INSTRUCTOR: Chisato Murakami (村上千智) Email: cmurakami@alaska.edu
Office: Gruening 607B Phone: 474-7076(W)
Office hours: Mon 1-2:30pm & Thurs 1pm-2am & by appt.

Section: JPN301 F01(section1) CRN: 74538
Class Meets: Tue/Thur 9:45am-11:15am (GRUE 401*)
Prerequisite: C or better in JPN202 See PLACEMENT below.

COURSE MATERIALS:
Required Textbooks and workbooks:
Kanji: Look and Learn, 2009, by The Japan Times
Kanji: Look and Learn-Workbook, 2009, by The Japan Times

Black pencils and a red pen & Flash Cards

Your account at UAF Blackboard: http://classes.uaf.edu/
For announcement, homework, handouts, your performance/grade reports, and more

for JPN210 Beginning Kanji / JPN310 Intermediate Kanji / JPN311 Advanced Kanji
Kanji: Look and Learn, 2009, by The Japan Times
Kanji: Look and Learn-Workbook, 2009, by The Japan Times

Not Required but Recommended Dictionaries and Reference Books:
電子（でんし）辞書（じしょ）: You will find good ones on the internet.
和英辞典：『研究社 新和英中辞典』
   (New Collegiate Japanese-English Dictionary: Kenkyusha)
英和辞典：『研究社 新英和中辞典』
漢字辞典：『研究社 新漢英辞典』
   (New Japanese-English Character Dictionary: Kenkyusha)

DESCRIPTION:
Japanese 301 is a three-credit course and classes (90 min) are held two times a week. Your attendance and participation in the class and self-study at home are expected and required to succeed. This is an introductory course for speaking and reading semi-authentic texts in
Japanese, focusing on vocabulary building, kanji learning, and exercising to build reading comprehension at a paragraph level. The class will review and strengthen basic language skills acquired at the intermediate ~ advanced level as we study Japanese culture through class materials. Lesson 1, 3, 4, 5, 6 of 中級の日本語(revised edition) will be covered. Lesson 21 through 26 of Kanji: Look and Learn will be covered. Through a variety of communicative activities, students will learn how to express their own ideas and to use the language creatively both orally and in writing.

The prerequisite for this course is having successfully completed JPN202 with a C(C=2.0) or higher, or an instructor-approved equivalent. Students are expected to already possess an intermediate-level solid foundation of the Japanese language and the ability to read and write hiragana, katakana, and approximately 350 kanji. (See "PLACEMENT" section below.)

Students who plan to move to JPN302 have to successfully completed this course (JPN301) with a C(C=2.0) or higher. JPN302(O) is an advanced language course designated as Oral-intensive (O) course.

PLACEMENT:
If you did not take JPN202 last semester, follow the instruction below in this section.

If you have AP Japanese credit (need 3 and higher scores) from a high school, you can receive UAF credits and take JPN201 or advanced classes. You can also take the BYU test (Brigham Young University Japanese placement test) in order to receive up to 12 UAF credits by taking the BYU Japanese test. To take a BYU test, visit: Testing Services Office, 211 Gruening, 474-5277, www.uaf.edu/testing Call the office for appointment.

If you have studied Japanese before and speak Japanese, please talk with your instructor for your Japanese proficiency evaluation. If you are repeating this course, you must talk to your instructor.

COURSE OBJECTIVES
COURSE GOALS:
The course aims to develop language competence and performance by building speaking, listening, reading, and writing skills foster effective communication master more kanji words for reading semi-authentic texts in Japanese such as newspaper articles understand and be able to handle Japanese culture related contexts with communicative skills.

EXPECTED STUDENT OUTCOMES:
Students are expected to master approximately 450 frequently-used kanji and will learn how to communicate in Japanese developing speaking, listening, reading and writing. Students will learn to understand, recognize, and use frequently used vocabulary and expressions, and a high number of sentence patterns and grammatical notions. Students are expected to be able to
use the sentence structures to handle various situations of study abroad such as self-introduction, having conversation with an academic adviser, Japanese friends, a host family member in Japan, and daily conversations in Japan. Students will be required to write passages and expected to practice speaking Japanese in and outside of class. Speaking and participating actively in class, completing homework assignments on time, and practicing Japanese on a regular basis are essential to the success in this class!

**INSTRUCTIONAL METHODS:**
This is a communicative language class and there will not be a significant element of lecture. Rather your teacher will act principally as a resource, and as a facilitator of interaction. Classes will include pair work and group activities on a regular basis. In addition, all students are expected to engage in regular independent practice using the accompanying language CDs. As much as possible, classes will be conducted in Japanese.

- All aspects of language learning (listening, speaking, reading, and writing) will receive equal attention.
- Classroom instruction
  1. Most of class time will be spent for oral proficiency development. When you perform, pay attention to feedback you receive from your friends and an instructor. Observe carefully classmates’ performance. You will learn a lot from your classmates, too.
  2. Analyze any feedback you receive as for oral performance and homework.
  3. Practice oral exercises with every student during classroom time.
- Audio and video materials will be used to aid the development of listening skills.
- Outside classroom activities - Students are encouraged to work with language tutors. There will be an opportunity of **Japanese Conversation Hour** every week. Students can use Japanese at **Japan-Alaska Club**, too.

