INSTRUCTOR: Rumi Robinson (ロビンソン るみ)  
Email: rrobinson@alaska.edu  
Office: Gruening 607A  
Phone: 474-7396 (Department of Foreign Language & Literatures)  
Office hours: Tuesday & Thursday 12:30pm-1:30pm & by appt.

Section: JPN101X F02(section2)  
Class Meets: T/R 2:00pm-3:30pm (Grue410) & W/F 2:15pm-3:15pm (Grue401)  
Prerequisite: n/a. See PLACEMENT below.

COURSE MATERIALS:  
Required Textbooks and workbooks:  
Kanji: Look and Learn, 2009, by The Japan Times  
Kanji: Look and Learn-Workbook, 2009, by The Japan Times

Black pencils and a red pen & Flash Cards

Your account at UAF Blackboard: http://classes.uaf.edu/  
For announcement, homework, handouts, your performance/grade reports, and more

You are recommended to take JPN210 (Beginning Kanji Course) along with JPN101.  
JPN210 Beginning Kanji / (JPN310 Intermediate Kanji) / (JPN311 Advanced Kanji)  
Kanji: Look and Learn, 2009, by The Japan Times  
Kanji: Look and Learn-Workbook, 2009, by The Japan Times

DESCRIPTION:  
Japanese 101 is a five-credit course and classes (60 min or 90 min) are held four times a week.  
Your attendance and participation are expected and required succeed. This course is designed  
for people who have never studied Japanese before and will introduce students to the  
Japanese language. It is the first half of an elementary course on Japanese designed for  
beginning students. Instruction will focus on the development of all four skills (speaking,  
listening, reading, and writing). Lesson 1 through 6 of Genki vol. 1 (second edition) will be  
covered. Lesson 1 through 4 of Kanji: Look and Learn will be covered. Through a variety of  
communicative activities, students will learn how to express their own ideas and to use the  
language creatively both orally and in writing.  
- There is no prerequisite for this course. See "PLACEMENT" section below.  
- Students who plan to move to JPN102 have to successfully completed this course (JPN101)  
with a C(C=2.0) or higher.
**PLACEMENT:**
If you have AP Japanese credit (need 3 and higher scores of the AP Japanese exam) from a high school, you can receive UAF credits and take JPN201 or advanced classes. You can also take the BYU test (Brigham Young University Japanese placement test) in order to receive up to 12 UAF credits by taking the BYU Japanese test. To take a BYU test, visit:
Testing Services Office, 211 Gruening, 474-5277, [www.uaf.edu/testing](http://www.uaf.edu/testing)
Call the office for appointment.

If you have studied Japanese before and speak Japanese, please talk with your instructor for your Japanese proficiency evaluation.

**COURSE OBJECTIVES**

**COURSE GOALS:**
The course aims to
- learn how to read and write *hiragana, katakana, and kanji* in various communicative contexts
- develop language competence and performance by building speaking, listening, reading, and writing skills
- foster effective communication skills
- explore aspects of Japanese cultures and traditions.

**EXPECTED STUDENT OUTCOMES:**
Students practice to perform in "real-life" situations through task-based practice. They will learn approximately 60 frequently-used *kanji* and are expected to master how to read and write them. Students will learn to understand, recognize, and use appropriately frequently used words and expressions, and a high number of basic sentence patterns and grammatical notions. Students are expected to be able to use the sentence structures to greet friends, describe people and surroundings, and engage in a basic conversation about family members, class schedules, time, price, food, preferences, and hobbies. Students can invite people to gatherings and events. They can also give suggestions and advice to people in Japanese. Students will be required to write short passages and expected to practice speaking Japanese in and outside of class. **Speaking and participating actively in class, completing homework assignments on time, and practicing Japanese on a regular basis are essential to the success in this class!**

