University of Alaska
Service Center Rate Proposal and Questionnaire

Please complete a separate questionnaire and proposal for each service center or recharge activity. This questionnaire should be submitted to the regional campus chief financial officer with each request to establish a Recharge Center or Time & Materials Center. In addition, an updated copy of the questionnaire should be submitted to the chief financial officer, or designee, with each annual rate proposal.

(See accounting manual procedure P-112 for guidelines on service/recharge centers and allowable costs)

Name of service center: UAF Facilities Services Warehouse
Service center org/fund number(s): 50262/173014
Individual to contact: Steve Meckel
Work phone number: 474-6005
Date questionnaire was completed: April 8, 2011
Period for which rate is requested: July 1, 2011 through June 30, 2012
Estimated recoverable costs for the period: $ 4,775,932
Estimated revenue for the period: $ 4,775,932
Estimated amount charged to federal grants and contracts: $ 50,000

Rates proposed:
17% markup on the cost of materials sold to internal customers and a 22.8% markup to external customers. A 9% markup on the cost of heating oil deliveries and an 10% markup on gasoline and diesel sales. A 25% mark-up on compressed gas cylinders and cylinder rental. A 10% mark-up on contractual services and invoice or encumbrance entry/processing.

I reviewed this questionnaire and proposal. I believe it fairly represents the activities of the respective service center and request authorization to implement these rates as proposed.

Dean/Director certification

CFO (Chief Financial Officer) Approval: