1. Assessment information collected

Graduate and Employer surveys were collected and summarized. Student surveys of the Practicum sites were also collected and reviewed. Data from the American Association of Medical Assistants Examination verification was collected and reviewed. The number of graduates completing their MAC during the AYs 2016-18 was 43. The number of graduates continuing on and completing their MA AAS was 33. 77% of our students continued on to complete their AAS degrees.

Data from the last year was available for the Clinical I & II classes.

2. Conclusions drawn from the information summarized above

11 MA AAS graduates completed the survey. They rated the MA AAS program on a scale of 1 to 5 (highest) in the following areas: cognitive domain, psychomotor domain, affective domain and comments section. The data was positive (3 or above) for all areas on all of the surveys minus one survey with 2 specific skills listed as a 2. Comments were positive. Five Employer surveys were returned. Four were at a 4.5 or above for satisfaction. Comments were positive. With the exception of one that had 3 specific skills listed below a three.

The number of MA Certificate students continuing on to complete their MA AAS degree was 77%. We will work on increasing this number to achieve the 80% goal.

The cohort model for the MAC was implemented and with decrease completion time for the Certificate, it allowed more time to take additional classes for the AAS if desired. There are an additional six courses that are needed for the AAS degree. Advisers can work with students and encourage the AAS degree from the first meeting to completion to decrease completion time.
3. **Curricular changes resulting from conclusions drawn above**

Curriculum review was carried out though completed prior to the Accreditation site visit by the Medical Assisting Accreditation Review Board. The Accreditation was successful for the MAC and students who complete the MAC are encouraged to complete the AAS degree requirements concurrently.

The MA designator was implemented core curriculum in the Medical Assisting Program. It highlights the courses required for the Certificate and the AAS courses are located under the HLTH designator. It has helped with advising and students are aware of required courses.

The cohort model is successful with students completing the clinical courses and going right into the Practicum. Students feel prepared for their Practicum.

4. **Identify the faculty members involved in reaching the conclusions drawn above and agreeing upon the curricular changes resulting**

The following faculty and adjuncts were involved in the curriculum review and changes: Millie Castro, Tami Leroux, Monica Bettis and Cathy Winfree.