



2008-2009

UAF Faculty Senate

Directory and Handbook

UAF GOVERNANCE

Faculty Senate Office

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President's Memorandum

TO: Faculty Senators and Members of the Standing and Permanent Committees
FROM: Marsha Sousa, President, UAF Faculty Senate *Marsha Sousa*
SUBJECT: 2008-09 Faculty Senate

Welcome to all of you as we prepare for a busy and productive academic year, one filled with opportunities. I am honored to serve as Faculty Senate President this year, and appreciate the confidence that you have placed in me. I am very pleased to be able to work closely with Jon Dehn, our President-Elect, and Jayne Harvie, Coordinator of the Governance Office. All of us are committed to the Faculty Senate process and welcome your input at any time.

The work of shared governance is exactly that: a sharing of responsibilities among faculty, staff, students and administration to shape the operations of the University to excel in our mission of teaching, research and service. Through shared governance, we develop mutual respect and trust within the university community for contributions by all members, for it is through our collective wisdom and experience and our commitment to collegial conversation that we can continue to create an outstanding institution. For it to succeed, your commitment and active participation is essential. The vast majority of our work is done in committee, and you should have your committee assignment by the time you read this. Please plan to actively participate in all of your committee meetings, and all faculty senate meetings. Share the faculty senate proceedings with your colleagues so that you may represent their interests and concerns to the Senate. Jon and I welcome your input anytime in helping us set the agenda for regular faculty meetings or helping us guide matters of concern into appropriate committees.

One of our many opportunities in the coming year is to work with Interim Chancellor Brian Rogers in setting the direction for UAF in the coming years. Chancellor Rogers has begun by working with faculty, staff, students and community leaders to discover opportunities for UAF in this transition period. Look for many recommendations to come from the transition teams he has established, and specifically for the issues that will be directed to faculty senate.

A full review of the core curriculum will also begin next year. Your thorough and thoughtful participation in the process will be essential and very much appreciated. Other topics that will be brought before the senate include campus sustainability, student success initiatives and funding for research and teaching. And as always, the Senate is charged with carefully reviewing all new academic programs and all changes to existing academic programs.

My role as faculty senate president is to facilitate communication between faculty, our three faculty unions, administration, students and staff. I will do my best to hear and respect every faculty voice, and to help us reach consensus where possible. I ask you to please read the agenda before each faculty senate meeting and to discuss the issues with your colleagues so that you may contribute to all of the discussions in the Senate, our representative body in shared governance. We are a diverse group of faculty serving a diverse constituency; it takes all of us to enhance learning, research and service at UAF.

Thank you, and best wishes in the coming academic year.

General Information

Faculty Senate Meeting Calendar for 2008-2009

| Meeting #: | Date | Day | Time | Type |
|-----------------|----------|--------|---------|------------------------|
| Fall Semester | | | | |
| 152 | 9-15-08 | Monday | 1:00 PM | Video/Audio Conference |
| 153 | 10-13-08 | Monday | 1:00 PM | Face to Face |
| 154 | 11-10-08 | Monday | 1:00 PM | Audio Conference |
| 155 | 12-8-08 | Monday | 1:00 PM | Audio Conference |
| Spring Semester | | | | |
| 156 | 2-2-09 | Monday | 1:00 PM | Face to Face |
| 157 | 3-2-09 | Monday | 1:00 PM | Video/Audio Conference |
| 158 | 4-6-09 | Monday | 1:00 PM | Audio Conference |
| 159 | 5-4-09 | Monday | 1:00 PM | Face to Face |

Meeting Location

Unless otherwise noted, the meeting location for Faculty Senate is the Wood Center Carol Brown Ballroom. Meetings begin at 1:00 PM and usually end about 3:00 PM. All meetings are audio-conferenced, and as noted above, some are video-conferenced as well. Dial-in information is updated yearly, and the latest toll-free audio conference number is posted online at the Governance web site and included with each meeting agenda. From time to time a location change is necessary on short notice. Please refer to the meeting agendas for the official meeting location. All meetings are public.

Faculty Senate Administrative Committee Meetings

| Fall Semester | Time |
|---------------------------|--------|
| Friday, August 29, 2008 | 1-3 PM |
| Friday, October 3, 2008 | 1-3 PM |
| Friday, October 31, 2008 | 1-3 PM |
| Friday, November 21, 2008 | 1-3 PM |
| Spring Semester | |
| Friday, January 23, 2009 | 1-3 PM |
| Friday, February 20, 2009 | 1-3 PM |
| Friday, March 27, 2009 | 1-3 PM |
| Friday, April 24, 2009 | 1-3 PM |

Administrative Committee Meeting Location

The Administrative Committee meets in the Chancellor's Conference Room. All Senate committee chairs and the Provost attend these meetings.

Brenda Konar (10)
SFOS/GURU
217 O'Neill Bldg.
474-5028 bkonar@guru.uaf.edu

Sonja Koukel (10)
Home, Health & Family Dev. – CES
1108 F Street, Ste 213
Juneau, AK 99801
796-6261 ffsdk@uaf.edu

Beth Leonard (10)
School of Education
708C Gruening Bldg.
474-1588 fbrl1@uaf.edu

Jingjing Liang (10)
Forest Sciences, SNRAS
317 O'Neill Bldg.
474-1831 j.liang@uaf.edu

Joe Little (09)
Accounting Program - SOM
213C Bunnell Bldg.
474-2711 ffjml1@uaf.edu

Marla Lowder (09)
4-H Youth Dev. - CES
138 University Park Bldg.
474-2427 fnmkl1@uaf.edu

Diane McEachern (09)
Human Services
Kuskokwim Campus
Box 368, Bethel, AK 99559
543-4597 lfdmm@uaf.edu

Rainer Newberry (10)
Geology & Geophysics
328 Reichardt Bldg.
474-6895 ffrn@uaf.edu

Ben Potter (09)
Anthropology
303A Eielson Bldg.
474-7567 ffbap3@uaf.edu

Ray Ralonde (10)
MAP/SFOS
1007 West 3rd Ave, Ste 100
Anchorage, AK 99501
274-9691 afrlr@uaa.alaska.edu
Jennifer Reynolds (09)

SFOS - GURU
209B O'Neill Bldg.
474-5871 jreynolds@guru.uaf.edu

Larry Roberts (09)
Rural Human Services - CRCDC
315C Downtown Center
455-2056
Larry.Roberts@uaf.edu

Marsha Sousa (09)
Allied Health - TVC
Rm 412 TVC Center
455-2867 ffmcs@uaf.edu

Amber Thomas (09)
English Dept.
810 Gruening Bldg.
474-6455 ffaft@uaf.edu

Jane Weber (10)
Math/Dev. Ed. - CRCDC
508F Gruening Bldg.
474-5356 ffjw@uaf.edu

Heinz Wiechen (09)
Space Physics/GI
708D Elvey Bldg.
474-5914 hew@gi.alaska.edu

Jing Zhang (09)
Mechanical Engineering
323 Duckering Bldg.
474-6135 ffjz1@uaf.edu

Faculty Senate Alternates – Alphabetical Listing

Sukumar Bandopadhyay (10)
Mining & Geological Engr.
311 Duckering
474-6876 ffs0b@uaf.edu

Jaunelle Celaire (09)
Music Department
215 Fine Arts Bldg.
474-5291 ffjrc@uaf.edu

Chris Coffman (10)
English, Women's Studies
866 Gruening Bldg.
474-5233 ffcc1@uaf.edu

Sarah Fowell (09)
Geology & Geophysics
326 Reichardt Bldg.
474-7810 ffsjf@uaf.edu

Rajive Ganguli (10)
Petroleum Engineering
317 Duckering Bldg.
474-6396 ffrg@uaf.edu

Josef Glowa (10)
Foreign Lang. & Literature
609A Gruening Bldg.
474-5462 ffjkg@uaf.edu

John Gonzalez (10)
Psychology Dept.
7th Floor Gruening Bldg.
474-5214 ffjg@uaf.edu

Roger Hansen (10)
State Seismologist/GI
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474-5533 roger@giseis.alaska.edu

