Barcode label
Office use only

Change of Major

SID label
office use only

RECEIVED

PRINT

RESET

Office use only

P _____

This form may only be used by undergraduate students who have been formally admitted to a degree seeking status. All requested changes must be at the same degree level as the admitted program (i.e. Associate/Certificate to Associate/Certificate or Baccalaureate to Baccalaureate). **Students wishing to change from Associate to a Baccalaureate program (or vice versa) must submit a new application for admission.** This form may not be used by graduate students to change a program. All correspondence regarding this form will be sent to the students UA email address.

NOTE: Approval of any change is dependent upon admission and academic eligibility for the program, signified by the department signing the Change of Major form.

Part 1- To be completed by student

THIS REQUEST IS TO:

- ☐ Change Major or Degree
- ☐ Add Degree of same level
- ☐ Add Second Major (*NOTE: Double Majors must have the same degree. Example: BA in History/English)*
- ☐ Drop a Major (*NOTE: Dropping a major does not require Department signature)*
- ☐ Drop Degree *(NOTE: Dropping a degree does not require Department signature)*

UA ID

Name

UA Email address

Student Signature Date

From _____
Current Major/Degree

To _____ _____
New Major/Degree Second Major

Previous Advisor's Printed _____

Part 2- Acceptance to the new major- To be completed by department

INSTRUCTIONS TO THE UNIVERSITY DEPARTMENTS:
Forward this form with all the necessary signature to the Office of Admissions and the Registrar, 102 Signers Hall.

Primary Major _____ Degree _____ Catalog Year _____

_____ ❑Approved ❑ Not Approved
College/School

Department Chair Signature

Department Chair's Printed Name

Secondary major (*Same degree type)* or second degree

_____ ❑Approved ❑ Not Approved
College/School

Department Chair Signature

Department Chair's Printed Name

Part 3- New Advisor Information

New Advisor's Signature

New Advisor's Printed Name

OFFICE OF ADMISSIONS & THE REGISTRAR l PO BOX 757480, FAIRBANKS, AK 99775-7480 TEL: l 907-474-7500 / 800-478-1823 l FAX: 907-474-7097