

Personnel/Payroll Submission Schedule 2006

Pay Period	Job Forms In Personnel By 2 PM	Timesheets to Payroll By 12 PM	Scheduled Payroll Run #	Payday	Scheduled Holidays
11-Dec-05 to 24-Dec-05	08-Dec-05	22-Dec-05	R1	06-Jan-06	
25-Dec-05 to 07-Jan-06	22-Dec-05	09-Jan-06	R2	20-Jan-06	Dec 26 & 27, Jan 2 & Jan 3 Closure Dec 28, 29 & 30
08-Jan-06 to 21-Jan-06	13-Jan-06	23-Jan-06	R3	03-Feb-06	Jan 16
22-Jan-06 to 04-Feb-06	27-Jan-06	06-Feb-06	R4	17-Feb-06	
05-Feb-06 to 18-Feb-06	10-Feb-06	20-Feb-06	R5	03-Mar-06	
19-Feb-06 to 04-Mar-06	24-Feb-06	06-Mar-06	R6	17-Mar-06	
05-Mar-06 to 18-Mar-06	09-Mar-06	20-Mar-06	R7	31-Mar-06	March 17
19-Mar-06 to 01-Apr-06	24-Mar-06	03-Apr-06	R8	14-Apr-06	
02-Apr-06 to 15-Apr-06	07-Apr-06	17-Apr-06	R9	28-Apr-06	
16-Apr-06 to 29-Apr-06	21-Apr-06	01-May-06	R10	12-May-06	
30-Apr-06 to 13-May-06	05-May-06	15-May-06	R11	26-May-06	
14-May-06 to 27-May-06	16-May-06	26-May-06	R12	09-Jun-06	
28-May-06 to 10-Jun-06	02-Jun-06	12-Jun-06	R13	23-Jun-06	May 29
11-Jun-06 to 24-Jun-06	16-Jun-06	26-Jun-06	R14	07-Jul-06	
25-Jun-06 to 08-Jul-06	29-Jun-06	10-Jul-06	R15	21-Jul-06	July 3 and July 4
09-Jul-06 to 22-Jul-06	14-Jul-06	24-Jul-06	R16	04-Aug-06	
23-Jul-06 to 05-Aug-06	28-Jul-06	07-Aug-06	R17	18-Aug-06	
06-Aug-06 to 19-Aug-06	11-Aug-06	21-Aug-06	R18	01-Sep-06	
20-Aug-06 to 02-Sep-06	22-Aug-06	01-Sep-06	R19	15-Sep-06	
03-Sep-06 to 16-Sep-06	08-Sep-06	18-Sep-06	R20	29-Sep-06	Sept 4
17-Sep-06 to 30-Sep-06	22-Sep-06	02-Oct-06	R21	13-Oct-06	
01-Oct-06 to 14-Oct-06	06-Oct-06	16-Oct-06	R22	27-Oct-06	
15-Oct-06 to 28-Oct-06	20-Oct-06	30-Oct-06	R23	10-Nov-06	
29-Oct-06 to 11-Nov-06	03-Nov-06	13-Nov-06	R24	24-Nov-06	
12-Nov-06 to 25-Nov-06	15-Nov-06	27-Nov-06	R25	08-Dec-06	Nov 23 and Nov 24
26-Nov-06 to 09-Dec-06	01-Dec-06	11-Dec-06	R26	22-Dec-06	
EARLY SUBMISSION REQUIRED		06 FISCAL YEAR ENDS			

Submission dates subject to change for system updates