TO: UAF Departments

FROM: Debra Hansen-Hill, Lead UAF Parking Services

RE: UAF Departmental Permit 2012-13

Current Departmental Permits will expire on October 31, 2012. The permit allows faculty and staff members conducting University business to use University or personal vehicles (with current decal) to park in Authorized/Official spaces. The permit does not authorize vehicles to park in reserved, visitor only or metered spaces and not pay the meter.

To renew your Departmental Permit, complete the Departmental Request form below. The annual fee is $50.00 per permit. To replace a lost or stolen permit the cost is $5.00.

Please submit your request to UAF Parking Services, P.O. Box 757370, Attn: Debra Hansen-Hill, deliver in person to Parking Office at 803 Alumni Drive Room 212 or fax your request to 474-1169.

If you have questions, please contact Parking Services at 474-PARK (7275).

Departmental Permit Request Form

Department Name __________________________________________________________

Number of Permits _________________________________________________________

Account Information (Fund/Org) _____________________________________________

Dean, Director or Department Head Signature ____________________________________________ (Required)

Check Delivery Option: ☐

☐ Mail Permit(s) UAF PO Box No.______________________________________________

☐ Pickup Permit(s) Contact Phone No.__________________________________________