



United States  
Department of  
Agriculture



Cooperative State,  
Research, Education,  
and Extension Service

Tuesday, June 17, 2008

TO: Carol Lewis, Director  
Pete Pinney, Director

FROM: Robert C. MacDonald, Director /s/  
Office of Planning and Accountability

SUBJECT: FY 2009-2013 Plan of Work Update Review

The Cooperative State Research, Education, and Extension Service has reviewed the Fiscal Year 2009-2013 University of Alaska Combined Research and Extension Plan of Work Update as required under the Agricultural, Research, Extension and Education Reform Act of 1998. The Plan of Work Update (POW) is accepted. We appreciate your efforts in submitting the POW, which we will use in support of the planning, leadership, and evaluation of CSREES programs.

The review of your POW was completed by your CSREES State liaisons Diana Jerkins and Luis Tupas, National Program Leaders, and the Office of Planning and Accountability. The review was based on the criteria published in the Federal Register notice dated January 25, 2006, with additional guidance and on-line training on the POW published on the CSREES AREERA Plan of Work Website (<http://www.csrees.usda.gov/business/reporting/planrept/plansofwork.html>), and the “2008-2012 Plan of Work Review Checklist and Review Summary” you received last year.

The “2009-2013 Plan of Work Review Checklist and Review Summary” from the National Program Leaders who reviewed your POW is attached. We hope you find these comments useful and suggest you read them carefully for recommendations and requirements needed to help you in preparing your FY 2010-2014 Plan of Work Update, which will come due by April 1, 2009.

You will receive a separate communication from the Office of Extramural Programs, Funds Management Branch, concerning any requirement for the submission of the Multistate Extension and Integrated Research and Extension funds, sections 105 and 204 of the Agricultural Research, Extension, and Education Reform Act of 1998.

We appreciate you working with us to improve our reporting and accountability system as we continue to transition from the old narrative Plan of Work and Annual Reporting cycle into the new web-based Plan of Work and Annual Report as part of the overall CSREES Information System (CIS), formerly the “One Solution” initiative.

If you have questions following your review of our comments, please contact Bart Hewitt, Accountability and Reporting Leader, by E-mail at [bhewitt@csrees.usda.gov](mailto:bhewitt@csrees.usda.gov), or by phone at 202-720-0747.

Attachment

cc: CSREES Office of Extramural Programs  
CSREES State Reviewers