

University of Alaska Fairbanks - Graduate School

Application for Temporary Leave of Absence

Must be submitted to the Graduate School by the last day to pay fees in the requested semester of leave.

Name: _____ Email: _____

Student ID#: _____

Address where you can be reached while on leave: _____

Contact Phone number: _____

Degree: _____ Major: _____

Last semester enrolled at UAF: _____

Note: All graduate students must be registered for at least 6 graduate credits per academic year (fall-spring-summer) to maintain enrolled status. Students must be registered for at least 3 graduate credits in the semester in which they graduate.

For the following reasons, I request a temporary leave of absence from my graduate studies:

I will not be registered during the semester(s) indicated:	Fall 20_____	Spring 20_____	
I plan to return to my studies:	Fall 20_____	Spring 20_____	Summer 20_____

If you fail to register in the semester indicated or extend your leave without submitting a new Leave of Absence Form, it will be necessary for you to request reinstatement into your graduate program.

Student's Signature:	Date:

Recommended by committee:

Chair:	

International Students should consult with the International Student Advisor prior to submitting the Leave of Absence Form to the Graduate School.

International Student Advisor:	Date:
Department Chair:	Date:
Dean:	Date:
Dean of the Graduate School:	Date:

Return **Original** to the Office of the Graduate School.
8/10/06