Julie Lurman Joly (10)
Resources Mgt. - SNRAS
364 O'Neill
474-6794 ffjll@uaf.edu

Debra Moses (09)
Dev. Ed. - TVC
120D TVC Center
455-2856 ffdmm@uaf.edu

Alexandra Oliveira (09)
SFOS/FITC
118 Trident Way
Kodiak, AK 99615
486-1530 ffamo@uaf.edu

Link Olson (09)
Biol/Wildlife/Museum/IAB
036 UA Museum Bldg.
474-5998 ffleo@uaf.edu

Leslie Shallcross (10)
Home, Health & Family Dev. – CES
2221 E. Northern Lights Blvd., Ste 118
Anchorage, AK 99508
786-6313 fflls1@uaf.edu

William Simpson (09)
Chemistry/Biochemistry
186 Reichardt Bldg.
474-7235 ffwrs@uaf.edu

Charles (Layne) Smith (10)
Social Work
601C Gruening Bldg.
474-7025 ffcls4@uaf.edu

Keith Swarner (10)
CIOS, ITS Program
210B Downtown Center
455-2820 keith.swarner@uaf.edu

Kari van Delden (09)
Cooperative Extension Service - NWC
Box 1298, Nome, AK 99762
443-2320 ffklv@uaf.edu

Jingfeng Wu (09)
Research Professor, IARC
207C Akasofu Bldg.
474-2693 jwu@iarc.uaf.edu

Yijiang Zhao (09)
Accounting Program - SOM
225F Bunnell Bldg.
474-2476 ffyz@uaf.edu

2008-09 Faculty Senate by College/School/Unit

President:

Marsha Sousa
Tanana Valley Campus

President-Elect:

Jonathan Dehn
Geophysical Institute

College of Liberal Arts

| Representatives | Alternates |
|---|---|
| Arts & Communication – Carrie Baker (10) | Arts & Communication – Jaunelle Celaire (09) |
| English & Humanities – Amber Thomas (09) | English & Humanities – Chris Coffman (10) |
| Language & Culture – Ben Potter (09) | Language & Culture – Josef Glowa (10) |
| Library Science – Anne Christie (10) | Library Science – vacant |
| Social Sciences – vacant | Social Sciences – John Gonzalez (10) |
| Applied & Distance Program – Kraig Hays (10) | Applied & Distance Programs – Layne Smith (10) |
| At large – John Heaton (10) | |
| At large – vacant | |

College of Natural Sciences & Mathematics

| Representatives | Alternates |
|----------------------|----------------------|
| Perry Barboza (09) | Sarah Fowell (09) |
| Ron Barry (09) | Link Olson (09) |
| Cathy Cahill (10) | William Simpson (09) |
| Falk Huettmann (09) | |
| Rainer Newberry (10) | |
| Heinz Wiechen (09) | |

College of Rural & Community Development

| Representatives | Alternates |
|-------------------------------------|--------------------------|
| Jane Allen (09) – KUC | Debra Moses (09) – TVC |
| Mike Davis (10) – BBC | Keith Swarner (10) – TVC |
| Marjorie Illingworth (09) – CRCD | |
| Diane McEachern (09) – KUC | |
| Larry Roberts (09) – CRCD | |
| Jane Weber (10) – CRCD | |

Cooperative Extension Service

| Representatives | Alternates |
|-------------------|------------------------|
| Sonja Koukel (10) | Leslie Shallcross (10) |
| Marla Lowder (09) | Kari van Delden (09) |

College of Engineering & Mines

| Representatives | Alternates |
|----------------------|---------------------------|
| Seta Bogosyan (10) | Sukumar Bandopadhyay (09) |
| Kenan Hazirbaba (10) | Rajive Ganguli (10) |
| Jing Zhang (09) | |

2008-09 Faculty Senate by College/School/Unit - continued

School of Natural Resources & Agriculture

| Representatives | Alternates |
|---------------------|------------------------|
| Ken Barrick (09) | Julie Lurman Joly (10) |
| Jingjing Liang (10) | |

School of Education

| Representatives | Alternates |
|--------------------|------------|
| Maureen Hogan (09) | vacant |
| Beth Leonard (10) | |

School of Fisheries & Ocean Sciences

| Representatives | Alternates |
|------------------------|-------------------------|
| Brenda Konar (10) | Alexandra Oliveira (09) |
| Ray Ralonde (10) | |
| Jennifer Reynolds (09) | |

School of Management

| Representatives | Alternates |
|---------------------|-------------------|
| Ken Abramowicz (10) | Yijiang Zhao (09) |
| Joe Little (09) | |

Research Institutes

| Representatives | Alternates |
|------------------------|-------------------|
| Marion Bret-Harte (09) | Roger Hansen (10) |
| Meibing Jin (10) | Jingfeng Wu (09) |

06/21/2008

Changes and updates to these lists are reflected online at:

http://www.uaf.edu/uafgov/fs_about.html

2008-09 Faculty Senate Committees

STANDING COMMITTEES

Curricular Affairs

Ken Abramowicz, SOM (10)
Seta Bogosyan, CEM (10)
Jane Allen, CRCD/KUC (09)
Carrie Baker, CLA (10)
Falk Huettmann, CNSM (09) – Co-Chair
Beth Leonard, SoEd (10)
Diane McEachern, CRCD/KUC (09) TBD
Rainer Newberry, CNSM (10)
Amber Thomas, CLA (09) – Co-Chair

Faculty Affairs

Ken Barrick, SNRAS (09)
Marion Bret-Harte, IAB (09)
Cathy Cahill, CNSM (10) - Convener
Anne Christie, CLA (10)
Mike Davis, CRCD (10)
Kenan Hazirbaba, CEM (10)
Maureen Hogan, SoEd (09)
Meibing Jin, IARC (10)
Jingjing Liang, SNRAS (10)
Marla Lowder, CES (09)
Jennifer Reynolds, SFOS (09)

Unit Criteria

Kraig Hays, CLA (10)
John Heaton, CLA (10)
Brenda Konar, SFOS (10) - Chair
Sonja Koukel, CES (10)
Ray Ralonde, SFOS (10)
Jing Zhang, CEM (09)

PERMANENT COMMITTEES

Committee on the Status of Women

Elizabeth Allman, CNSM (10)
Sine Anahita, CLA (09)
Uma Bhatt, CNSM (09)
Alexandra Fitts, CLA (10)
Carol Gold, CLA (09)
Cindy Hardy, CRCD (09)
Stefanie Ickert-Bond, IAB (10)
Renate Wackerbauer, CNSM (09)
Diane Wagner, CNSM (09)
Jane Weber, CRCD (10) - Chair

Core Review

CLA:

Christine Coffman, English (10)
Christie Cooper, Communications (10)
James Gladden, Social Sci, Applied & Distance
Ed (10)
Karen Gustafson, Humanities (10)
Suzan Hahn, Library (09)

CNSM:

Latrice Bowman, Math (10) – Co-Convener
Michael Harris, Sciences (09) – Co-Convener

Student Academic Development & Achievement Committee

Jane Allen/Nancy Ayagarak, KUC Campus
John Creed, Chukchi Campus
Jill Faudree, Math (09)
Dana Greci, CRCD
Cindy Hardy, Dev. Education – Chair
Marjorie Illingworth, CRCD
Joe Mason, Northwest Campus
Brian Rasley, Sciences (09)
Curt Szuberla, CNSM (10)
Victor Zinger, BBC (Spr 09)

Faculty Appeals & Oversight Committee

Carol Barnhardt, SoEd (09)
Jim Bicigo, CLA (09) - Convener
John Gimbel, CNSM (10)
Joshua Greenberg, SNRAS (10)
Santanu Khataniar, CEM, (10)
Jerry McBeath, CLA (10)
Wayne Marr, SOM (10)
Tony Nakazawa, CRCD (10)
Julie Riley, CES (09)
Fred Sorensen, CES (10)
Milan Shipka, SNRAS (09)
Keith Swarner, CRCD (10)

Faculty Development, Assessment & Improvement

Christie Cooper, CLA
Michael Daku, CLA
Josef Glowa, CLA (10)
Dana Greci, CRCD (09)
Susan Herman, SOM
Marjorie Illingworth, CRCD (09)
Julie Lurman Joly, SNRAS (10)
Joy Morrison, Faculty Development Office
Link Olson, CNSM (09)
Channon Price, CNSM
Larry Roberts, CRCD (09) - Convener
Layne Smith, CLA (10)
Thomas Zhou, SOM (10)

Graduate Academic & Advisory Committee

Perry Barboza, CNSM (09)
Ron Barry, CNSM-Math (09)
Mark Box, CLA (09)
Rajive Ganguli, CEM (10)
Joe Little, SOM (09)
Paul McCarthy, CNSM (09) - Chair
Ben Potter, CLA (09)
Melissa Rickey, SoEd (09)
Heinz Wiechen, CNSM (09)

NOTE:

This list of Faculty Senate Committees will be reviewed and updated before being finalized in Fall 2008.

