

Revised 10/14/09

## Constitution of the University of Alaska Fairbanks Staff Council

### Article 1. Name and Purpose

- A. The name of this organization shall be University of Alaska Fairbanks Staff Council.
- B. Authorized by the Board of Regents Policy 03.01.01 to represent both APT and Classified staff of the University of Alaska Fairbanks in its entirety, the organization formed by this Constitution enhances the staff's ability to serve the university and the public, provides a communication network between staff and the rest of the University community, and offers the considered views of staff necessary for decision making and problem solving on issues of common importance to achieving the mission of the University.
- C. Those actions requiring the Chancellor's approval must be forwarded for review, acceptance or veto.
- D. To act as a constituent body of the UAF governance process and to provide, from and by the UAF Staff Council, representatives to other constituent bodies, including but not limited to the UAF Governance Coordinating Committee and Staff Alliance.

### Article 2. Qualifications of Members

- A. The UAF Staff Council of the University of Alaska Fairbanks shall be composed of representative members of the APT and Classified constituents. The officers, elected and appointed membership of the UAF Staff Council duly elected or appointed in accordance with this Constitution and the UAF Staff Council Bylaws, are to be afforded reasonable release time from their other duties to participate in the activities of the UAF Staff Council and its committees.

### Article 3. Officers

- A. The Officers of the UAF Staff Council shall be a President, a Vice-President, and a Past President.
- B. The Vice-President shall become President in the event that the office of President is vacated.

- C. The President and Vice-President shall be elected from the current council and staff at large by the representatives.
- D. The President and Vice-President represent UAF Staff Council on the UAF Governance Coordinating Committee.
- E. The President and Vice-President shall represent UAF Staff Council on the Staff Alliance.
- F. The President will have the opportunity to occupy the Past President officer position once their term as President has been fully served.

Article 4. Meetings

- A. There shall be a minimum of six regular scheduled meetings during each academic year. Other meetings may be called by the President or President's designee or by petition of twenty percent of the representatives.
- B. Meetings may be conducted using teleconferencing and other electronic media.

Article 5. Amendments

- A. Amendment(s) to the Constitution may be proposed by members of the UAF Staff Council. The proposed amendment(s) shall be sent to all members of the UAF Staff Council.
- B. The President shall schedule a first reading and discussion of the proposed amendment(s) at the first scheduled meeting of the UAF Staff Council after distribution.
- C. Approval of amendment(s) to the Constitution requires a quorum and two-thirds vote of all representatives present. The proposed amendment(s) shall be subject to a final vote at the next scheduled meeting. The vote will be by roll call.
- D. All amendment(s) to the Constitution approved by the UAF Staff Council shall be forwarded to the UAF Chancellor for approval or veto.

The parliamentary authority shall be from Robert's Rules of Order Newly Revised.