**INSTRUCTIONAL METHODS:**
This is a communicative language class and there will not be a significant element of lecture. Rather your teacher will act principally as a resource, and as a facilitator of interaction. Classes will include pair work and group activities on a regular basis. In addition, all students are expected to engage in regular independent practice using the accompanying language CDs. As much as possible, classes will be conducted in Japanese.
• All aspects of language learning (listening, speaking, reading, and writing) will receive equal attention.
• Classroom instruction
  1. Most of class time will be spent for oral proficiency development. When you perform, pay attention to feedback you receive from your friends and an instructor. Observe carefully classmates’ performance. You will learn a lot from your classmates, too.
  2. Analyze any feedback you receive as for oral performance and homework.
  3. Practice oral exercises with every student during classroom time.
• Audio and video materials will be used to aid the development of listening skills.
• Outside classroom activities - Students are encouraged to work with language tutors. There will be an opportunity of Japanese Conversation Hour every week. Students can use Japanese at Japan-Alaska Club, too.

**WORDS OF ENCOURAGEMENT:**
According to data collected by the United States Department of Defense, among the languages surveyed Japanese is classified as a Group IV language, that is the most difficult and time consuming language group to gain proficiency in. However, I have witnessed over the years that every day’s work and practice make a person a good speaker of Japanese as a foreign language with strong communication skills. Be prepared to study for this course and let’s enjoy speaking Japanese!!

**COURSE POLICIES:**

**Student responsibilities**

• **Appropriate class behavior.** I expect you to be courteous to classmates and teacher at all times. Cell phones should be turned off. No food & No lunch during class.
• **Participation in class** is a principal element of the course and is required. See Evaluation below.
• **Preparation.** When material is assigned for home review, students must come prepared. Your preparation will have a direct effect on your participation, which is graded, and on your quiz grade. See **EVALUATION** below.

**EVALUATION:**

**Grading:**

<table>
<thead>
<tr>
<th>Activity</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Attendance/in-class participation/nicchoku work</td>
<td>10%</td>
</tr>
<tr>
<td>Homework (宿題: しゅくだい)</td>
<td>15%</td>
</tr>
<tr>
<td>Quizzes (クイズ)</td>
<td>20%</td>
</tr>
<tr>
<td>Lesson Tests (oral exam &amp; paper exam) (レッスンテスト)</td>
<td>30% (5 tests)</td>
</tr>
<tr>
<td>Final exam (Oral and Paper) (きまつしきん)</td>
<td>25%</td>
</tr>
</tbody>
</table>

100% total

**Letter grades:**

<table>
<thead>
<tr>
<th>Grade</th>
<th>Range</th>
</tr>
</thead>
<tbody>
<tr>
<td>A+</td>
<td>100 - 97</td>
</tr>
<tr>
<td>A</td>
<td>96 - 93</td>
</tr>
<tr>
<td>A-</td>
<td>92 - 90</td>
</tr>
<tr>
<td>B+</td>
<td>89 - 87</td>
</tr>
<tr>
<td>B</td>
<td>86 - 83</td>
</tr>
<tr>
<td>B-</td>
<td>82 - 80</td>
</tr>
<tr>
<td>C+</td>
<td>79 - 77</td>
</tr>
<tr>
<td>C</td>
<td>76 - 73</td>
</tr>
<tr>
<td>C-</td>
<td>72 - 70</td>
</tr>
<tr>
<td>D+</td>
<td>69 - 67</td>
</tr>
<tr>
<td>D</td>
<td>66 - 63</td>
</tr>
<tr>
<td>D-</td>
<td>62 - 60</td>
</tr>
<tr>
<td>F</td>
<td>59 and below</td>
</tr>
</tbody>
</table>
 Attendance:  

**Full attendance in class is mandatory.** You are expected to be prepared for each class session. Class attendance and participation will be a factor in grading. If you are more than 20 minutes late for the class, you will lose your attendance points for the day. If you miss class for any reason, it is your responsibility to obtain any handouts and information about the missed class. If you are absent from 20 or more classes, you will automatically fail this course regardless of your test scores and performance in other areas.

If you are required to participate in either military or UAF-sponsored activities that will cause you to miss class, you must notify your instructor as soon as possible of your absence. You must notify your instructor of all scheduled UAF-required absences for the semester (e.g. travel to athletic events) during the first week of classes.