**WORDS OF ENCOURAGEMENT:**
According to data collected by the United States Department of Defense, among the languages surveyed Japanese is classified as a Group IV language, that is the most difficult and time consuming language group to gain proficiency in. However, I have witnessed over the years that every day’s work and practice make a person a good speaker of Japanese as a foreign language with strong communication skills. Be prepared to study for this course and let’s enjoy speaking Japanese!!

**COURSE POLICIES:**

**Student responsibilities**
• **Appropriate class behavior.** I expect you to be courteous to classmates and teacher at all times. Cell phones should be turned off. No food & No lunch during class.

• **Participation in class** is a principal element of the course and is required. See Evaluation below.

• **Preparation.** When material is assigned for home review, students must come prepared. Your preparation will have a direct effect on your participation, which is graded, and on your quiz grade. (See EVALUATION below.)

**EVALUATION:**

**Grading:**

<table>
<thead>
<tr>
<th>Component</th>
<th>Percentage</th>
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<tbody>
<tr>
<td>Attendance/in-class participation/nichoku work</td>
<td>10%</td>
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<tr>
<td>Homework (宿題: しゅくだい)</td>
<td>15%</td>
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<tr>
<td>Quizzes (クイズ)</td>
<td>20%</td>
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<tr>
<td>Lesson Tests (oral exam)</td>
<td>10%</td>
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<tr>
<td>Lesson Tests (paper exam) (レッスンテスト)</td>
<td>30% (5 tests)</td>
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<tr>
<td>Project /presentation (プロジェクト発表)</td>
<td>15%</td>
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<td><strong>Total</strong></td>
<td><strong>100%</strong></td>
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**Letter grades:**

- A+ 100 - 97
- A  96 - 93
- A- 92 - 90
- B+ 89 - 87
- B  86 - 83
- B- 82 - 80
- C+ 79 - 77
- C  76 - 73
- C- 72 - 70
- D+ 69 - 67
- D  66 - 63
- D- 62 - 60
- F   59 and below

◊ 出席 (しゅっせき) **Attendance:**

**Full attendance in class is mandatory.** You are expected to be prepared for each class session. Class attendance and participation will be a factor in grading. If you are more than 20 minutes late for the class, you will lose your attendance points for the day. If you miss class for any reason, it is your responsibility to obtain any handouts and information about the missed class. If you are absent from 6 or more classes, you will automatically fail this course regardless of your test scores and performance in other areas.

If you are required to participate in either military or UAF-sponsored activities that will cause you to miss class, you must notify your instructor as soon as possible of your absence. You must notify your instructor of all scheduled UAF-required absences for the semester (e.g. travel to athletic events) during the first week of classes.

◊ 授業参加 (じゅぎょうさんか) **In-class participation:**

**Participation in class** is a principal element of the course and is required. Also this is a great opportunity to practice speaking in Japanese. **You are expected to speak in Japanese during speaking activities.** When you ask questions in English, make sure to obtain a permission to speak in English first by saying: 英語で話してもいいですか.
○日直（にっちょく）Nicchoku work:
One or two students will be assigned for 日直 every class. The details of the duties will be announced later.

○宿題（しゅくだい）Homework:
Homework will involve textbook reading, workbook assignments, homework handouts, CD listening practice and other assignments to be done independently outside of class. Homework is assigned daily yet is collected several times per lesson. So check your lesson schedule daily and make sure the deadline of each homework submission. In addition to completing homework, it is also your responsibility to correct your homework. The answers for self-correction will be available on the Blackboard site. See INSTRUCTION FOR WORKBOOK below.

**HOW TO STUDY DAILY**

1. Make it a habit to listen to the accompanied CD everyday. Familiarizing yourself with Japanese sounds is the best way to learn proper pronunciations.

2. You will find the assigned textbook pages in the lesson schedule. You are required to read the pages prior to the class. You may have a difficulty understanding and participating in the class activities if you do not read the assigned pages.

3. Vocabulary lists and workbook pages are assigned daily. Daily work is critical. Do not delay to complete those assignments. The vocabulary list and the workbook pages will be collected on the day of the lesson test. For the workbook assignments, you are required to follow the steps given below in order to earn full credit. Not following the directions will result in partial/no credits.

   Please note that I cannot collect your entire workbook when you submit your homework. Therefore, please remove, numerically organize, and staple the assigned pages prior to the start of class. Be sure to write your name at the top of each page.

   Obviously, you could just copy some answers directly, but doing homework is one of the best ways to prepare for the daily quizzes and lesson tests, so you would only be cheating yourself. Please note that the correction process is a significant portion of the entire homework grade.

**Be advised that late homework will be strictly penalized.**
**After each lesson test, no late homework from the lesson is accepted.**

○漢字カード／単語フラッシュカード flash cards:
You are asked to make 漢字カード／単語フラッシュカード. Use it fully for your Japanese learning.
Quizzes:
vocabulary quiz, kanji quiz, grammar quiz, oral quiz, e.t.c.
Pop-quizzes may also occur. No make-up.