Constitution and Bylaws

Faculty Senate Constitution

**CONSTITUTION
of the
UNIVERSITY OF ALASKA FAIRBANKS
FACULTY SENATE**

Preamble

Under Board of Regents' Policy, the University of Alaska Fairbanks Faculty Senate is formed so that the faculty may carry out its professional responsibility as the legislative body of the University of Alaska Fairbanks in matters of instruction, research/creative activity, and service.

ARTICLE I - Name

Sect. 1 The name of the organization shall be the University of Alaska Fairbanks Faculty Senate, hereinafter referred to as "Senate".

ARTICLE II - Rights, Responsibilities and Authority

Sect. 1 Faculty rights include the following:

- A. To exercise academic freedom.
- B. To form a representative body to develop legislation concerning the professional activities of the faculty.
- C. To have elected representatives to appropriate governance bodies.
- D. To have primary authority through the Senate to initiate, develop, review and approve academic criteria, regulation and policy with regard to the responsibilities outlined in Section 2.
- E. Other rights as may be defined under this constitution and bylaws.

- Sect. 2* Faculty responsibilities include the formulation of policies and regulations guiding:
- A. Faculty appointment, re-appointment, termination, development, evaluation and workload.
 - B. Tenure
 - C. Promotion
 - D. Teaching
 - E. Research/creative activities
 - F. Advising
 - G. Service
 - H. Sabbatical leave
 - I. Honorary degree candidates
 - J. Scholastic standards
 - 1. Degree requirements
 - 2. Curriculum review
 - 3. Admission standards
 - 4. Grading policy
 - 5. Academic probation
 - 6. Academic suspension
 - 7. Academic dismissal
 - 8. Class length and structure of the academic year
 - K. Other responsibilities as may be defined by the faculty under this constitution and bylaws.

Sect. 3 Further Responsibilities

- A. To advise the administration of the University of Alaska Fairbanks on academic and faculty matters.
- B. To provide faculty representatives to the appropriate governance bodies.
- C. To support student and staff constituencies on matters of mutual concern.

Sect. 4 Authority

The Senate shall carry out its responsibilities and functions subject to the authority of the Board of Regents Policy. Senate actions will be binding, subject to review, veto, and override in accordance with ARTICLE XI (Veto Powers) of this constitution.

ARTICLE III - Membership

- Sect. 1* The Senate shall be constituted according to the provisions specified in the bylaws.

- Sect. 2* Voting members of the Senate must either hold academic rank with full-time continuing appointment at the University of Alaska Fairbanks or hold special academic rank with title preceded by "research" or "term".
- Sect. 3* Senate members shall be elected from and by the faculty of their respective units, as set forth in the bylaws, to two-year terms which shall be staggered to ensure continuity.
- Sect. 4* The terms of the newly elected and appointed members shall commence at the beginning of "New Business" of the last regularly scheduled Senate meeting of the academic year.
- Sect. 5* Any voting member of the Senate may be recalled according to the provisions of the bylaws.
- Sect. 6* Non-voting members of the Senate shall have voting privileges on any Senate committee on which they serve.

ARTICLE IV - Officers

- Sect. 1* The two officers of the Senate shall be the President and the President-Elect.
- Sect. 2* The President and President-Elect shall be elected by the elected representatives of the Senate for one-year terms. Eligible nominees for the offices of President and President-Elect shall be elected representatives and/or chairs of standing and permanent committees of the Senate.
- Sect. 3* The President-Elect, after serving for one year in this position, subject to Sections 4 and 5, will automatically become President for one year.
- Sect. 4* The term of the President may be extended for one additional year by a two-thirds majority vote of the entire voting membership of the Senate. The vote will be by secret ballot and, if passed, the term of the President and the current President-Elect will be extended for no more than one additional year.
- Sect. 5* If for any reason the President should relinquish or be recalled from office, the President-Elect will automatically and immediately assume the Presidency. The Senate shall elect a Vice President to fill out the remainder of the year at which time a new election for President-Elect will be held. The previously elevated President-Elect will complete the next academic year as President.
- Sect. 6* If for any reason the President-Elect should relinquish or be recalled from office, the Senate shall elect a President-Elect to fill out the remainder of the year at which time a new election for President-Elect will be held.
- Sect. 7* The terms of the newly elected President and President-Elect shall commence at the beginning of "New Business" of the last regularly scheduled Senate meeting of the academic year.

ARTICLE V - Committees

- Sect. 1* The requirements for membership on standing, permanent, and ad hoc committees of the Faculty Senate will be specified in the bylaws.

ARTICLE VI - Relation to the University of Alaska Fairbanks Governance Coordinating Committee and the University of Alaska System Governance.

Sect. 1 The UAF Faculty Senate President and President-Elect shall represent the faculty on the University of Alaska Fairbanks Governance Coordinating Committee.

Sect. 2 The UAF Faculty Senate President, President-Elect, and one other designee appointed by the Senate President shall represent the Senate on the University of Alaska Faculty Alliance and one will serve on the System Governance Council.

ARTICLE VII - Meetings

Sect. 1 There shall be a minimum of seven regular meetings each academic year. Other meetings may be held on special call of the Administrative Committee of the Senate.

ARTICLE VIII - Quorum

Sect. 1 The presence of a majority of the membership shall constitute a quorum. Presence may be established by participation in an audioconference.

ARTICLE IX - Parliamentary Authority

Sect. 1 The parliamentary authority shall be the most recent version of Robert's Rules of Order.

ARTICLE X - Amendments

Sect. 1 Amendments to the constitution may be proposed only by members of the Senate and copies shall be sent to all members of the Senate. Amendments must be formally read and incorporated in the minutes of a Senate meeting.

Sect. 2 Approval of amendments to the constitution requires a two-thirds vote and cannot occur sooner than 28 days from the date of the meeting at which the amendments were first read and discussed.

Sect. 3 Approval of amendments to the bylaws requires a majority vote.

ARTICLE XI - Veto Powers

Sect. 1 The Chancellor's Office shall have the right to veto actions taken by the Senate relating to academic, research, service and faculty affairs. A Senate action shall be considered approved unless written reasons for a veto are received in the Senate Office within 30 days of that action being received by the Chancellor's Office. The Administrative Committee upon request by the Chancellor may extend the 30 day requirement.

Sect. 2 Any action approved by the Senate and vetoed by the Chancellor's Office may be submitted to a reconciliation committee upon a two-thirds vote of the Senate. Up to three members appointed by the Senate and up to three members appointed by the Chancellor's Office shall constitute a reconciliation committee whose task it shall be to formulate recommendations to the Senate and the Chancellor's Office.

If the Senate and the Chancellor's Office are not able to resolve the impasse, then the Senate, upon a two-thirds vote, may elect to forward its previous action through the University of Alaska governance structure as provided for under Regents' policy.

ARTICLE XII - Faculty Referendum

Sect. 1 A faculty referendum on any Senate action will be called when a petition containing the signatures of ten percent of the full-time, permanent faculty is filed with the Senate Office. The Administrative Committee of the Senate will call for a Senate convocation at which time any business of the Senate may be reconsidered if the majority of the faculty eligible to elect members to the Senate, as described in the bylaws, is present at the convocation.