In-class participation: 
Participation in class is a principal element of the course and is required. **Also this is a great opportunity to practice speaking in Japanese.** You are encouraged to speak in Japanese during speaking activities. When you ask questions in English, make sure to obtain a permission to speak in English first by saying: えいごではなしてもいいですか (Eego de hanashitemo iidesuka?).

Nicchoku work:
One student will be assigned for 日直 every class. The details of the duties will be announced later. Your nicchoku presentation is 5 mins at the beginning of the class. No more than 5 mins.

Homework: 
Homework will involve textbook reading, workbook assignments, homework handouts, CD listening practice and other assignments to be done independently outside of class. Homework is assigned daily yet is collected several times per lesson. So check your lesson schedule daily and make sure the deadline of each homework submission. In addition to completing homework, it is also your responsibility to correct your homework. The answers for self-correction will be available on the Blackboard site. See INSTRUCTION FOR WORKBOOK below.

**HOW TO STUDY DAILY**
(1) Make it a habit to listen to the accompanied CD everyday. Familiarizing yourself with Japanese sounds is the best way to learn proper pronunciations.

(2) You will find the assigned textbook pages in the lesson schedule. You are required to read the pages prior to the class. You may have a difficulty understanding and participating in the class activities if you do not read the assigned pages.
Vocabulary lists and workbook pages are assigned daily. Daily work is critical. Do not delay to complete those assignments. The vocabulary list and the workbook pages will be collected on the day of the lesson test. For the workbook assignments, you are required to follow the steps given below in order to earn full credit. Not following the directions will result in partial/no credits.

Please note that I cannot collect your entire workbook when you submit your homework. Therefore, please remove, numerically organize, and staple the assigned pages prior to the start of class. Be sure to write your name at the top of each page.

Obviously, you could just copy some answers directly, but doing homework is one of the best ways to prepare for the daily quizzes and lesson tests, so you would only be cheating yourself. Please note that the correction process is a significant portion of the entire homework grade.

Be advised that late homework will be strictly penalized. 
After each lesson test, no late homework from the lesson is accepted.

ひらがな／カタカナフラッシュカード Hiragana Katakana flash cards:
You are asked to makeフラッシュカード. Use it fully for your Japanese learning.

クイズQuizzes:
vocabulary quiz, grammar quiz, hiragana quiz, katakana quiz, kanji quiz, oral quiz, e.t.c.
Pop-quizzes may also occur. No make-up.

レッスンテストLesson Tests:
5 lesson tests (L1-L5). Each lesson test is consisted with an oral test (dialogue check) and paper test. L6 will be covered by the final exam. No make-up.

きまつしけんFinal Exam:
Final exam is consisted with an oral and paper part.

No make-ups:
There will be no make-ups given for quizzes, tests and homework. The only exceptions: an official medical excuse written and signed by your doctor or an official athletic department document signed by the athletic department director or coach.
LANGUAGE LAB:
Gruening 609, hours TBA. We have computers with internet and printing access available for language students. We also have language-specific tutors who can help you with your work; many of them are native speakers, and are happy to act as a conversation partner with you. I will announce their hours.

No-lunch/dinner eating at the language lab.

Quiet Policy
There are other languages’ students using the room. Respect other students. If you want to form a study group/session, use the Wood Center or the Library.

NOTE: TIME REQUIRED:
Any language class takes a great deal of time and effort. The ideal time spent on studying Japanese is at least two to three hours outside of class for every hour spent in class. Thus, for this five-credit course such as JPN101 and 102, you will need to allot a minimum of 10-15 hours of study time each week, and possibly more. Japanese language study will take a lot of time. Class time is only a small part of your expected studying time. What is the most important is your home study: workbooks, tape listening, memorizing dialogues and vocabulary, and previewing and reviewing lessons covered in class. At first it may seem difficult, but once you get into a regular routine of studying daily, Japanese will become more enjoyable.

