal Finance Applications.....3
TM F199—Tribal Management Practicum I.....3
TM F201—Advanced Tribal Management.....3
TM F205—Advanced Tribal Finance Applications- 4. Complete 18 credits from any of the following categories: *
Environmental and Natural Resources
BIOL F104—Natural History of Alaska.....3
BIOL F271—Principles of Ecology.....4
FISH F101—Introduction to Fisheries.....3
NRM F101—Natural Resources Conservation and Policy

Health and Social/Human Services

HLTH F105—Introduction to Health Careers.....	2
HUMS F105—Personal Awareness and Growth.....	3
HUMS F120—Cultural Diversity in Human Services	3
PSY F101—Introduction to Psychology	3

Education and Employment

ED F102—Orientation to Alaska Native Education.....	2
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Public Administration and Policy

ABUS F179—Fundamentals of Supervision.....	3
ABUS F231—Introduction to Personnel	3
ABUS F232—Contemporary Management Issues	3
AKNP F230—Federal Indian Law	3
HIST F110—History of Alaska Natives	3
RD F200—Community Development in the North	3
RD F250—Grant Writing for Community Development	1 – 3

Tribal Business

ABUS F135—Recordkeeping for Business.....	3
ABUS F151—Village Based Entrepreneurship.....	1 – 3
ABUS F158—Introduction to Tourism	1 – 3
ABUS F264—Filing/Records Management.....	3
BA F151—Introduction to Business	3

Economics

ECON F100X—Political Economy.....	3
ECON F111—Economics of Rural Alaska	3

Tribal Planning

RD F250—Grant Writing for Community Development	3
Advisor-approved electives	6

5. Complete credits in F100-level or higher in consultation with an academic advisor and community mentor.....9
6. Minimum credits required.....60

* Student must earn a C grade or better in each course.

All degrees (e.g. Certificate, A.A., A.A.S., A.S., etc) require additional courses. Refer to specific degree and program requirements.

Certificate Requirements

COMMUNICATION (2-3)

Complete one of the following:

ENGL F111X.....	(3)	_____
ABUS F170	(3)	_____
ABUS F271	(3)	_____
ENGL F211X.....	(3)	_____
ENGL F212	(3)	_____
ENGL F213X.....	(3)	_____
COMM F131X.....	(3)	_____
COMM F141X.....	(3)	_____
DEVS F104	(1 – 3)	_____
DEVS F105	(3)	_____

Other program-approved discipline-based communication course or discipline-based courses with embedded communication content. (2 – 3)

* ENGL F212 does not fulfill the second half of the written communication requirement for the bachelor's degree.

COMPUTATION (2-3)

Complete one of the following:

Any course at the F100-level or above in mathematical sciences (computer science, math or statistics).....	(3)	_____
ABUS F155	(3)	_____
DEVM F105.....	(3)	_____
ECE F117	(3)	_____
HLTH F116	(3)	_____
HUMS F117.....	(3)	_____
PRT F155.....	(3)	_____
TTCH F131	(3)	_____

Other program-approved discipline-based computation course or discipline-based courses with embedded computation content. (2 – 3)

HUMAN RELATIONS (2-3)

Complete one of the following:

ANTH F100X/SOC F100X	(3)	_____
ABUS F154	(3)	_____
ANL F287.....	(3)	_____
ECE F245.....	(3)	_____
ED/PSY F245	(3)	_____
HLTH F106	(3)	_____
HUMS F120.....	(3)	_____
RHS F110	(1)	_____
AND RHS F115	(2)	_____

Other program-approved discipline-based human relations course or discipline-based courses with embedded human relations content. (2 – 3)

MAJOR SPECIALTY CREDITS (minimum)..... 21

Minimum credits for required certificate..... 30

Associate of Applied Science Requirements

COMMUNICATION (9)

ENGL F111X.....	(3)	_____
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Complete one of the following:

ABUS F271	(3)	_____
ENGL F211X.....	(3)	_____
ENGL F212	(3)	_____
ENGL F213X.....	(3)	_____

* ENGL F212 does not fulfill the second half of the written communication requirement for the bachelor's degree.

Complete one of the following:

COMM F131X.....	(3)	_____
COMM F141X.....	(3)	_____

COMPUTATION (3)

Complete one of the following:

Any course at the F100-level or above in mathematical sciences (computer science, math or statistics).....	(3)	_____
ABUS F155	(3)	_____
DEVM F105.....	(3)	_____
ECE F117	(3)	_____
HLTH F116	(3)	_____
HUMS F117.....	(3)	_____
PRT F155.....	(3)	_____
TTCH F131	(3)	_____

Other program-approved discipline-based computation course or discipline-based courses with embedded computation content. (3)

HUMAN RELATIONS (2-3)

Complete one of the following:

ANTH F100X/SOC F100X	(3)	_____
ABUS F154	(3)	_____
ANL F287	(3)	_____
ECE F245	(3)	_____
ED/PSY F245	(3)	_____
HLTH F106	(3)	_____
HUMS F120.....	(3)	_____
RHS F110	(1)	_____
AND RHS F115	(2)	_____

Other program-approved discipline-based human relations course or discipline-based courses with embedded human relations content. (3)

MAJOR SPECIALTY CREDITS (minimum)..... 30

Minimum credits required for degree 60



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