Sect. 2 The convocation must take place within 21 working days after the petition is filed with the Senate Office.

Sect. 3 The Senate actions may be modified by a simple majority vote of the members at the convocation.

5/2005

Faculty Senate Bylaws

BYLAWS
of the
UNIVERSITY OF ALASKA FAIRBANKS
FACULTY SENATE

Sect. 1 (ART III: Membership)

- A. The membership of the Faculty Senate, hereinafter referred to as "Senate," shall consist of approximately 41 members plus one non-voting presiding officer. Approximately 35 members shall be elected by and from the faculty and will have voting privileges. Six non-voting members will be selected by and from other university constituencies as follows: one non-graduate student and one graduate student selected by the ASUAF; one professional school dean and one college dean selected by the Deans' Council; one staff representative from the registrar's office; and one additional staff member selected by the Staff Council. If the staff representative from the registrar's office is APT, the second staff member must come from the classified staff ranks. If the staff representative from the registrar's office is classified, the second staff member must be APT. Three additional non-voting members will be selected by and from the unions as follows: one elected official each from United Academics-AAUP/AFT, ACCFT, Adjunct (United Academics)-AAUP/AFT.

Terms shall be for two years and staggered, with approximately one-half of the Senate elected each year.

- B. Representation shall be by academic or research unit and based on the number of full-time faculty equivalent (FTFE) in each unit as described below.
1. A unit is a single school or college or a collection of schools and/or colleges or collection of research institutes (see item 7).
 2. For representational purposes only a faculty member shall be defined as one who holds academic rank or special academic rank.
 3. Each faculty member whose annual academic appointment equals or exceeds 1560 hours will be considered 1 FTFE.
 4. Each faculty member whose annual academic appointment is less than 1560 hours will be considered a fractional FTFE with the fraction being the number of hours of annual academic appointment divided by 1560.
 5. Each unit will elect the number of representatives to the Senate equal to the number of FTFE in that unit divided by the total UAF FTFE, multiplied by 35 and rounded to the nearest integer.
 6. A faculty member having appointment split between units shall be included in each unit in proportion to the respective appointment for the computation of item 5.
 7. All schools or colleges whose representation under item 5 is zero shall be grouped into the conglomerate group and this group shall be treated as a single unit for purposes of the computation of item 5. If a unit which would have been grouped in the conglomerate group decides instead that the unit

would be better served by joining with another school or college, it may do so upon the mutual agreement of those units.

8. Re-apportionment will be done for the elections held in even numbered years or upon two-thirds vote of the Senate.
9. Each unit will have at least 2 representatives.

C. Election Procedure

1. Election shall be held by the academic units or the Senate office for the research institutes to provide representatives to the Senate according to Article III of the Senate Constitution. Elections and election procedures are the responsibility of the units, subject to the following:
2. A faculty member may vote for Senate representatives in only one unit. That unit must be the unit of primary appointment or, in the case of evenly split appointment, the unit of the faculty member's choice.
3. Units with full-time permanent faculty based on other than the Fairbanks campus should elect Senate representatives in a number that is at least equal to the proportion of the non-Fairbanks based FTFEs.
4. Units with faculty who teach in associate, certificate, or noncredit programs should elect representatives in proportion to such faculty.
5. Units with senior faculty should elect associate and full professors as Senate representatives in a number that is at least equal to the proportion of such faculty.
6. Units with graduate programs should elect at least one graduate faculty member.
7. Each unit shall elect at least half as many alternate representatives as representatives.

D. Vacancies

1. In the case of death, resignation, or transfer of an elected representative of the Senate, an alternate shall immediately become the representative. The president of the Senate will appoint a replacement with the concurrence of the affected constituency, and the consent of the Administrative Committee.

E. Absenteeism

1. When elected members are unable to attend the meetings, their alternates will serve.

F. Recall

1. Unethical and/or unprofessional conduct by any elected officer or member of the Senate may constitute a cause for a vote of no confidence and hence a recall. In order to recall an elected officer or member, the Senate must have a 2/3 majority vote of its total membership.

Sect. 2 (ART IV: Officers)

The President of the Senate shall be an ex-officio, non-voting member of all elected and appointed committees of the Senate. The President-Elect of the Senate shall be chairperson of the Administrative Committee of the Senate and shall be an ex-officio, non-voting member of such elected and appointed committees of the Senate as the President of the Senate shall direct.

Sect. 3 (ART V: Committees)

A. An Administrative Committee will be composed of the chairpersons of all standing Senate committees and of permanent Senate Committees. The Provost of UAF shall be an ex-officio, non-voting member. Specific duties of the Administrative Committee in its obligation to fully prepare the agenda and materials for efficient operation of the Senate are:

1. Receive reports from the president of the Senate, the Provost, and, as deemed timely, other individuals, on issues of current and future importance to the Senate;
2. Accept and review the motions of standing and permanent committees, and from members of the Administrative Committee;
3. Make certain that the motions are ready for Senate action to the maximum degree possible, and if not, refer them back for further work and/or direct them to other relevant committees that may not have considered the motions;
4. Move the motions to the Senate's agenda;
5. Review and approve other items of the Senate's agenda, as deemed necessary;
6. Review reports of all committee work in progress; and
7. Discuss other issues, which may or should lead to later committee and senate actions.

In addition,

8. Within the scope of authority granted by the Senate at the last meeting of the spring semester, the Administrative Committee will represent the Senate from the close of the last Senate meeting in the spring until the opening of the first Senate meeting of the fall semester; and
 9. At the first meeting in the fall semester make a report of all actions carried out in the name of the Senate since the last meeting in the spring semester.
- B. Membership on standing and permanent committees will be for two years except as noted below with the possibility of re-appointment. The initial appointment or re-appointment is made by the Administrative Committee or as specified in the definition of a Permanent Committee and confirmed by the full Senate. Senators are limited to serving on a maximum of one standing committee at any one time. To provide continuity, terms will be staggered and an initial appointment may be

made for one or two years as determined by the Administrative Committee based on need.

- C. Standing committees will be constituted entirely of Senate members. Permanent committees can be constituted without Senate members.
- D. All permanent and standing committee chairs will be elected from and by the members of their respective committee and must be full-time faculty at UAF.
- E. The standing and permanent committees of the Senate are:

STANDING

1. The Curricular Affairs Committee will deal with curricular and academic policy changes on all levels except the graduate level.
2. The Faculty Affairs Committee shall review issues dealing with faculty prerogative and recommend policy changes to the Faculty Senate. Issues of faculty prerogative include academic freedom, faculty ethics, research and creative activity, and legislative and fiscal issues that may impact faculty concerns at the university. The committee will act as a faculty advocate with legislators and candidates. In its concern for fiscal issues the committee shall monitor budget appropriations to the university and evaluate any notice to the faculty of financial exigency. In performing these duties, the committee will coordinate as necessary with the relevant officers (and/or their representatives) of the extant collective bargaining units who serve as non-voting members of the Senate and ex-officio members of this committee.
3. The Unit Criteria Committee will review proposed unit criteria for evaluation of faculty submitted by the various peer-review units of UAF, and to work with the heads of those units (or their designees) to ensure that their criteria are consistent with criteria defined in the UAF Faculty Appointment and Evaluation Policies and Regulations "Blue Book". The committee will also review proposed changes to the "Blue Book."

To ensure that perspectives from across UAF are represented, membership will consist of faculty senators, with one member drawn from each of the following schools/colleges: CLA; CRA/CES; CSEM; SFOS; Engineering; and one from SNRAS, SoEd, or SOM.

PERMANENT

1. The Graduate Academic & Advisory Committee will include ten faculty members. The Dean of the Graduate School, Director of the Library, the University Registrar, and two graduate student, are non-voting ex-officio members. The committee will be responsible for the review and approval of graduate courses, curriculum and graduate degree requirements, and other academic matters related to instruction and mentoring of graduate students. The committee will also have responsibility for oversight, review and approval of all professional degree courses and programs including 500-level courses. The committee will advise the Dean of the Graduate School and the Provost on administrative matters pertinent to the operation and growth of graduate studies at UAF, including financial and tax-related issues and dealings with other universities.