Lesson Tests:
5 lesson tests (L1,3,4,5,6). Each lesson test is consisted with an oral test (dialogue check) and paper test. No make-up.

Final Exam / プロジェクト発表（はっぴょう）project/presentation:
Your presentation will be conducted in Japanese. Details will be announced later in the course.

No make-ups:
There will be no make-ups given for quizzes, tests and homework. The only exceptions: an official medical excuse written and signed by your doctor or an official athletic department document signed by the athletic department director or coach.

LANGUAGE LAB:
Gruening 609, hours TBA. We have computers with internet and printing access available for language students. We also have language-specific tutors who can help you with your work; many of them are native speakers, and are happy to act as a conversation partner with you. I will announce their hours.

☆No-lunch eating / No-dinner eating at the language lab. There are other languages' students using the room. Respect other students. If you want to form a study group/session, use the Wood Center or the Library.

☆Quiet Policy

NOTE: TIME REQUIRED:
Any language class takes a great deal of time and effort. The ideal time spent on studying Japanese is at least three to four hours outside of each class. Thus, for this three-credit course such as JPN301 and 302, you will need to allot a minimum of 6-8 hours of study time each week, and possibly more. Japanese language study will take a lot of time. Class time is only a small part of your expected studying time. What is the most important is your home study: workbooks, tape listening, memorizing dialogues and vocabulary, and previewing and reviewing lessons covered in class. At first it may seem difficult, but once you get into a regular routine of studying daily, Japanese will become more enjoyable.

DISABILITIES SERVICES:
UAF makes appropriate accommodations for individuals with disabilities who have been documented by the Office of Disability Services (203 Whitaker Building, Phone: (907)474-5655, TTY (907)474-1827). Students with learning or other disabilities who may need classroom accommodations are encouraged to make an appointment to obtain the appropriate documentation.
if they do not have it. Please meet with me during office hours so that I can collaborate with the Office of Disability Services to provide the appropriate accommodations and supports to assist you in meeting the goals of the course.
Email: uaf-disabilityservices@alaska.edu

**STUDENT SUPPORT SERVICES:**
UAF is committed to equal opportunity for all students. Students who are the first in their families to attempt a four-year college degree, or students whose incomes are low, have opportunities for tutorial and other forms of support from the office of Student Support Services (514 Gruening Building, Phone: (907)474-6844. Please make an appointment with Student Support Services.
Email: trio.sss@alaska.edu

**Student Code of Conduct:**
As a UAF student, you are subject to UAF’s Honor Code:
“Students will not collaborate on any quizzes, in-class exams, or take-home exams that will contribute to their grade in a course, unless permission is granted by the instructor of the course. Only those materials permitted by the instructor may be used to assist in quizzes and examinations.

Violations of the Honor Code will result in a failing grade for the assignment and, ordinarily, for the course in which the violation occurred. Moreover, violation of the Honor Code may result in suspension or expulsion.”

**IMPORTANT DATES:**
- A separate lesson schedule will be distributed providing details about each class period, the homework schedule, and applicable quiz and test dates. Keep in mind the schedules are tentative and subject to change, alterations, and additions.
- The last day for student-initiated and faculty-initiated dropping of a course with refund (course does not appear on academic record) is Friday, September 8th.
- Deadline for tuition and fee payment: September 11th.
- The last day for student-initiated and faculty-initiated withdrawals (a W grade will appear on transcript) is Friday, Nov. 3rd.

- **The final exam(paper) will be held on**
  **Thursday, December 14th, 10:15am-12:15pm.**

The exam date and time are not negotiable so please put this information on your calendars now!

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<th>Course Tentative Plan – Fall 2017</th>
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<td>Introduction to this course &amp; LI</td>
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<td>L6 &amp; Thanks-Giving Break</td>
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<td>Week 14</td>
<td>Review</td>
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<td>Week 15</td>
<td>Review for final exam(paper)</td>
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<td>final presentation practices</td>
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<td>Week 16</td>
<td>final exam</td>
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The Final Exam: Dec. 14th (Thursday) 10:15am-12:15pm

INSTRUCTION FOR WORKBOOK

Instruction for completing workbook page

a. Complete assigned workbook pages daily according to the lesson schedule using **in black pencil**.

b. Download answer keys online from Blackboard and correct your answers using **a red pen. Do not erase** your initial answers. Your corrections must be made in a red pen to receive credit for the correction process. If a section has no errors, indicate this clearly with **an “OK” in a red pen**.

c. Tear and staple assigned pages, and turn it in on the day of each lesson test.

**GRADING** for workbook assignment

- Full 100% credit (5pt) will be given if the pages were completed AND **carefully self-corrected**, showing your learning process.

- 80% credit (4pt) will be given if all pages were completed BUT not self-corrected carefully.

- 60% credit (3pt) will be given if any pages / many sections are missing.

- Partial credit (less than half) or no credit will be given if the many pages / sections were incomplete OR answers were obviously copied.