**FORMAT 2A**

**Submit original with signatures to Registrar's Office**

**Send electronic copy to the Governance Office**

***CHANGE COURSE (MINOR)***

**MINOR COURSE CHANGES INCLUDE ONLY THE FOLLOWING:**

1. Frequency of offering.

2. Minor editorial changes in title and/or course description.

3. Jointly approved proposals for cross-listing current courses. (Requires approval of both departments and deans involved. Add lines at end of form for additional signatures.)

(Stacking of 400/600 level courses is NOT considered a minor change.)

4. Change in course number that does not involve a change in **lower/upper** division status.

5. Internal departmental changes in **NON-CORE** course prerequisites. Changes MUST NOT affect courses (or degree programs) offered by other departments.

**If changes cannot be considered "Minor" (as defined above), use the FORMAT 2 - CHANGE COURSE (MAJOR) and DROP COURSE form.**

**Remember to submit a Program Change form (Format 5 or 5A) if appropriate.**

Catalog deadlines apply. Send Minor Change requests directly to the Registrar's Office after Dean’s approval. (Please send informational e-copy to the UAF Governance Office.)



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| ***SUBMITTED BY:***   |  |  |  |  | | --- | --- | --- | --- | | **Department** | **Social & Human Development** | **College/School** | **CRCD/CTC** | | **Prepared by** | **Patty Meritt** | **Phone** | **455-2883** | | **Email Contact** | **pameritt@alaska.edu** | **Faculty Contact** | **Patty Meritt** | |

*See http://www.uaf.edu/uafgov/faculty-senate/curriculum/course-degree-procedures-/ for a complete description of the rules governing curriculum & course changes.*

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| ***1. COURSE IDENTIFICATION:***   |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | Dept | **ECE** | Course # | **240** | No. of Credits | **3** |  |  |  | | --- | --- | | ***COURSE TITLE*** |  | |

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| ***2****.* ***ACTION DESIRED: Indicate what is changing with an “X” or checkmark:***   |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | ***NUMBER*** |  | **TITLE** |  | **DESCRIPTION** | X | | ***PREREQUISITES*** |  | ***FREQUENCY OF OFFERING*** | | |  | | | ***CROSS-LISTED*** |  | Dept. |  | (Requires approval of both departments and deans involved. Add lines at end of form for such signatures.) | | | | |

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| ***3. CURRENT CATALOG DESCRIPTION AS IT APPEARS IN THE CATALOG: including dept., number, title and credits. (Use online Catalog to cut and paste.)***   |  | | --- | | **ECE F240 Inclusion of Children with Special Needs** (s)  3 Credits  Offered Fall  Developmental, social, educational and legal (PL94-142 and 99-457) issues related to the education of young children with special needs. Includes the role of the teacher in identifying, assessing and individualizing educational programs for young children with special needs. Emphasis on including the children in the least restrictive and most responsive environments. Prerequisites: ECE F104 or ECE F107; placement in ENGL F111X or higher or permission of the program head. (3+0) | |

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| ***4. MARK-UP OF COMPLETE CATALOG DESCRIPTION ILLUSTRATING CHANGES: (Underline new wording ~~strike through old wording~~ and use complete catalog format including dept., number, title, credits and cross-listed and stacked.)***   |  | | --- | | **ECE F240 Inclusion of Children with Special Needs** (s)  3 Credits  Offered Fall  Developmental, social, educational and legal (PL94-142 and 99-457) issues related to the education of young children with special needs. Includes the categories of exceptionality and the role of the teacher in identifying, assessing and individualizing educational programs to help young children succeed in the least restrictive and most responsive environments. Emphasis is on promoting positive outcomes for each child and building effective learning environments, including using assistive technology for children with disabilities. ~~for young children with special needs. Emphasis on including the children in the least restrictive and most responsive environments.~~ Prerequisites: ECE F104 or ECE F107; placement in ENGL F111X or higher or permission of the program head. (3+0) | |

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| ***5. IS THIS COURSE CURRENTLY CROSS-LISTED?***   |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | **YES/NO** | **N** | **If Yes, DEPT** |  | **NUMBER** |  |   (Requires written notification of each department and dean involved. Attach a copy of written notification.) |

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| ***6. ESTIMATED IMPACT***   |  | | --- | | *WHAT IMPACT, IF ANY, WILL THIS HAVE ON BUDGET, FACILITIES/SPACE, FACULTY, ETC.* | | **No impact** | |

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| ***7. IMPACTS ON PROGRAMS/DEPTS:***   |  | | --- | | *What programs/departments will be affected by this proposed action?*  *Include information on the Programs/Departments contacted (e.g., email, memo)* | | **This is a recommendation from the instructors who teach the class to reflect the actual content and to update to more current language.** | |

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| ***JUSTIFICATION FOR ACTION REQUESTED***  The purpose of the department and campus-wide curriculum committees is to scrutinize course change applications to make sure that the quality of UAF education is not lowered as a result of the proposed change. Please address this in your response. This section needs to be self-explanatory. If you drop a prerequisite, is it because the material is covered elsewhere? Use as much space as needed to fully justify the proposed change and explain what has been done to ensure that the quality of the course is not compromised as a result.   |  | | --- | | **Changing the description of ECE 240 to more closely match what is taught and to reflect national accreditation standards in the profession.** | |

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| ***APPROVALS: Add signature blocks as necessary (e.g., cross listing approvals)***   |  |  |  |  | | --- | --- | --- | --- | |  | | Date |  | | Signature, Chair, Program/Department of: |  | | |  |  |  |  |  | | --- | --- | --- | --- | |  | | Date |  | | Signature, Chair, College/School Curriculum Council for: |  | | |  |  |  |  |  | | --- | --- | --- | --- | |  | | Date |  | | Signature, Dean, College/School of: |  | | | |

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| **ALL SIGNATURES MUST BE OBTAINED PRIOR TO SUBMISSION TO THE REGISTRAR'S OFFICE**   |  |  |  | | --- | --- | --- | |  | Date |  | | Received Registrar's Office | |