

**MEMORANDUM**

**TO:** Paul Layer, Interim Dean, CNSM Carol Lewis, Dean, SNRAS  
Ron Davis, Dean, CLA Eric Madsen, Dean, SOEd  
Doug Goering, Dean, CEM Pete Pinney, Interim Director, CES  
Mark Herrmann, Dean, SOM Denis Wiesenburg, Dean, SFOS  
Jennie Carroll, Acting Vice Chancellor, CRCD

**FROM:** Marsha Sousa, President  
UAF Faculty Senate *Marsha Sousa*

**DATE:** February 13, 2009

**SUBJECT:** Election of Faculty Senate Members & Elected Committee Membership

It's time to begin the election process for 2009-2011 representatives and alternates to the UAF Faculty Senate. Elections for these positions need to be initiated by your units to allow for completion by **Monday, March 16, 2009**. This timeline is necessary in order to conduct committee assignments and install the new members at the May 4, 2009 Senate meeting. It also allows elected faculty to include this service in their workloads.

In addition to electing representatives and alternates for the Faculty Senate, there are several permanent Senate committees to which membership is elected by the units. This information is attached for your reference and to help consolidate the election process.

Your cooperation and assistance with the process is essential to the successful completion of this project and is much appreciated. Please encourage your faculty to participate. **Note that Faculty Senate meetings are held on Mondays from 1-3 p.m., and faculty nominated should be informed of this time commitment.** If you have questions about the process, contact Jayne Harvie in the Governance Office at 474-7964.

Attachments: UAF Faculty Senate & Committee Elections  
Overall UAF Faculty Senate Elections (Terms and Vacancies)  
Upcoming Faculty Senate Committee Vacancies  
UAF Faculty Senate Committee Descriptions

cc: Faculty Senate Administrative Committee