JPN 102(section1): 1st Year Japanese II, Spring 2016
Syllabus

INSTRUCTOR: Chisato Murakami (村上千智) Email: cmurakami@alaska.edu
Office: Gruening 607C Phone: 474-7076(W)
Office hours: Mon 1-2:30pm & Thurs 1pm-2pm & by appt.

Section: JPN102 F01(section1) CRN: 34312
Class Meets: Tue/Thur 11:30am-1pm (GRUE202) & W/Fri 11:45am-12:45pm (GRUE409)
Prerequisite: C or better in JPN101 & See PLACEMENT below.

COURSE MATERIALS:
Required Textbooks and workbooks:
Black pencils and a red pen & Flash Cards

Your account at UAF Blackboard: http://classes.uaf.edu/
For announcement, homework, handouts, your performance/grade reports, and more

Recommended Textbooks and workbooks:
Kanji: Look and Learn, 2009, by The Japan Times
Kanji: Look and Learn-Workbook, 2009, by The Japan Times
for JPN210 Beginning Kanji / JPN310 Intermediate Kanji / JPN311 Advanced Kanji

DESCRIPTION:
Japanese 102 is a five-credit course and classes(60 min or 90 min) are held four times a week. Your attendance and participation are expected and required succeed. It is the second half of an elementary course on Japanese designed for beginning students. Instruction will focus on the development of all four skills (speaking, listening, reading, and writing). Lesson 7 through 12 of Genki vol. 1 (second edition) will be covered. Lesson 5 through 10 of Kanji: Look and Learn will be covered. Through a variety of communicative activities, students will learn how to express their own ideas and to use the language creatively both orally and in writing.

Students who plan to move to JPN201 have to successfully completed this course (JPN102) with a C(C=2.0) or higher.
COURSE OBJECTIVES

COURSE GOALS:
The course aims to

- continue to learn how to read and write hiragana, katakana, and kanji in various communicative contexts
- develop language competence and performance by building speaking, listening, reading, and writing skills
- foster effective communication skills
- explore aspects of Japanese cultures and traditions.

EXPECTED STUDENT OUTCOMES:
Students practice to perform in “real-life” situations through task-based practice. They will learn approximately 160 frequently-used kanji and are expected to master how to read and write them. Students will learn to understand, recognize, and use appropriately frequently used words and expressions, and a high number of basic sentence patterns and grammatical notions. Students are expected to be able to use the sentence structures to greet friends, describe people and surroundings, and engage in a basic conversation about family members, class schedules, time, price, food, preferences, and hobbies. Students can invite people to gatherings and events. They can also give suggestions and advice to people in Japanese. Students will be required to write short passages and expected to practice speaking Japanese in and outside of class. Speaking and participating actively in class, completing homework assignments on time, and practicing Japanese on a regular basis are essential to the success in this class!

INSTRUCTIONAL METHODS:
This is a communicative language class and there will not be a significant element of lecture. Rather your teacher will act principally as a resource, and as a facilitator of interaction. Classes will include pair work and group activities on a regular basis. In addition, all students are expected to engage in regular independent practice using the accompanying language CDs. As much as possible, classes will be conducted in Japanese.

- All aspects of language learning (listening, speaking, reading, and writing) will receive equal attention.
- Classroom instruction
  1. Most of class time will be spent for oral proficiency development. When you perform, pay attention to feedback you receive from your friends and an instructor. Observe carefully classmates’ performance. You will learn a lot from your classmates, too.
  2. Analyze any feedback you receive as for oral performance and homework.
  3. Practice oral exercises with every student during classroom time.
- Audio and video materials will be used to aid the development of listening skills.
Outside classroom activities - Students are encouraged to work with language tutors. There will be an opportunity of Japanese Conversation Hour every week. Students can use Japanese at Japan-Alaska Club, too.

PLACEMENT:
If you have AP Japanese credit (need 3 and higher scores) from a high school, you can receive UAF credits and take JPN201 or advanced classes. See your instructor. If you speak Japanese and have a question on a placement test, you can talk with your instructor for your Japanese proficiency evaluation. You can also take the BYU test (Brigham Young University Japanese placement test) in order to receive up to 12 UAF credits by taking the BYU Japanese test.

To take a BYU test, visit:
Testing Services Office, 211 Gruening, 474-5277, www.uaf.edu/testing
Call the office for appointment.

WORDS OF ENCOURAGEMENT:
According to data collected by the United States Department of Defense, among the languages surveyed Japanese is classified as a Group IV language, that is the most difficult and time consuming language group to gain proficiency in. However, I have witnessed over the years that every day's work and practice make a person a good speaker of Japanese as a foreign language with strong communication skills. Be prepared to study for this course and let's enjoy speaking Japanese!!

COURSE POLICIES:
Student responsibilities
- **Appropriate class behavior.** I expect you to be courteous to classmates and teacher at all times. Cell phones should be turned off. No food & No lunch during class.
- **Participation in class** is a principal element of the course and is required. See Evaluation below.
- **Preparation.** When material is assigned for home review, students must come prepared. Your preparation will have a direct effect on your participation, which is graded, and on your quiz grade. See EVALUATION below.
EVALUATION:
Grading:
- Attendance/in-class participation/nicchoku work: 10%
- Homework (宿題: しゅくだい): 10%
- Quizzes (クイズ): 20%
- Lesson Tests (oral exam & paper exam) (レッスンテスト): 30% (5 tests)
- Post Mid-Term Oral Interview: 5%
- Final exam (Oral and Paper) (きまつしけん): 25%

Letter grades:
- A+ 100 - 97
- A 96 - 93
- A - 92 - 90
- B + 89 - 87
- B 86 - 83
- B - 82 - 80
- C + 79 - 77
- C 76 - 73
- C - 72 - 70
- D + 69 - 67
- D 66 - 63
- D - 62 - 60
- F 59 and below

♢出席 (しゅっせき) Attendance:
**Full attendance in class is mandatory.** You are expected to be prepared for each class session. Class attendance and participation will be a factor in grading. If you are more than 20 minutes late for the class, you will lose your attendance points for the day. If you miss class for any reason, it is your responsibility to obtain any handouts and information about the missed class. If you are absent from 20 or more classes, you will automatically fail this course regardless of your test scores and performance in other areas.

If you are required to participate in either military or UAF-sponsored activities that will cause you to miss class, you must notify your instructor as soon as possible of your absence. You must notify your instructor of all scheduled UAF-required absences for the semester (e.g. travel to athletic events) during the first week of classes.

♢授業参加 (じゅぎょうさんか) In-class participation:
**Participation in class** is a principal element of the course and is required. **Also this is a great opportunity to practice speaking in Japanese.** You are encouraged to speak in Japanese during speaking activities. When you ask questions in English, make sure to obtain a permission to speak in English first by saying: えいごではなしてもいいですか.

♢日直 (にっちょく) Nicchoku work:
A student will be assigned for 日直 every class. The details of the duties will be announced later. Your nicchoku presentation is 5 mins at the beginning of the class. No more than 5 mins.
Homework will involve textbook reading, workbook assignments, homework handouts, CD listening practice and other assignments to be done independently outside of class. Homework is assigned daily yet is collected several times per lesson. So check your lesson schedule daily and make sure the deadline of each homework submission. In addition to completing homework, it is also your responsibility to correct your homework. The answers for self-correction will be available on the Blackboard site. See INSTRUCTION FOR WORKBOOK below.

HOW TO STUDY DAILY
(1) Make it a habit to listen to the accompanied CD everyday. Familiarizing yourself with Japanese sounds is the best way to learn proper pronunciations.

(2) You will find the assigned textbook pages in the lesson schedule. You are required to read the pages prior to the class. You may have a difficulty understanding and participating in the class activities if you do not read the assigned pages.

(3) Vocabulary lists and workbook pages are assigned daily. Daily work is critical. Do not delay to complete those assignments. The vocabulary list and the workbook pages will be collected on the day of the lesson test. For the workbook assignments, you are required to follow the steps given below in order to earn full credit. Not following the directions will result in partial/no credits.

Please note that I cannot collect your entire workbook when you submit your homework. Therefore, please remove, numerically organize, and staple the assigned pages prior to the start of class. Be sure to write your name at the top of each page.

Obviously, you could just copy some answers directly, but doing homework is one of the best ways to prepare for the daily quizzes and lesson tests, so you would only be cheating yourself. Please note that the correction process is a significant portion of the entire homework grade.

Be advised that late homework will be strictly penalized. After each lesson test, no late homework from the lesson is accepted.

Kanji flash cards:
You are asked to make flash cards. Use it fully for your Japanese learning.
Quizzes: vocabulary quiz, grammar quiz, hiragana quiz, katakana quiz, kanji quiz, oral quiz, e.t.c. Pop-quizzes may also occur. No make-up.

Lesson Tests: 5 lesson tests (L7-L11). Each lesson test is consisted with an oral test (dialogue check) and paper test. L12 will be covered by the final exam. No make-up.

Post Mid-Term Oral Exam: face-to-face individual oral exam at your instructor’s office.

Final Exam: Final exam is consisted with an oral and paper part.

No make-ups: There will be no make-ups given for quizzes, tests and homework. The only exceptions: an official medical excuse written and signed by your doctor or an official athletic department document signed by the athletic department director or coach.

LANGUAGE LAB: Gruening 609, hours TBA. We have computers with internet and printing access available for language students. We also have language-specific tutors who can help you with your work; many of them are native speakers, and are happy to act as a conversation partner with you. I will announce their hours.