2. The Student Academic Developmental and Achievement Committee will include one representative from each of the following units of the College of Rural and Community Development: Bristol Bay Campus, Chukchi Campus, Interior-Aleutians Campus, Kuskokwim Campus, Northwest Campus, and Tanana Valley Campus. One or more of these should be from rural campus student services. The committee will also include one representative from the Department of Developmental Education; two representatives from the College of Natural Sciences and Mathematics: one from the Sciences (Biology, Chemistry, Geology, or Physics), and one from Math; one from the College of Liberal Arts English Department; and one each from Rural Student Services, the Academic Advising Center, and the Student Support Services Program.

The Student Academic Developmental and Achievement Committee shall consider policies concerning student development and retention. This committee will function as a curriculum council review committee for all developmental education courses and other courses facilitating student progress. Discipline based developmental education courses and courses facilitating student progress will be reviewed by the appropriate college curriculum council before submission to this committee for review and coordination.

3. The Faculty Development, Assessment and Improvement Committee will be composed of faculty members and a representative from the Office of Faculty Development to be selected by the Provost. This committee will deal with faculty and instructional development and evaluation.
4. The Faculty Appeals and Oversight Committee shall be composed of two tenured faculty members, elected from each college/school and confirmed by the Faculty Senate.

Faculty appeals will be dealt with in accordance with the appropriate union contract.

The committee will act as a pool to be drawn upon to act as the United Academics representatives to the Appeals Board. The chair of the Faculty Appeals and Oversight committee will select, from the committee, members of the United Academics bargaining unit who will serve on the particular Appeals Board.

Committee members shall oversee the process of evaluation of academic administrators.

5. The Curriculum Review Committee evaluates proposed substantive undergraduate course and program additions, changes, and deletions submitted by the appropriate school/college curriculum committees. Among the topics of its review are number and duplication of courses, credit assignment, establishment of need for new programs, and resource impacts of curricular changes. Decisions of the Curriculum Review Committee may be appealed to Curricular Affairs by the department submitting the proposal. The Committee shall be composed of the chairs of the college/school curriculum councils, the University Registrar or the Registrar's designee, and shall be chaired by a member of the Curricular Affairs Committee.
6. The Core Review Committee reviews and approves courses submitted by the appropriate school/college curriculum councils for their inclusion in the core curriculum at UAF. The Core Review Committee coordinates and recommends changes to the core curriculum, develops the process for assessment of the core

curriculum, regularly reports on assessment of the core curriculum, monitors transfer guidelines for core courses, acts on petitions for core credit, and evaluates guidelines in light of the total core experience. This committee will also review courses for oral, written, and natural science core classification.

The committee shall be composed of one faculty member from each of the core component areas: (Social Sciences, English, Humanities, Mathematics, Natural Sciences, Communication, and Library Science) and one faculty member from a non-core component area. Membership on the committee will include an undergraduate student.

7. The Committee on the Status of Women. Membership will consist of nine people, two of whom will be a senator, the others to be elected at large from among UAF faculty.

The purpose of this committee is to monitor the status of women faculty at UAF and to work proactively for gender equity.

Such actions will include, but are not limited to: Maintaining lists of women faculty with hire, tenure and promotion dates; Organizing and supervising surveys on the status of women and assessing the cultural climate of the university as it pertains to women; Recommending policy to address the needs of women faculty; Supporting mentoring of women, both new and mid-career faculty, including running workshops on mentoring, promotion & tenure, negotiating techniques and other forms of faculty development identified as necessary; Addressing family-work issues, such as child care, parental leave, spousal/partner hire; Coordinating with other campus and university groups which deal with women's and gender issues; and any other issues which would help women to achieve equity at UAF.

- F. Any standing or permanent committee may create subcommittees to assist the committee.
- G. The Senate President may create and appoint the members of any ad hoc committee necessary for conducting Senate business. Ad hoc committees are subject to later ratification by the Senate.
- H. Committees must forward any legislation which involves the setting or altering of policy to the full Senate for approval. Committees which are specifically charged with applying policy to make decisions may do so without having the Senate approve those decisions. A review by the full Senate may be requested by the reviewing Senate committee. A request to the Senate Administrative Committee for a further Senate review may also be submitted by individual Senators if the question has policy implications. The committee chair is responsible for the presentation of the committee's motion to the Senate at the meeting in which it will be considered.

Sect. 4 (Art. IX Parliamentary Authority)

Majority and supermajority votes of the Senate shall be counted on the basis of a majority or supermajority of the votes cast by members present, with abstentions not counting as votes.

