University of Alaska
Service Center Rate Proposal and Questionnaire

Please complete a separate questionnaire and proposal for each service center or recharge activity. This questionnaire should be submitted to the regional campus chief financial officer with each request to establish a Recharge Center or Time & Materials Center. In addition, an updated copy of the questionnaire should be submitted to the chief financial officer, or designee, with each annual rate proposal.

(See accounting manual procedure P-112 for guidelines on service/recharge centers and allowable costs)

Name of service center: Division of Design & Construction
Service center org/fund number(s): 173023 – orgs 50214 & 50215
Individual to contact: Kellie Fritz
Work phone number: 474-6781
Date questionnaire was completed: April 7, 2011
Period for which rate is requested: July 1, 2011–June 30, 2012
Estimated recoverable costs for the period: $4,448,142
Estimated revenue for the period: $5,373,958
Estimated amount charged to federal grants and contracts: (based on a $5.5M federal grant/contract cash flow) $247,400
Rates proposed:

4.5% on all contract payments (charges made on account codes 3005, 3011, 3013, 3016, 3052, 3059, 3775, 3781, 3799, 5111, 5113, 5115, 5117, and 5666).

I reviewed this questionnaire and proposal. I believe it fairly represents the activities of the respective service center and request authorization to implement these rates as proposed.

Dean/Director certification

CFO (Chief Financial Officer) Approval: