Financial Managers’ Meeting
April 30, 2013

• Safety Culture
  - In case of evacuation we will meet at the west entrance to the Museum.
  - Check out the Ergonomics Self Evaluation Checklist
    - Fill out the form to determine if your Chair, Monitor, Work Surface and Work Habits are working FOR you

• FY14 Budget Status Update
  - Julie Queen – OMB
  - Review Chancellor’s FY14 Guidance Memo
    - http://www.uaf.edu/finserv/omb/budget-requests-planning/FY14/

• Process Improvement Update
  - Julie Queen – OMB
  - Travel
  - Procurement
    - http://www.uaf.edu/finserv/omb/process-improvement/

• Business Office Reorganization
  - Jessica MacCallum – UAF BO
• Accounts Payable
  • Lynn Wrightsman - OFA
  • Get your receiving done ASAP
  • Let A/P know if you need PO’s/Call if’s/E#’s Released
  • Please review your year-end encumbrances - Send encumbrance liquidation requests to Kathy Jeffords in A/P
  • Grant Ending – let A/P know if you haven’t seen an invoice that you are expecting

• Travel Update
  • Geoff Jacobs – UAF Travel

• Internal Audit Update
  • Raaj Kurapati – Associate Vice Chancellor for Finance Services

• 3rd Quarter (Cycle 09) Tuition & ICR Revenue

<table>
<thead>
<tr>
<th>Revenue</th>
<th>3rd Quarter - Cycle 09</th>
<th>FY11</th>
<th>FY12</th>
<th>FY13</th>
<th>FY11-12 % Change</th>
<th>FY12-13 % Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>Student Tuition &amp; Fees*</td>
<td>37,165,132</td>
<td>39,365,917</td>
<td>40,140,804</td>
<td>5.9%</td>
<td>2.0%</td>
<td></td>
</tr>
<tr>
<td>Indirect Cost Recovery</td>
<td>18,277,695</td>
<td>16,499,782</td>
<td>16,509,834</td>
<td>-9.7%</td>
<td>0.0%</td>
<td></td>
</tr>
</tbody>
</table>

*Net Student Tuition & Fee amounts include the tuition allowance offset entry:
  FY11 - <$5,244,104>
  FY12 - <$5,774,782>
  FY13 - <$5,690,879>

Fund 1 Unreserved Fund Balance

<table>
<thead>
<tr>
<th>Fund 1 Unreserved Fund Balance</th>
<th>FY12 Actual</th>
<th>FY12 Baseline Projection</th>
<th>FY13 Actual</th>
<th>FY13 Baseline Projection</th>
<th>FY13 Mar. Projection</th>
</tr>
</thead>
<tbody>
<tr>
<td>CABINET</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Chancellor</td>
<td>68,712</td>
<td>89,062</td>
<td>55,282</td>
<td>34,152</td>
<td>15,539</td>
</tr>
<tr>
<td>OIT</td>
<td>384,193</td>
<td>53,413</td>
<td>44,770</td>
<td>45,807</td>
<td>44,813</td>
</tr>
<tr>
<td>Provost</td>
<td>2,196,348</td>
<td>1,291,823</td>
<td>1,419,923</td>
<td>2,472,355</td>
<td>1,518,923</td>
</tr>
<tr>
<td>CES</td>
<td>78,888</td>
<td>312,878</td>
<td>310,395</td>
<td>256,240</td>
<td>247,036</td>
</tr>
<tr>
<td>VC BCNR</td>
<td>1,120,674</td>
<td>187,546</td>
<td>162,678</td>
<td>204,835</td>
<td>146,839</td>
</tr>
<tr>
<td>VC Research</td>
<td>1,720,307</td>
<td>838,338</td>
<td>595,789</td>
<td>733,453</td>
<td>624,685</td>
</tr>
<tr>
<td>VCUSA (99,362)</td>
<td>(263,903)</td>
<td>36,300</td>
<td>(102,904)</td>
<td>(232,258)</td>
<td></td>
</tr>
<tr>
<td>VCAS</td>
<td>545,298</td>
<td>658,175</td>
<td>603,892</td>
<td>495,605</td>
<td>481,914</td>
</tr>
<tr>
<td>Central Support</td>
<td>2,672,994</td>
<td>2,850,917</td>
<td>2,085,096</td>
<td>2,384,040</td>
<td>1,676,546</td>
</tr>
<tr>
<td>Total</td>
<td>8,682,041</td>
<td>9,108,086</td>
<td>6,244,013</td>
<td>6,482,952</td>
<td>4,519,455</td>
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</tbody>
</table>
• April Management Report
  • April reports are due May 10th
  • Month closes May 2nd
  • Includes R09 Payroll
  • Include projections for all anticipated adjustments, submit journal vouchers and budget revisions for processing ASAP
  • GF and UFB (0890) revenues must balance between “to” units and “from” units.

• FY14 Continuation Budget
  • Jason Theis – OFA
  • FY14 Continuation Budget will be due to OFA June 7th.
  • No position changes after June 21st.
  • http://www.uaf.edu/finserv/finance-accounting/budget-operations/budget-requests/

• FY14 Continuation Budget – Training
  • Training Times/Locations:
    • Tuesday, May 7th, 8:30 – 10:30, Library Media Classroom (Room 340)
    • Friday, May 10th, 8:30 – 10:30, Arctic Health Research Building (Room 183)
    • Tuesday, May 14th, 3:00 – 5:00, Library Media Classroom (Room 340)

  ALSO……………………
  • TOAD Query Building II, Monday, May 6th, 9:00 – 11:00, Library Micro Computer Lab (Room 311)
    • This query session will focus on calculated fields and builds on TOAD Query Building Session I that has been offered twice previously.

FY13 Financial Managers’ Meetings
  ❖ May 28th

All dates subject to change and cancellation