Chart A: UAF Faculty Senate Flowchart

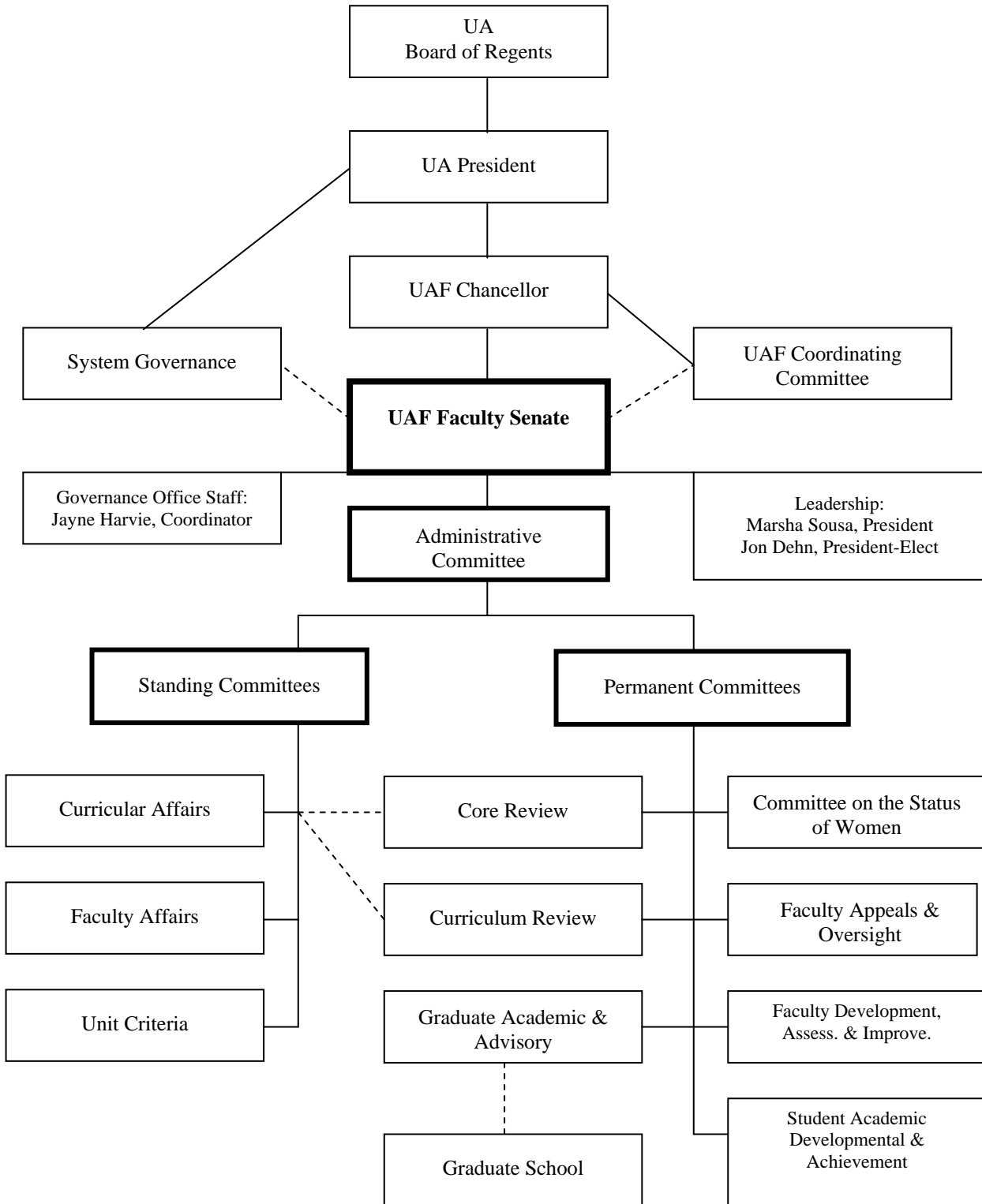
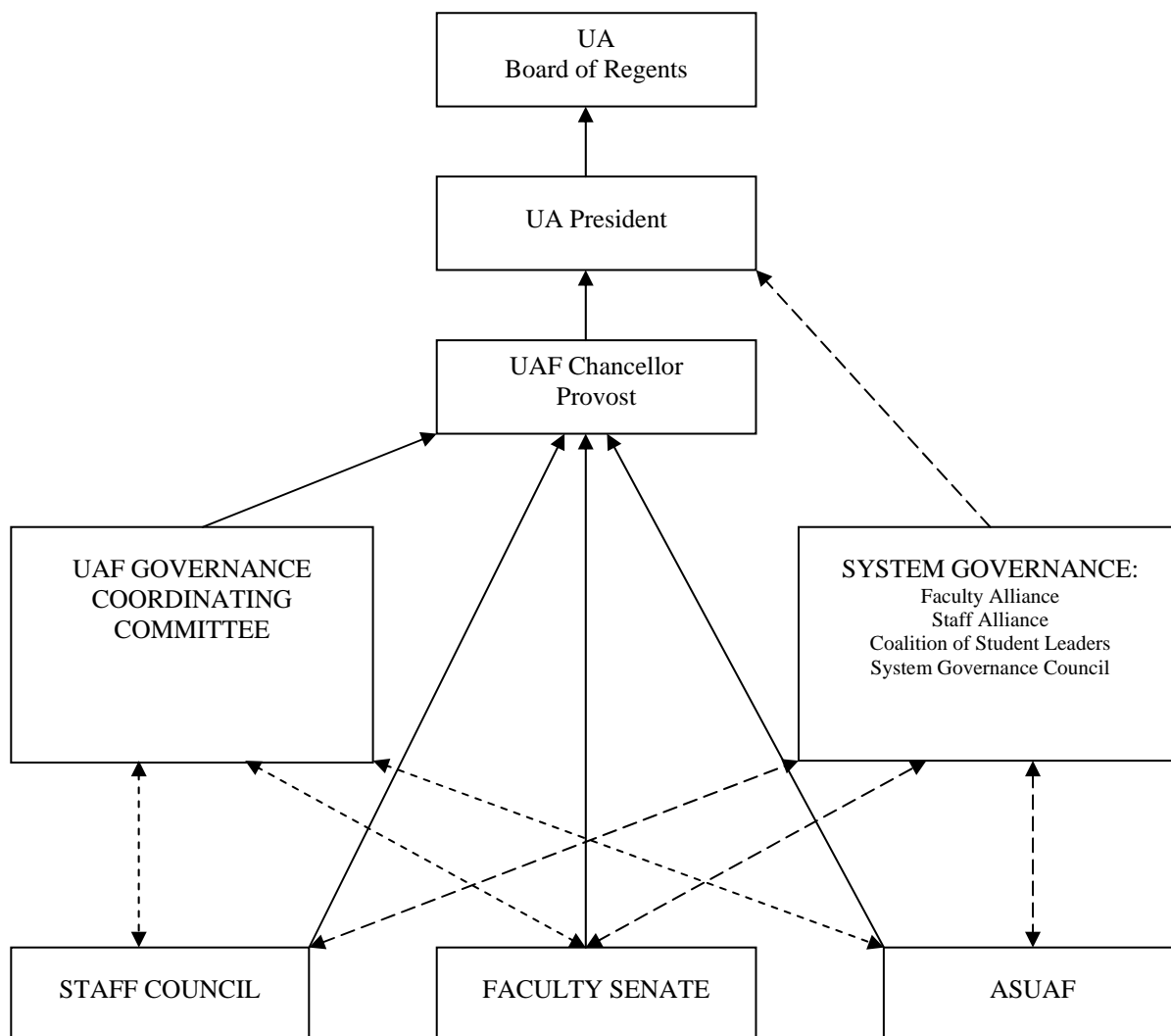


Chart B: UAF Governance Structure



- Policy actions affecting faculty, staff, OR students require Chancellor approval.
- - - - -> Policy actions affecting faculty, staff, AND students require consideration by UAF Governance Coordinating Committee prior to Chancellor approval.
- <- - - -> Policy actions affecting UAA, UAF, and UAS require consideration by the System Governance Council prior to President and/or BOR approval.

UAF Staff Council has two seats on the UAF Governance Coordinating Committee, two seats on the Staff Alliance, and one seat on the System Governance Council.

Procedures

Administrative Support

Contact Information

The Governance Office is located in rooms 312 and 314 Signers' Hall. The staff includes:

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Governance Coordinating Committee: fygcc@uaf.edu

Scheduling and Audio Conferencing Committee Meetings

- The Governance Office will schedule committee meetings at the request of the chair; and reserve rooms and audio conference equipment and schedule a telephone bridge as needed. Committee members are notified by e-mail or listserv of the meeting place, agenda, date and time. It is important to note whether or not the meeting will be audio-conferenced, as two committees may not use the same PIN numbers at the same time. Additional PIN numbers will be arranged if needed.
- The Governance Office issues the public notice at least three days prior to the meeting (as required by law). Notices are posted in the Rasmuson Library's west entrance, and on the first floor hallway between Signers' Hall and the Eielson Building. All meetings are posted on the UAF Events Calendar found online at <http://www.uaf.edu> -- click the "Events" web page tab.
- Committees should try to set their meeting schedule for the semester at their first meeting and provide the Faculty Senate Coordinator with that information in a timely manner as campus meeting rooms fill up fast during the semester.
- It is suggested that committees schedule meetings to coincide when the rural members are on campus for face-to-face Senate meetings, if possible.

- Committees with members from outlying areas audioconference each committee meeting. Wood Center and Rasmuson Library conference rooms have audio equipment available; and the Governance Office can set up audio equipment in the Chancellor's Conference Room if adequate notice is provided.
- The audio equipment is available to borrow from Governance if advance notice is provided. The unit is also shared with Staff Council for their meetings. Audio equipment is also available for checkout at Media Services of the Rasmuson Library.
- The Governance Office staff is able to supply only a limited amount of clerical support. They cannot, for example, attend committee meetings and take minutes. However, they can prepare documents for distribution by the committee via e-mail or listserve. Please attempt to correspond as much as possible via e-mail. This is the most efficient and cost effective way to accomplish the Senate's work.

Committee Chair Responsibilities

- Committee chairs should plan to attend the Senate Administrative Committee meetings, and if they can not attend, arrange for a substitute or co-chair to attend in their stead. Committee actions may not be considered for inclusion in the Senate agenda if no committee representative is available to discuss it in administrative committee. It is standard procedure that items will not be placed on the Senate agenda if they have not been reviewed and advanced by the Administrative Committee.
- Similarly, motions arising out of committees are brought to the Senate floor by the respective committee chairs. If a chair or substitute is not present to bring a motion to the floor of the Senate, it may be tabled or referred back to committee.
- As noted above, committee chairs should facilitate setting their meeting schedules for the semester at their first meeting and provide the Faculty Senate Coordinator with that information as soon as possible to facilitate assistance with finding meeting rooms, arranging for audio conferencing, publishing notices, and keeping Senate calendars up to date.
- Committee chairs are to send brief reports to the Faculty Senate Office each month for inclusion with the Senate meeting agendas. Committees that are responsible for applying policy should periodically submit summaries of their actions.
- Annual committee reports are turned in the week prior to the last Senate meeting in May for inclusion with the meeting agenda.

Administrative Committee

- The Administrative Committee members include the Senate president, president-elect and chairs of the standing and permanent committees. The president-elect chairs the meetings.
- They meet about ten days prior to each Senate meeting to set the Senate meeting agenda. Motions scheduled to be presented to the Senate are first reviewed by the Administrative Committee. If there is considerable disagreement about proposed actions, the Administrative Committee may recommend that the issue be referred back to committee for further evaluation.

