

ROOM SELECTION SCHEDULE

HALL OPEN HOUSES March 24

Tuesday, March 24 Find out what it's like to live in another hall!
7pm-10pm Cutler Apartments, Bartlett, Stevens, Nerland,
McIntosh, Lathrop and Wickersham Halls

HOMESTEADING March 18-30

Thursday, March 18 - Monday, March 30
Your Hall Office 9pm-10pm Homestead your current room

Thursday, March 18 - Monday, March 30 (except Sat/Sun)
ResLife Office 8am-5pm Homestead your current room

Keep your current space for another year! Turn in your Housing and Dining Agreements for 2009-2010 to your hall office or the ResLife office.

ROOM SELECTION April 2

Hess Recreation Center - MBS Complex

ROOM SELECTION IS ONE DAY ONLY.

You may select a room from the earliest time for which you qualify, based on your credits earned, until 7pm on April 2, 2009.

Thursday, April 2 (open 10am through 7pm)

- 10:00am Groups of 4 or more begin room selection
- 12:00am Graduate Students begin room selection
- 12:30am Seniors begin room selection
- 1:00pm Juniors begin room selection
- 1:30pm Sophomores begin room selection
- 3:00pm Freshmen begin room selection
- 4:30pm Any Student

Open until 7:00pm if you miss your designated start time!

DON'T DELAY, select your room on Thursday!

Can't make it to Room Selection on the 2nd?

Visit us in the Residence Life Office until noon May 11, 2009 to select a room without paying additional fees.

Room and Board charges for rooms selected are due with all fall semester fees by September 11, 2009.

It's not just about the room...

LIVING

ON CAMPUS

UAF Residence Life
Fall 2009 - Spring 2010

Room Selection



March 18 - April 2, 2009



University of Alaska Fairbanks
Department of Residence Life
Division of Student and Enrollment Services

ROOM SELECTION, WHAT IS IT REALLY?

Room Selection is the process of selecting a room for the next school year. There are two ways to select a room for Fall 2009-Spring 2010. You either homestead your current room, if you are eligible, or select another room in person at the Hess Rec Center by turning in completed 2009-2010 Housing and Dining Services Agreements (if applicable). Both agreements are provided in the center of this booklet. If you live with us now, you do not need any money to select a room for next year. Your deposit currently on file guarantees your space in housing and all fees for room and board are due with your Fall 2009 fees by Friday, September 11, 2009.

Rooms that are not homesteaded for 2009-10 will be available for Room Selection Thursday, April 2, 2009. The time you begin Room Selection depends on your current class standing. Room Selection is first-come, first-served. The schedule is on the back of this booklet.

Whether you want to homestead your room, or select a new one, there are some things you can do to get prepared and make the process smooth and quick.

- Clear any debts (including Parking fines) that you may have with the University. Check your UAOnline account to see if you owe any money. *You will not be able to select a room if you have any outstanding past-due debt owed to the University*
- Please bring your student ID, or a valid picture ID, along with your **COMPLETED** housing and dining applications.

Residence Life will send a letter to those who participated in Homesteading and Room Selection after April 3rd confirming your fall housing assignment. **If you do not receive this letter, you should contact Residence Life to ensure your space has been reserved.**

If you are not able to select a room by April 2, 2009, please come to the Residence Life Office, Monday-Friday, 8am - 5pm before the halls close May 11, 2009 to select a room from the remaining open spaces.

SUMMER HOUSING

This year, summer housing will be in both Bartlett and Wickersham Halls (*Wickersham requires 70+ credits, a graduate or 26 and older*). Double shared, double-single and single rooms are available. Housing is available even if you are not taking classes. Meal plans are not available in the summer. Students who work for Residence Life's Conference Services, Residence Life Facilities Crew or as Resident Assistants are eligible for a summer room scholarship (some restrictions apply). For more information, on either summer housing or summer employment, please visit our website at www.uaf.edu/reslife/ or contact the Residence Life office. To apply for a summer job visit www.uakjobs.com.

RENTER'S INSURANCE

It is the University's expectation that individuals living on campus purchase renter's insurance to protect their personal belongings. The University is not responsible for personal property lost, stolen or damaged by fire, water, temperature, or other occurrences and does not carry insurance covering the loss of, or damage to, a resident's personal effects.

Information is available through Residence Life and at Room Selection.

CONTACT US

We hope this booklet answered most of your questions about the 2009-2010 Room Selection process. If not, please do not hesitate to contact us Monday - Friday, 8am-5pm. Our office is located in the Moore-Bartlett-Skarland complex on upper campus.

**UAF Residence Life
Division of Student and
Enrollment Services
P.O. Box 756860
Fairbanks, AK 99775**

**Phone: (907) 474-7247
Fax: (907) 474-6423
E-mail: housing@uaf.edu
www.uaf.edu/reslife/**

The University of Alaska Fairbanks is an AA/EOE Educational Institution. Students requiring special housing accommodations due to a disability or medical condition should contact the Coordinator of Disability Services at the Center for Health and Counseling (474-7043)

CHANGING YOUR ROOM SELECTION

If you complete the Room Selection process and decide you want to change your selected room, please contact the Residence Life office. Changes can be made in person, by e-mail, mail, phone or fax.

WAITLISTS

Beginning at Room Selection and continuing throughout the school year and into the summer, Residence Life will assign students to new rooms based on waitlist requests. Residence Life will, when possible, contact the current resident of a room with an open space to give them the opportunity to request a roommate. The requested roommate must meet the requirements of the hall. If no roommate is requested or the requested roommate does not meet the requirements of the hall, then an assignment may be made from the waitlist.

CANCELLATIONS AND HOUSING DEPOSIT REFUNDS

If you sign up for Fall 2009 housing and decide not to return to campus for the 2009-2010 academic year, you may cancel your housing agreement without penalty through 5pm July 31, 2009. Cancellations may be done in person at the Residence Life office, by phone, email, fax or mail.

If you cancel after 5pm on July 31, 2009, you will be penalized according to the terms of your housing agreement and forfeit your housing deposit.

If you do not select a room for Fall 2009 by hall closing at noon on Monday, May 11, 2009, your housing deposit will be returned minus any monies owed the University. You will NOT have a room for Fall 2009. If you decide at a later date to live on campus for Fall 2009, you will have to re-apply and pay your housing deposit again. For the 2009-2010 academic year the housing deposit is \$315 with a \$35 application fee.

HOMESTEADING

Homesteading is the process of retaining your current housing space for another school year. **Homesteading is not available for students currently living in EDGE halls (Moore and Skarland).** All EDGE hall residents select rooms in the Hess Rec Center April 2nd.

To homestead, complete a 2009-2010 Housing Application and a 2009-2010 Dining Services Application (if applicable), available in the middle of this booklet. File both completed applications at your hall office between 9pm and 10pm any evening Wednesday, March 18, until Monday, March 30, 2009. Homestead applications are also accepted in the Residence Life office in the MBS Complex Wednesday, March 18 until Monday, March 30, 8am to 5pm (except Sat/Sun). If you homestead your current room, and then change your mind, you may go through room selection at your appointed time and choose a new room, or contact the Residence Life office after April 2, 2009.

If you wish to stay in your current room, and your preferred roommate is not your current roommate, you and your preferred roommate (or Proxy) must bring your applications to the Residence Life office during Homesteading. You must also bring the Current Roommate Waiver on Page 4 of this booklet, signed by your current roommate stating they do not wish to Homestead in your current room. Your preferred roommate must meet the minimum requirements for your hall.

Failure to file a 2009-2010 Housing Agreement during homesteading will result in the loss of your current space.

If you have paid for a double-single room prior to March 13th, you are eligible to homestead that room and will be guaranteed the room for the 2009-2010 school year (*unless you live in Moore or Skarland hall*). If you have not paid for your double single room by March 13th you will not be eligible to homestead your room as a double single.

If you homestead a paid double-single, the buyout is transferable within your hall. It can also be transferred to any other hall, excluding Cutler or Wickersham, during room selection in the Hess Rec Center. Lathrop is designated as a double-single hall. There are a total of 150 double singles available on campus outside of Lathrop.

In order to keep your room you must meet the requirements of the hall. If you homestead and do not meet these requirements, you will be notified prior to April 1 and will have to go through room selection at your appointed time. As long as homesteading procedures are properly followed, students are guaranteed the same living space for 2009-2010, barring unforeseen facility issues.

If you homesteaded your room, but would like to be put on a waitlist without visiting Room Selection, you may call the Residence Life office any time after you are eligible to enter the Room Selection process (*see back cover*).

ROOM SELECTION IN HESS REC CENTER

To choose your space for the 2009-2010 academic year, come to the Hess Rec Center on April 2nd! There are some things to think about before you come to Room Selection to make your process quick and smooth.

Consider the housing options you are eligible for, and stop by the halls you are interested in during the Open House on March 24th. See additional info on the next page.

If you decide to live in a shared double room, you may select a roommate. The easiest way to do this is to bring your intended roommate with you to Room Selection. Be sure to use the Proxy form if your intended roommate is unable to come at the same time as you. **Be aware!** The proxy only holds the space until 5:00pm Friday, April 3, 2009. **You and your intended roommate may enter the room selection process at the earliest time for which either of you qualify, but you must enter together.**

If you will be sharing a room and your roommate is from off-campus, they may go through the homesteading or Room Selection process with you. They will need to pay the \$315 deposit and \$35 application fee and must meet the requirements for the hall, and no first-year students attending the fall semester of 2009 are eligible. If they are unable to come with you, you can be their proxy to hold the space. Your intended roommate **MUST** come to the Residence Life office in the MBS complex by 5pm Friday, April 3, 2009 to fill out a Residence Hall/Dining Services application and pay the \$350. If your intended roommate does not, then the space is available for re-assignment.

You and your intended roommate do not need to have the same number of credits in order to live together; however, you BOTH need to meet the minimum requirements of the living environment you choose.

If you arrive at room selection and find your first room choice is taken, you (or your Proxy) may place your name on a waitlist. Students must meet the minimum qualifications for a hall in order to be put on a waitlist. You (or your Proxy) will then be asked to sign up for your second room choice at that time.

If you are not able to come to Room Selection during your time slot, you may send a "proxy" in your place. A **proxy** is a person that can hold a room for you without you being present. Proxy instructions and a proxy form are included in this booklet. Residence Life staff can also act as your proxy. Stop by the Residence Life office and

HALL CONFIGURATIONS 2009-2010

	Barrett Hall 1	Culter Apt Complex 1	Lathrop Hall 1, 4	MacLean House 2-1	McIntosh Hall 1	Moore Hall 1	Nieland Hall 1	Starbuck Hall 1	Stevens Hall 1	Wicksbush Hall 1	Efficiency Apt 1 BR Apt	2 BR Apt	3 BR Apt	
Capacity	322	234	66	24	98	322	97	142	102	96	18	59	56	21
Double Shared Occupancy Capacity	266	227		24	94	266	92	118	98	78				
Single Occupancy Capacity	56	7	0	0	4	56	5	24	4	18				
Double	•	•		•	•	•	•	•	•	•				
Single	•	•			•	•	•	•	•	•				
Double-Single ¹ (double room occupied by one)	•	•	66	•	•	•	•	•	•	•				
Married and/or Family											•	•	•	•
Minimum 2.0 cumulative GPA		•								•				
Minimum 70 Credits										•				
Minimum 35 Credits		•												
Nontraditional/ Graduate Housing	•	•	•							•	•	•	•	•
Upperclassmen Housing	•	•		•	•		•		•	•				
EDGE (under age 20 and less than 20 credits)				•	•		•							
Suite Style										•				
Shared 4-Person/ 2-Bedroom Apartment		•												
Shared 2-Person/2-Bedroom Apartment (Graduate Students)													•	
Quiet Apartment (600 block)		•												
Minimum Age 18 at time of occupancy	•	•								•				
Meal Plan Required ³	•		•	•	•	•	•	•	•					
Orientation Required				•	•		•							
Smoke-Free	•	•	•	•	•	•	•	•	•	•	•	•	•	•
Summer Hall	•									•				
Elevators	•		•			•		•						
Common Kitchens	•	•	•	•	•	•	•	•	•	•				
Alcohol Prohibited				•		•	•	•						
Convenience Store	•					•		•						
Single Student Application	•	•	•	•	•	•	•	•	•	•				
Family Housing Application											•	•	•	•

