Financial Managers’ Meeting
March 26, 2013

- Safety Culture
  - In case of evacuation we will meet at the west entrance to the Museum.
  - Department Emergency Action Plan (DEAP)
    - Procedure to follow in the event of an emergency
    - Contains department and building information
    - Contains Evacuation procedures
    - Have the plan available for quick reference
    - All new employees MUST be briefed upon hire

- Position Management
  - Jason Theis – OFA
  - Position Vacancy Expectations

- Budget Entry – FRABUDP
  - Wanda Bowen – OGCA
  - Future Training Dates
  - PowerPoint with Instructions and Appendices are available on the OGCA website:
    - http://www.uaf.edu/grcon/educational-opportunities-1/

- Recharge Rate Proposals
  - Matt Seymour - OFA
• FY14 Budget Update
  • Julie Queen – OMB

• Accounts Payable
  • Lynn Wrightsman – OFA
  • $4.1M in uncommitted encumbrances
  • Send encumbrance liquidation requests to Kathy Jeffords in A/P

• FY13 Procurement Deadlines
  • Purchases greater than $50K by April 12, 2013
  • Purchases between $5K and $50K by May 3, 2013
  • Purchases under $5K by June 7, 2013
  • Change orders by June 7, 2013
  • LPO for in-stock items only by June 30, 2013
  • Call Numbers by June 30, 2013

3rd Quarter (Cycle 08) Tuition & ICR Revenue

<table>
<thead>
<tr>
<th>Revenue</th>
<th>FY11</th>
<th>FY12</th>
<th>FY13</th>
<th>FY11-12 % Change</th>
<th>FY12-13 % Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>Student Tuition &amp; Fees*</td>
<td>35,833,024</td>
<td>38,007,036</td>
<td>38,825,684</td>
<td>6.1%</td>
<td>2.2%</td>
</tr>
<tr>
<td>Indirect Cost Recovery</td>
<td>16,130,174</td>
<td>14,752,075</td>
<td>14,777,452</td>
<td>-9.7%</td>
<td>0.2%</td>
</tr>
</tbody>
</table>

*Net Student Tuition & Fee amounts include the tuition allowance offset entry.
FY11 - <$5,138,358>
FY12 - <$5,539,233>
FY13 - <$5,594,635>

Fund 1 Unreserved Fund Balance

<table>
<thead>
<tr>
<th>CABINET</th>
<th>FY12 Actual</th>
<th>FY13 Dec Projection</th>
<th>FY13 Dec Projection</th>
<th>FY13 Dec Projection</th>
<th>FY13 Dec Projection</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chancellor</td>
<td>68,712</td>
<td>97,028</td>
<td>89,062</td>
<td>55,202</td>
<td>34,152</td>
</tr>
<tr>
<td>OIT</td>
<td>384,195</td>
<td>53,109</td>
<td>53,413</td>
<td>44,770</td>
<td>45,807</td>
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<tr>
<td>Provost</td>
<td>2,190,348</td>
<td>1,391,823</td>
<td>2,149,923</td>
<td>2,472,365</td>
<td></td>
</tr>
<tr>
<td>CES</td>
<td>78,888</td>
<td>198,715</td>
<td>217,879</td>
<td>310,393</td>
<td>296,240</td>
</tr>
<tr>
<td>VC BCNE</td>
<td>1,120,674</td>
<td>155,611</td>
<td>187,846</td>
<td>362,678</td>
<td>264,835</td>
</tr>
<tr>
<td>VC Research</td>
<td>1,720,307</td>
<td>316,978</td>
<td>838,130</td>
<td>599,750</td>
<td>763,453</td>
</tr>
<tr>
<td>VCUSA</td>
<td>(99,362)</td>
<td>(286,243)</td>
<td>(263,983)</td>
<td>36,160</td>
<td>(102,904)</td>
</tr>
<tr>
<td>VCAS</td>
<td>545,286</td>
<td>539,065</td>
<td>658,175</td>
<td>663,092</td>
<td>495,005</td>
</tr>
<tr>
<td>Central Support</td>
<td>2,672,994</td>
<td>2,370,689</td>
<td>2,090,907</td>
<td>2,089,096</td>
<td>2,364,840</td>
</tr>
<tr>
<td>Total</td>
<td>8,682,041</td>
<td>4,362,899</td>
<td>5,108,046</td>
<td>6,244,013</td>
<td>6,462,992</td>
</tr>
</tbody>
</table>
• **March Management Report**
  - March reports are due April 12th
  - Month closes April 3rd
  - Includes R07 Payroll
  - Include projections for all anticipated adjustments, submit journal vouchers and budget revisions for processing ASAP
  - GF and UFB (0890) revenues must balance between “to” units and “from” units.

• **Preliminary Budget Dates**
  - FY14 Continuation Budget will be due to OFA June 14th
  - Budget Control Changes will be made July 1st
  - Continuation budget training dates will be announced

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**FY13 Financial Managers’ Meetings**
- April 30th
- May 28th

All dates subject to change and cancellation