



OFFICE OF THE BURSAR

University of Alaska Fairbanks

P.O. Box 757640, Fairbanks, Alaska 99775-7640

907-474-7384
907-474-5898 fax
Uaf-bursar@alaska.edu
www.uaf.edu/bursar

TransFirst Credit Card Equipment Request Form

Campus: UAF	Billing Address: PO Box 757920
Department Requesting: _____	Fairbanks, AK 99775-7920
Responsible Party: _____	Contact Person: Ana Brown
Phone: _____ Email: _____	Phone: 907-474-6191 Email: aubrown@alaska.edu
Address of Physical Location: _____ _____	MID# (completed by Bursar's Office): _____

Fund/Org to be charged: _____ / _____

Number of terminal(s) requested:

- ProcessNow Card Reader for UA locked iPad, iPhone or Andriod (\$49.99): _____
- VeriFone Vx520 – EMV Compatible (\$299.00): _____
- VeriFone Vx680 Wireless Terminal – GPRS 3G, EMV Compatible (\$699.95): _____
- Ingenico iCTT250 – EMV Compatible (\$329.00): _____
- Ingenico iWL250 Wireless Terminal – GPRS 3G, EMV Compatible (\$799.95): _____

By signing below, I attest that I will sign and forward a PCI Security Agreement Form to the Bursar's Office within one week of request. By doing so, I understand this means I have read and understands the University of Alaska Accounting and Administrative Policy for Payment Card Industry (PCI). Furthermore, I understand that failure to do so may result in a loss of credit card processing privileges.

All university employees and authorized TXP/TransLink users are responsible for the security and confidentiality of university data, records, and reports. Individuals who have access to confidential data are responsible for maintaining the security and confidentiality of such data as a condition of their employment. The unauthorized use of, or access to, confidential data is strictly prohibited and will subject the individual to disciplinary action up to and including termination and prosecution to the fullest extent permitted by law.

I have read and fully understand the above statement and shall comply with said statement and rules.

Name: _____ Signature: _____ Date: _____

FBO Approval: _____ Date: _____

Naturally Inspiring.

UAF is an AA/EO employer and educational institution.