No-lunch eating / No-dinner eating at the language lab. There are other languages' students using the room. Respect other students. If you want to form a study group/session, use the Wood Center or the Library.

Quiet Policy

NOTE: TIME REQUIRED: Any language class takes a great deal of time and effort. The ideal time spent on studying Japanese is at least two to three hours outside of class for every hour spent in class. Thus, for this five-credit course such as JPN101 and 102, you will need to allot a minimum of 10-15 hours of study time each week, and possibly more. Japanese language study will take a lot of time. Class time is only a small part of your expected studying time. What is the most important is your home study: workbooks, tape listening, memorizing dialogues and vocabulary, and previewing and reviewing lessons covered in class. At first it may seem difficult, but once you get into a regular routine of studying daily, Japanese will become more enjoyable.

DISABILITIES SERVICES: UAF makes appropriate accommodations for individuals with disabilities who have been documented by the Office of Disability Services (203 Whitaker Building, Phone: (907)474-5655, TTY (907)474-1827). Students with learning or other disabilities who may need classroom
accommodations are encouraged to make an appointment to obtain the appropriate documentation if they do not have it. Please meet with me during office hours so that I can collaborate with the Office of Disability Services to provide the appropriate accommodations and supports to assist you in meeting the goals of the course.
Email: uaf-disabilityservices@alaska.edu

**STUDENT SUPPORT SERVICES:**
UAF is committed to equal opportunity for all students. Students who are the first in their families to attempt a four-year college degree, or students whose incomes are low, have opportunities for tutorial and other forms of support from the office of Student Support Services (514 Gruening Building, Phone: (907)474-6844. Please make an appointment with Student Support Services.
Email: trio.sss@alaska.edu

**Student Code of Conduct:**
As a UAF student, you are subject to UAF’s Honor Code:
"Students will not collaborate on any quizzes, in-class exams, or take-home exams that will contribute to their grade in a course, unless permission is granted by the instructor of the course. Only those materials permitted by the instructor may be used to assist in quizzes and examinations.

Violations of the Honor Code will result in a failing grade for the assignment and, ordinarily, for the course in which the violation occurred. Moreover, violation of the Honor Code may result in suspension or expulsion."

**IMPORTANT DATES:**
- A separate lesson schedule will be distributed providing details about each class period, the homework schedule, and applicable quiz and test dates. Keep in mind the schedules are tentative and subject to change, alterations, and additions.
- The last day for 100% refund of tuition and fees is Friday, January 29th.
- The last day for student-initiated and faculty-initiated dropping of a course without it appearing on student academic records is Friday, January 29th.
- The last day for student-initiated and faculty-initiated withdrawals (a W grade will appear on transcript) is Friday, March 25th.
- The final exam(paper) will be held on
  Section1 - Wed, May 4th, 10:15am-12:15pm.

The exam date and time are not negotiable so please put this information on your calendars now!
# Tentative Course Plan - Spring 2016

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<tr>
<th>Week</th>
<th>Lesson/Memo</th>
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<tbody>
<tr>
<td>Week 1</td>
<td>Introduction to this course&lt;br&gt;Review JPN101</td>
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<td>Week 2</td>
<td>Lesson 7</td>
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<td>Week 10</td>
<td>♪ Spring Break ♪</td>
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<td>Week 11</td>
<td>Lesson 11&lt;br&gt;♪ Alaska Speech Contest in Anchorage ♪</td>
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<td>Week 12</td>
<td>Lesson 11&lt;br&gt;Post Mid-Term oral exam</td>
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<td>Week 16</td>
<td>Review for final exam(paper)&lt;br&gt;Final Exam (Oral)</td>
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<tr>
<td>Week 17</td>
<td>Review for final exam(paper)&lt;br&gt;Final Exam (Paper)</td>
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The final exam(oral): April 27th(Wed) & April 28th(Thurs) in regular class.

The final exam(paper): May 4th (Wed) 10:15am-12:15pm.
INSTRUCTION FOR WORKBOOK

Instruction for completing workbook page

a. Complete an assigned workbook pages daily according to the lesson schedule using **black pencil**.

b. Download answer keys online from Blackboard and correct your answers using **red pen**. Do not erase your initial answers. Your corrections must be made in a red pen to receive credit for the correction process. If a section has no errors, indicate this clearly with **an “OK” in a RED pen**.

c. Tear and staple assigned pages, and turn it on the day of each lesson test.

GRADING for workbook assignment

- Full credit will be given if the pages were complete AND carefully corrected, showing your learning process.

- Half credit will be given if pages were completed but not corrected.

- Partial credit (less than half) or no credit will be given if the pages were incomplete or answers were obviously copied.