

## Memorandum

To: Faculty Members Represented by the United Academics Unit

From: Paul B. Reichardt, Provost

Date: May 29, 2001

Re: **Guidelines for Post-Tenure Review**

---

The only faculty up for review in AY 2001-02 are those faculty who have not gone through the post-tenure review or promotion, and tenure process in the last three years. We are working with deans and directors over the summer to compile a master list of review dates. By the second day of fall contracts we will notify all faculty who seem to fall in this category.

For those faculty who fall into this category please include annual activities reports for the past six (6) years in your file. You are especially encouraged to address in this summary any aspects of your position or your record, which you feel deserve special consideration, or which you feel might not be readily apparent to those evaluating your file. The deadline for submitting your file to your dean or director is **October 2, 2001**.

Please carefully read Article 9, which is posted with these materials on the Provost's web site under Promotion, Tenure and Faculty Evaluation.

If you have questions or need further clarification, please consult your dean/director or contact Hild in my office at x5178 or fnhmp@uaf.edu.

Attachments:

- File Preparation Suggestions
- Post-Tenure Review Schedule
- Post- Tenure Review Materials Checklist
- Activities Reports from the past six (6) years (include this one)
- Comment forms