Students requiring special housing needs due to a disability or medical condition should contact the Coordinator of Disability Services at the Center for Health and Counseling, 474-7043

Key

- Graduate students may request a double single at any time. Double singles may be available for undergraduate students as space permits. Contact Residence Life for more information.
- Assignments are made in accordance with the MacLean House Charter; Orientation is required only for freshmen.
- Meal Plan is not required for graduate students.
- Lathrop Hall is double singles only.

IT MAKES SENSE TO LIVE ON CAMPUS

CONVENIENCE: Lots of great activities are available on campus year-round! Halls have convenient and easy access to classes, food service, campus events, the library and recreational facilities. No commuting hassles!

CABLE TELEVISION: 30 of Alaska's best cable channels are available in all residence hall rooms and student apartments.

DIRECT LINKS TO THE INTERNET: High speed Ethernet access is available in all single student and graduate student housing. No more dial-up busy signals!

No HIDDEN COSTS: No worries about paying monthly rent, utility bills, or local phone charges. Free laundry facilities are available on site. It's all provided!

SAFETY AND SECURITY: UAF Police and Community Service Officers patrol campus 24 hours a day. A Professional Hall Staff member is available 24 hours a day. Desk Attendants monitor hall access on evenings and weekends.

CLASS STANDING

Residence Life will use the UA BANNER student database to ensure your credit count meets requirements for entering the room selection process on April 2. Your class standing is determined by the number of credits you have **COMPLETED** to date (Fall 2008 credits included, but Spring 2009 credits are not).

If you transferred to UAF, please make sure your course credits transferred with you. Check with the Residence Life office or the Registrar's office if you are unsure how many course credits you have completed.

The class standing thresholds for entrance to Hess Rec Center are:

Freshman class standing	0-29 completed credits
Sophomore class standing	30-59 completed credits
Junior class standing	60-89 completed credits
Senior class standing	90+ completed credits
Graduate class standing	Admitted to Graduate School

****Your class standing only effects the time you may enter the Hess Rec Center for Room Selection. Selecting your room for next year is based on your presumed credits attained by the end of the Spring 2009 semester (summer 2009 enrolled credits will not count toward room selection).***

GROUPS OF 4 OR MORE: WHO'S ELIGIBLE?

Groups of 4 or more is four or more students wanting to share space in the same residential building or complex. Gender will define which rooms or apartments may be selected. Multi-gendered groups must select rooms in the same hall for buildings which are gender by floor, or in adjacent rooms, suites or apartments in Bartlett, Wickersham or Cutler. All members of the group must be present or have a Proxy form filled out and ready in order to enter room selection.

RESIDENCE HALL OPEN HOUSE

Come and enjoy the festivities and prizes at our Residence Hall Open House! Take advantage of this great opportunity to visit all the residence halls, get an inside look at how rooms are set up, meet current residents and staff and find out what makes each hall a special and unique community. Visit one hall or all seven!

Tuesday, March 24th

7pm to 10pm Visit Bartlett, Cutler Apartments, Lathrop, McIntosh, Nerland, Stevens, and Wickersham.