DISABILITIES SERVICES:
UAF makes appropriate accommodations for individuals with disabilities who have been documented by the Office of Disability Services (203 Whitaker Building, Phone: (907)474-5655, TTY (907)474-1827). Students with learning or other disabilities who may need classroom accommodations are encouraged to make an appointment to obtain the appropriate documentation if they do not have it. Please meet with me during office hours so that I can collaborate with the Office of Disability Services to provide the appropriate accommodations and supports to assist you in meeting the goals of the course.
Email: uaf-disabilityservices@alaska.edu

STUDENT SUPPORT SERVICES:
UAF is committed to equal opportunity for all students. Students who are the first in their families to attempt a four-year college degree, or students whose incomes are low, have opportunities for tutorial and other forms of support from the office of Student Support Services (514 Gruening Building, Phone: (907)474-6844. Please make an appointment with Student Support Services.
Email: trio.sss@alaska.edu

Student Code of Conduct:
As a UAF student, you are subject to UAF’s Honor Code:
“Students will not collaborate on any quizzes, in-class exams, or take-home exams that will contribute to their grade in a course, unless permission is granted by the instructor of the course. Only those materials permitted by the instructor may be used to assist in quizzes and examinations.
Violations of the Honor Code will result in a failing grade for the assignment and, ordinarily, for the course in which the violation occurred. Moreover, violation of the Honor Code may result in suspension or expulsion."

**IMPORTANT DATES:**

- A separate lesson schedule will be distributed providing details about each class period, the homework schedule, and applicable quiz and test dates. Keep in mind the schedules are tentative and subject to change, alterations, and additions.

- The last day for student-initiated and faculty-initiated dropping of a course with refund (course does not appear on academic record) is Friday, September 8th.

- Deadline for tuition and fee payment: September 11th.

- The last day for student-initiated and faculty-initiated withdrawals (a W grade will appear on transcript) is Friday, Nov. 3rd.

- **The final exam(paper) will be held on**

  *Section 2 - Wednesday, December 13th, 1:00pm-3:00pm.*

The exam date and time are not negotiable so please put this information on your calendars now!

**Tentative Course Plan - Fall 2017**

| Week 1        | Introduction to this course
|              | Intro to Japanese sound system & writing system |
| Week 2        | Lesson 1 |
| Week 3        | Lesson 1 |
| Week 4        | Lesson 2 |
| Week 5        | Lesson 2 |
| Week 6        | Lesson 3 |
| Week 7        | Lesson 3 |
| Week 8        | Lesson 3 & 4 |
| Week 9        | Lesson 4 |
| Week 10       | Lesson 4 |
| Week 11       | Lesson 5 |
| Week 12       | Lesson 5 |
| Week 13       | Lesson 6 & Thanksgiving Break |
| Week 14       | Lesson 6 |
| Week 15       | Review for Final Exam (Oral & Paper)
|              | Final Exam(oral) |
| Week 16       | Final Exam(paper) |

The final exam(oral): December 6th(Wed) & 7th(Thurs) in regular class.
The final exam(paper): December 13th(Wed) 1:00pm-3:00pm.
INSTRUCTION FOR WORKBOOK

Instruction for completing workbook page

a. Complete an assigned workbook pages daily according to the lesson schedule using in black pencil.

b. Tear assigned pages (and staple if multiple sheets), and turn them in according to the schedule.

c. Download answer keys online from Blackboard and correct your answers using a red pen. Do not erase your initial answers. Your corrections must be made in a red pen to receive credit for the correction process. If a section has no errors, indicate this clearly with an “OK” in a red pen.

d. Staple all self-checked pages of the lesson, and turn it in on the day of each lesson test.

GRADING for workbook assignment

- Full 100% credit (5pt) will be given if the pages were completed AND carefully self-corrected, showing your learning process.

- 80% credit (4pt) will be given if all pages were completed but some sections are blank OR not self-corrected carefully.

- 60% credit (3pt) will be given if any pages / many sections are missing.

- Partial credit (less than half) or no credit will be given if the many pages / sections were incomplete OR answers were obviously copied.