

Barcode label  
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# CREDIT/NO - CREDIT OPTION



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Semester \_\_\_\_\_

P \_\_\_\_\_

The Credit/No-Credit Option guidelines are listed below. A student wishing to use this option should enroll in all courses in the normal fashion, including the course to be taken under the Credit/No-Credit Option. **To designate the course to be taken Credit/No-Credit, the form below must be completed and returned to and acknowledged by the Office of Admissions and the Registrar by the third Friday after the first day of instruction for a semester.**

1. The Credit/No-Credit Option may be used by a Graduate student only if it is an undergraduate course that does not impact their degree program. At no time can a graduate course be taken under the Credit/No-Credit Option.
2. Each semester, one undesignated elective course or an elective course taken to meet the minimum credit requirements for a degree may be taken under the Credit/No-Credit Option. Courses required in the major and minor and those specified as foundation courses are not eligible for this option.
3. Credit for the course will be awarded if the student's performance is at the grade "C" level or higher. If performance falls below that level, the course will not be recorded on the student's academic record. In either case, the course will not be included in any GPA calculation and, when credit is granted, a grade of "CR" will be entered for the course.
4. Instructors are not informed of students who are enrolled in classes under the Credit/No-Credit Option.
5. A change from the Credit/No-Credit Option to regular enrollment for a course must be completed by the third Friday after the first day of instruction for a semester.

**(Please Print)**

Student's Name: \_\_\_\_\_

Student ID: \_\_\_\_\_

Current Mailing Address: \_\_\_\_\_

Major: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Minor: \_\_\_\_\_

Day phone: \_\_\_\_\_ Eve. phone: \_\_\_\_\_

Degree: \_\_\_\_\_

Email: \_\_\_\_\_

**COURSE INFORMATION:**

Fall \_\_\_\_\_  Spring \_\_\_\_\_  Summer \_\_\_\_\_

CRN: \_\_\_\_\_ Dept: \_\_\_\_\_ Course #: \_\_\_\_\_ Section #: \_\_\_\_\_ Title: \_\_\_\_\_

Instructor's Name: \_\_\_\_\_

Location: \_\_\_\_\_  
*(i.e. Fairbanks, Bethel, Nome, etc.)*

Student's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Received By Office of Admissions and the Registrar:

Reviewed By: \_\_\_\_\_ Date: \_\_\_\_\_ Entered by: \_\_\_\_\_ Date: \_\_\_\_\_

**PROCESS BEFORE SCANNING. NOTE AT TOP OF FORM.**