Enter your name for the GOLDEN TICKET drawing and other prizes. Golden Tickets allow the holder to select a room the day before Room Selection in the Residence Life Office! Golden Ticket winners will be notified by 5pm, March 27, 2009.

For more information, look for flyers in your hall, contact the Residence Life office or ask your hall staff.

NEW FOR 2009-2010

- Lathrop Hall is designated as a double-single hall only and offers 66 double-single rooms.
- Rates for various room types are now the same campus wide. Check out our new rate structure for 2009-2010!

SINGLE STUDENT HOUSING RATES 2009-2010 PER SEMESTER

RATES HAVE CHANGED FOR THIS COMING YEAR!

Hall	Double	Single	Double-Single
Bartlett, Cutler, Lathrop, Maclean, McIntosh, Moore, Nerland, Skarland, Stevens and Wickersham	\$1805	\$2220	\$2365

For information and rates for Family, Graduate and Non-Traditional student housing, please contact the Residence Life Office 474-7247, housing@uaf.edu, or online www.uaf.edu/reslife.

PROXY INFORMATION

**Can't be there during your appointed room selection time?
Find someone you trust to go for you!**

A Proxy is a person that can reserve a room for you without you being present.

1. Fill out and sign the "Proxy Form" on Page 5 and give it to the person you are designating as your Proxy. Send them to Room Selection at your appointed time slot or your preferred roommate's time slot, whichever is earlier. Your Proxy must bring their student ID or a valid picture ID to Room Selection.
2. Your Proxy will place a "hold" on your intended room.
3. This hold will last until 5pm Friday, April 3 or until you complete your 2009-2010 housing agreement with the Department of Residence Life, whichever comes first.
4. If you do not turn in a signed housing agreement before 5pm Friday, April 3, the room being held for you will go back on the market. You will no longer have a room reserved for 2009-2010.
5. If you don't have someone who can be available at your time slot to proxy for you, a Residence Life staff member can be your proxy. Bring your signed proxy form to the Residence Life office March 18 - March 30 between 8am-5pm, or to the Hess Rec Center during Room Selection on April 2, 2009. Your room will be selected at the end of your time slot after everyone else has gone through the line.

Cut or tear form carefully along dotted lines

CURRENT ROOMMATE WAIVER

If you are planning to homestead your room, and want to "pull in" a roommate who currently does not live with you, it is required that your current roommate sign below stating that they **do not** intend to homestead and are willing to relinquish their current housing assignment for the 2009-2010 academic year:

_____ Hall / Room	_____ Current Roommates Name
_____ Current Roommates Signature	_____ Current Roommates Email

ROOM SELECTION 2009 PROXY FORM

Your Proxy must bring this form to Room Selection during a time for which *you* qualify in order to hold your room. Remember, you have until 5pm Friday, April 3, to turn in your completed 2009-2010 Housing Agreement and Meal Plan Agreement (if applicable) to Residence Life. Failure to do so will result in the loss of your held space.

	<table border="1" style="width: 100%; height: 30px;"> <tr> <td style="width: 33%;"></td> <td style="width: 33%;"></td> <td style="width: 33%;"></td> </tr> </table>			
RESIDENT'S FULL LEGAL NAME AND LAST 3 DIGITS OF STUDENT ID#				
RESIDENT'S CURRENT ROOM				
HALL / ROOM PREFERENCES				
(1)	/			

(2)	/			

(3)	/			

RESIDENT'S SIGNATURE	DATE			
_____ PROXY'S NAME (person signing up for you)				
PROXY'S SIGNATURE	DATE			

Cut or tear form carefully along dotted line

***** RESIDENCE LIFE STAFF USE ONLY *****

Accepted by Residence Life Staff: _____ Date: _____	
Hall _____ Room _____	<input type="checkbox"/> Double Shared <input type="checkbox"/> Single <input type="checkbox"/> Double-Single
Hall _____ Room _____	<input type="checkbox"/> Double Shared <input type="checkbox"/> Single <input type="checkbox"/> Double-Single