

Waitlists

What is a waitlist and how do they work?

- Waitlists are attached to each of the specific gold lots and customers can add their names to a waitlist if they are interested in purchasing a gold decal for that specific gold lot.
- The customers on a waitlist are prioritized by the waitlist request date. Gold lots are limited by the number of available spaces and when spaces become available customers who are on the waitlist in the first position are awarded the chance to purchase a decal. Sales of permits are restricted so that only those who have been awarded the right to purchase from a waiting list can purchase the permit.
- Customers are notified by email when a space is available in a lot and they have a 48 hour time period to respond. If Parking Services does not hear from them within that time period the award will expire and the waitlist request will be marked inactive. They will have to reapply to the waitlist at the lowest priority position.
- Customers can be on multiple waitlists at once. The customer will need to prioritize waitlists that they are on. For example, a customer may have a certain waitlist that they consider a high priority, but the customer may be willing to purchase a lower priority permit, if awarded, while waiting on the "higher priority" attempt.
- For multiple choice waitlists, only one right to purchase will be granted per customer during each award cycle. For example, if a customer is on two or more lists (as described above) and the higher priority attempt is successful, no lower priority attempts can be awarded. All of these lower priority attempts will be marked inactive (since the customer has the option to purchase the higher priority permit). If, however, only the lower priority attempt is successful, the higher priority attempts will remain active for future award cycles.

How to request to be on a waitlist?

- A customer can be added to a waitlist by contacting Parking Services and asking to be placed on specific waitlist(s).
- A customer can go to Parking Online at the Parking Services web site <http://www.uaf.edu/parking> and login. They will need to select the **Add/Edit Waitlist** choice and then select **NEXT**. They can choose the waitlist(s) of their preferred lot(s) and click on **SIGN UP**. The waitlists that they are on will be listed below and will show the status and position on each waitlist. Customers have the option to delete a request and to reprioritize the waitlists.