

**Institute of Northern Engineering  
Delegate Signature Authority for Effort Reporting**

As per federal regulations: all effort reporting (time sheets) on project accounts are required to have the Principal Investigator's signature certifying the charge. If the principal investigator is unable to sign and certify the charge, this responsibility may be delegated to another responsible official.

Project Title: \_\_\_\_\_

Project Account Number: \_\_\_\_\_

Authorized Principal Investigator(s): \_\_\_\_\_  
(Print Name)

I hereby delegate signature authority to Douglas Kane, Director, or Phillip Harrington, Executive Officer, to certify current or revised labor charges to the above project account during my absences until the termination of the project.

\_\_\_\_\_  
Principal Investigator

\_\_\_\_\_  
Date

Delegated Authorities:

\_\_\_\_\_  
Douglas Kane, Director

\_\_\_\_\_  
Phillip Harrington, Executive Officer