- Following the Administrative Committee meetings, the Senate president and president-elect meet with the chancellor and provost to discuss the Senate meeting agenda.
- Reference Sect. 2 (ART IV: Officers) and Sect. 3 (ART. V: Committees) – section A. of the Senate Bylaws for additional information about roles and duties of the Administrative Committee.

Senate Actions

About Faculty Senate and Senate Actions

The university, as a community of scholars sometimes referred to as the "academy", vests responsibility for effectively carrying out its educational mission to the faculty. Faculties have traditionally played a key role in shared governance and academic collegiality of institutions of higher education.

The primary mechanism for the formulation and oversight of academic policy is the Faculty Senate. Among concerns addressed by the Faculty Senate are: course and program development and change; policies related to academic procedures; academic freedom and faculty rights and responsibilities; and, quality of teaching, research and service.

Organized in January 1988, the UAF Faculty Senate typically consists of 37 faculty members elected proportionally from the faculty of each college/school or institute. In addition to monthly plenary meetings, the standing and permanent committees meet regularly to carry out the majority of the work. The president, president-elect and committee chairs constitute an Administrative Committee which sets the full Senate agenda and coordinates the various activities of the Senate.

In addition to the above legislative and oversight activities, the Faculty Senate

- serves as a major part of UAF's institutional memory, archiving policy decisions over the years,
- provides information on programs, policies, procedures, formats and responsible individuals for accomplishing the academic tasks of the institution, and,
- through the UAF Governance Coordinating Committee, works in close cooperation with the other governance bodies (Staff Council and ASUAF) on issues which affect the wider university community.

Samples of Motions and Resolutions of the Faculty Senate

The following pages provide examples of Senate motions and resolutions that are useful to chairs and committees. Additional information and examples are available online at the Faculty Senate web site, or you may call the Faculty Senate office for assistance.

SAMPLE MOTION TO ESTABLISH POLICY

=====

The UAF Faculty Senate passed the following at its Meeting #143 on April 9, 2007:

MOTION:

=====

The UAF Faculty Senate moves to approve a policy on Retention of Course Records.

Retention of Course Records

The classroom records pertaining to course work of any student that have not been returned to the student must be retained by the instructor for a period of one full semester (excluding summer session) after the semester in which the course was completed. These records may include but are not limited to: exams and answer sheets, homework, course papers, term papers, essays, laboratory reports, and other assignments submitted by the student in order to fulfill the requirement of the particular course. The Office of Information Technology must archive all Blackboard course content, including statistics, for a period of 1 ½ years following completion of the course.

Classroom records of any instructor for the purpose of evaluation of grade must also be retained for a period of at least one full semester (excluding summer session) following the semester in which the course was completed. These records may include but are not limited to: syllabus, class attendance, complete list of student's performance in all relevant course work, paper work related to the determination of a grade, and a record of final grades.

In case of any dispute or grievance process initiated by the student all the above records must be retained until the end of the process. Any records or copies of records that are required for program review, accreditation purposes, or any other audit as mandated by the university may be retained for a period as deemed required by the process.

After the retention period, all records may be destroyed or properly discarded.

EFFECTIVE: Fall 2007

RATIONALE: The University does not have any policies or regulations regarding the retention of course materials, which has led to confusion among the faculty and has resulted in different retention practices and policies across the disciplines. This proposed motion will help alleviate the confusion and provide a uniform retention policy across all disciplines. The one-semester guideline is what was suggested by UA General Counsel as a reasonable policy to accommodate grade appeals. This policy should be added to the faculty handbook.

SAMPLE MOTION TO AMEND EXISTING POLICY

=====

The UAF Faculty Senate passed the following at Meeting #151 on May 5, 2008:

MOTION:

The UAF Faculty Senate moves to amend approved alternatives to a Minor to include certificates in addition to A.A.S. degrees (p. 121, 2007-2008 UAF Catalog).

CAPS = Additions

[[]] = Deletions

An associate of applied science (A.A.S.) degree **OR CERTIFICATE OF AT LEAST 30 CREDITS** earned at any regionally accredited college or university may be used to meet requirements for a minor for the bachelor of arts (B.A.) degree.

EFFECTIVE: Immediately
 Upon Chancellor Approval

RATIONALE: Since a certificate requires a greater number of credits in a discipline than a minor, this addition is well within the spirit of a minor concentration and makes completing the requirements for a minor easier for students who begin with limited academic goals and progressively work towards a bachelor's degree.

SAMPLE MOTION TO AMEND DEGREE

=====

The UAF Faculty Senate passed the following at its Meeting #129 on April 4, 2005:

MOTION:

=====

The UAF Faculty Senate moves to amend the computation requirements for the Certificate and Associate of Applied Science degree as follows:

EFFECTIVE: Fall 2005

RATIONALE: This amendment adds PRT 155 to the list of courses in the Related Instructional areas of Computation.

[[]] = deletion
CAPS = addition

Computation

Any course at the 100 level or above in mathematical sciences (math, computer science, statistics) (3)

or ABUS 155 -- Business Math (3)

or CIOS 116 -- Business Math Using Calculators (3)

or DEVM 105 -- Intermediate Algebra (3)

or ECE 117 -- Math Skills For Early Childhood Education (3)

or HLTH 116 -- Mathematics In Health Care (3)

or HSV 117 -- Math Skills For Human Services (3)

or PRT 155 - MATHEMATICS FOR TECHNICIANS (3)

or TTCH 131 -- Maintenance Mathematics (3)

or other program approved discipline-based computation course or discipline-based courses with embedded computation content

SAMPLE BYLAW/CONSTITUTION AMENDMENT

=====

The UAF Faculty Senate passed the following at its Meeting #126 on December 13, 2004:

MOTION:

=====

The UAF Faculty Senate moves to amend Section 1 (ART III: Membership) of the UAF Faculty Senate By-laws as follows:

[[]] - Deletions
CAPS - Additions

F. RECALL

1. UNETHICAL AND/OR UNPROFESSIONAL CONDUCT BY ANY ELECTED OFFICER OR MEMBER OF THE SENATE MAY CONSTITUTE A CAUSE FOR A VOTE OF NO CONFIDENCE AND HENCE A RECALL. IN ORDER TO RECALL AN ELECTED OFFICER OR MEMBER, THE SENATE MUST HAVE A 2/3 MAJORITY VOTE OF ITS MEMBERS.

EFFECTIVE: Immediate, Upon Chancellor Approval

RATIONALE: To preserve Faculty Senate's integrity and to assure that the members and/or officers of the Senate are held at highest professional and ethical standards.

SAMPLE MOTION TO AMEND UA POLICY/REGULATION

=====

The UAF Faculty Senate passed the following at its Meeting #126 on December 13, 2004:

MOTION:

=====

The UAF Faculty Senate moves to recommend the amendment of Regents' Policy 04.04.040 A.1.e.(1) as follows:

[[]] - Deletions
CAPS - Additions

REGENTS POLICY P04.04.040.A.1.e.(1)

Appointment

P04.04.040

- e. Appointments of distinction for faculty.
 - (1) Distinguished [[and University]] Professors. Tenured appointment as Distinguished [[Teaching]] Professor [[Distinguished Research Professor, Distinguished Service Professor or University Professor]] may be made by the President, SUBJECT TO A PROCESS OF REVIEW AND RECOMMENDATION ESTABLISHED BY THE CHANCELLOR OF THE MAJOR ADMINISTRATIVE UNIT (I.E., UAA, UAF, UAS) IN WHICH THE FACULTY MEMBER HOLDS TENURE.

EFFECTIVE: Immediately, Upon BOR Approval

RATIONALE: In line with common practice, the title is being changed to Distinguished Professor. The addition of the process of review and recommendation is to bring it in accord with usual university practice in the matter of faculty appointments.

