



SSS TUTOR CHECK LIST FOR INDIVIDUAL TUTORING (self-assessment)

Name _____ Date _____

I. ORGANIZATION.

1. I ask a new tutee if he/she has a syllabus for the class.
Circle one: ALWAYS MOST OF THE TIME SOMETIMES RARELY
2. I give a tutee advice and tips on study skills.
Circle one: ALWAYS MOST OF THE TIME SOMETIMES RARELY
3. I arrive on time for each session.
Circle one: ALWAYS MOST OF THE TIME SOMETIMES RARELY
4. I plan activities and review material for tutoring sessions if necessary.
Circle one: ALWAYS MOST OF THE TIME SOMETIMES RARELY
5. I get in touch with the tutee's course instructor if necessary.
Circle one: ALWAYS MOST OF THE TIME SOMETIMES RARELY
6. I notify SSS staff and refer my tutee to professionals or other services if I can't deal with his/her problems.
Circle one: ALWAYS MOST OF THE TIME SOMETIMES RARELY

II. CONTENT.

1. I'm open, friendly, and genuinely interested in my tutee.
Circle one: ALWAYS MOST OF THE TIME SOMETIMES RARELY
2. I ask probing questions to make sure my tutee participates in the session.
Circle one: ALWAYS MOST OF THE TIME SOMETIMES RARELY
3. I have a tutee do most of the job during a session.
Circle one: ALWAYS MOST OF THE TIME SOMETIMES RARELY
4. I ask my tutee about his/her specific needs and problems in regards to the course or subject of tutoring.
Circle one: ALWAYS MOST OF THE TIME SOMETIMES RARELY

5. I know my tutee's preferred learning style and I try to accommodate it.
Circle one: ALWAYS MOST OF THE TIME SOMETIMES RARELY
6. I make sure my tutee is actively involved throughout the session.
Circle one: ALWAYS MOST OF THE TIME SOMETIMES RARELY
7. I use visual aids, graphs, charts or hands-on approach when possible.
Circle one: ALWAYS MOST OF THE TIME SOMETIMES RARELY
8. I have a tutee explain how to do a problem, summarize material and give examples to check his/her understanding.
Circle one: ALWAYS MOST OF THE TIME SOMETIMES RARELY
9. I give clear assignments and make plans for the next tutorial session with my tutee.
Circle one: ALWAYS MOST OF THE TIME SOMETIMES RARELY
10. I try to get feedback from my tutee about effectiveness and usefulness of our tutoring sessions. I am flexible and open for improvement.
Circle one: ALWAYS MOST OF THE TIME SOMETIMES RARELY

III SELF AND PROGRAM ASSESSMENT

1. What do you think are your strengths as a tutor? _____

2. What areas do you think you could improve? _____

3. Are you satisfied with the training and support you've received from the SSS program?

Please explain. _____

4. Do you have any comments or suggestions for improvement of the program? _____