SAMPLE RESOLUTION

RESOLUTION

ON

BUNNELL HOUSE

WHEREAS, it was announced that the Tanana Valley Campus (TVC) is no longer able to sustain the operating costs of the Bunnell House Early Childhood Lab School during the summer months and that it will close during summer, starting in May 2008; and

WHEREAS, the provision of adequate childcare is a critical issue affecting all members of the university community, including faculty, staff, students, and administrators who depend on Bunnell House year-round; and

WHEREAS, with approximately 70 families on the Bunnell House wait list, there is a demonstrated need for expanded childcare on the UAF campus; and

WHEREAS, the loss of year-round childcare would have a disproportionate and negative impact on women, especially their recruitment, professional development, and retention; and

WHEREAS, childcare in Fairbanks is in critically short supply and the closing of Bunnell House during summers will add to the growing crisis; and

WHEREAS, Bunnell House has an experienced and knowledgeable permanent staff who will be unlikely to be retained if Bunnell House is closed during summer; and

WHEREAS, Faculty Senate/Staff Council affirms that providing on-campus childcare is critical to recruiting and retaining excellent faculty, staff, students, and administrators; and

WHEREAS, Faculty Senate believes the University should provide a family-friendly environment, including family-friendly policies; now

THEREFORE BE IT RESOLVED, That the Faculty Senate urges the UAF administration to provide the additional funds necessary to keep Bunnell House open year-round.

About Governance

Staff Council

UAF Staff Council provides non-bargaining non-exempt and exempt employees an avenue to help formulate new policies, change existing policies or working conditions, and other matters that affect services provided by the support staff of the University of Alaska Fairbanks. With membership elected from all non-bargaining UAF support staff, Staff Council seeks to represent all employees by helping to create a better working environment. The Council provides an avenue of exchange between the support staff and University administration.

Over the years, Staff Council has been responsible for a number of employee benefit improvements, including: an additional University holiday - Martin Luther King Day; leave share program; and a flexible work schedule. Members have worked on refining supervisory training, internal recruitment, the staff recognition and longevity awards, health and leave benefits, smoke-free workplace, development and implementation of the new salary system, correspondence with State legislators on bills concerning the retirement system and the University budget, and consultation with the Human Resources on UAF hiring procedures.

The most important benefit for staff is an open line of communication to administration by means of Staff Council representatives. If any staff member in the University community has a problem with their work environment or sees a way the University could become more productive by creating a better work environment, an avenue for conveyance is open to them through their governance group. Please use that open line. Contact your representative with your ideas and concerns or bring them to Staff Council meetings. Meetings are open to everyone, so bring your constructive ideas and help create a better work environment for all.

Contact Information

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Lynette Washington, Executive Secretary, Staff Council

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Governance Coordinating Committee

The UAF Governance Coordinating Committee provides a forum for the three individual UAF governance bodies to address common concerns that affect faculty, staff, and students. GCC exists for the express purpose of coordinating unified action from the individual governance bodies (UAF Faculty Senate, Staff Council and ASUAF).

Leadership for the UAF Governance Coordinating Committee is provided by the president and president-elect of each constituency. The UAF Governance Coordinating Committee meets twice a semester during the academic year. Permanent and special ad hoc committees, with members from the other governance bodies and the general university population, address current issues.

Contact Information

Support for GCC is provided by the Staff Council executive secretary.

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fax: 907-474-5213
Governance Coordinating Committee: fygcc@uaf.edu

<http://www.uaf.edu/uafgov/coordcommittee.html>

Faculty Alliance

The Faculty Alliance includes three faculty members from each of the three academic MAUs. It works closely with the Systemwide Academic Council (chief academic officers of the three universities plus a representative of the President) to formulate academic policy and define faculty working conditions for the university as a whole. The chair for the Faculty Alliance addresses the Board of Regents at each of their meetings.

The responsibilities of the Faculty Alliance include, but are not limited to, coordination on matters relating to academic affairs such as academic program review; the addition, deletion or merging of academic programs; curriculum; subject matter and methods of instruction; those aspects of student life relating to the educational process such as degree requirements, grading policy, course coordination and transfer, student probation and suspension, standards of admission and scholastic standards; and faculty welfare issues, including, but not limited to compensation, appointments, reappointments and termination, workload, promotions, the granting of tenure, dismissal, ethics, and other matters affecting the faculty, the general welfare of the university and its educational purposes and effectiveness.

Contact Information

Pat Ivey, Executive Officer, Systemwide Governance Office
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Systemwide Governance is located online at <http://www.alaska.edu/governance/>

University of Alaska Board of Regents

The University of Alaska Board of Regents is an 11-member board, appointed by the Governor and confirmed by the Alaska Legislature. Members serve an 8-year term, with the exception of the student regent who is nominated from his/her campus and serves a 2-year term. The Board was established through the Alaska Constitution and is responsible for University of Alaska policy and management through the University President.

Fall 2008 BOR Meeting Schedule

| | |
|-----------------------|-----------------------------------|
| August 6, 2008 | SUMMER BRIEFING - Audioconference |
| September 18-19, 2008 | Anchorage |
| October 31, 2008 | BUDGET APPROVAL - Fairbanks |
| Dec. 1-2, 2008 | Fairbanks |

Visit <http://www.alaska.edu/bor/schedule.xml> for the 2009 meeting schedule.

Contact Information (current as of May 13, 2008)

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University of Alaska System Governance

Within the University of Alaska, governance for faculty, staff and students exists because the Board of Regents authorized its existence in Regents Policy 03.01.01. Governance has been formally recognized in Regents Policy since 1968, although it has taken many forms over the years to meet the needs of faculty, staff and students.

Prior to the 1993-1994 academic year, staff, students, faculty and alumni were represented through the University of Alaska General Assembly, previously known as the Statewide Assembly. The General Assembly Executive Committee was usually made up of staff and faculty and conducted most of the regular business on issues not only of concern to the whole body, but also issues of interest to specific constituents. The need for each constituent group to have an organization to represent them led to the 1993 restructure.

The UA Faculty Alliance came into existence in 1993 as a result of governance restructuring which established statewide constituent specific governance organizations for faculty, for staff, and for students. Today, the Faculty Alliance exists alongside the Staff Alliance, the Coalition of Student Leaders and the System Governance Council. The Faculty Alliance is composed of three representatives each from the UAA Faculty Senate, the UAS Faculty Council, and the UAF Faculty Senate.

The Staff Alliance is composed of two representatives from UAF Staff Council, one each from the UAA APT Council and the UAA Classified Council, two from the UAS Staff Council, and two from the Statewide Administration Assembly.

The Coalition of Student Leaders is primarily composed of the student body presidents of roughly eleven UA campuses and is normally chaired by the Student Regent.

Each of the above groups tackles issues that are specific to its constituents (students, staff, or faculty).

The System Governance Council is made up of four student, four staff, three faculty, and (non-voting) alumni representatives. The Council is a place where issues are discussed that impact more than one constituency or which affect the entire university community statewide.

Source: System Governance Council Handbook

<http://www.alaska.edu/governance>

Useful Web URLs

Governance

| | |
|----------------------------|---|
| UAF Governance | http://www.uaf.edu/uafgov |
| Course & Degree Procedures | http://www.uaf.edu/uafgov/fs_curriculum.html |
| Syllabus Requirements | http://www.uaf.edu/uafgov/fs_curriculum.html |
| Academic Policies | http://www.uaf.edu/uafgov/fs_policies.html |
| Dept. Chair Policy | http://www.uaf.edu/uafgov/fs_policies.html |
| UA System Governance | http://www.alaska.edu/governance |

Academic Links

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|---------------------------|---|
| UAF Academic Calendar | http://www.uaf.edu/catalog/catalog_08-09/acad_calendar.html |
| UAF Catalog – online | http://www.uaf.edu/catalog/ |
| UAF Provost’s Office | http://www.uaf.edu/provost |
| Promotion & Tenure - UNAC | http://www.uaf.edu/provost/ Click link on page: “Promotion & Tenure” |
| Unit Criteria | http://www.uaf.edu/provost/UnitPeerCriteria/index.html |

Labor Relations

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| United Academics information | http://www.alaska.edu/hr/labor/unac/index.xml |
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