



UNIVERSITY OF ALASKA
A Multi-Campus System
2009-2010 Verification Worksheet

Note: Federal regulations require that the Verification Worksheet form be completed before federal funds (Pell Grants, SEOG, Stafford Loans and Federal Work-Study) can be disbursed.

INDEPENDENT STUDENTS:

You are independent IF you were not required to provide parent information on the FAFSA. If you have questions regarding your status please call the Student Financial Assistance office.

DEPENDENT STUDENTS:

You are dependent for financial aid purposes if you were required to provide parent information on the FAFSA. If you have questions regarding your status please call the Student Financial Assistance office.

SEPARATION OR DIVORCE:

Dependent Students:

If there is a separation or divorce in the family at the time you completed the FAFSA, please have the custodial parent (as determined on the FAFSA) complete the verification form and have custodial parent submit copies of W-2's with their tax form.

Independent Students:

If you filed a joint tax form and are separated or divorced at the time you completed the FAFSA please submit copies of your W-2's with your tax form.

MILITARY INDEPENDENT AND DEPENDENT STUDENTS:

Please submit a copy of your, your spouse's or parent's December 2008 MLES (Military Leave and Earnings Statement) if you or they were on active duty during 2008. This includes National Guard and Reserves if you were on active duty in 2008.

TAXES:

If you and/or your parents filed a 2008 federal tax return, submit a **signed** copy to the Office of Financial Assistance & Information if you have not already done so. A Tax Transcript from the IRS is acceptable if you don't have a signed copy of your tax forms (**Transcripts must be signed by one of the filers**). You can contact the IRS at 1.800.829.1040 and request a free transcript.

If you and/or your parents filed a tax extension for 2008, the verification process cannot proceed until a **signed** copy of the actual 2008 federal tax return is submitted to the Office of Financial Assistance & Information.

If you and/or your parents did not, and were not required to, file a 2008 federal tax return, please check the appropriate box in section C or D of the verification form. All earned income and unearned income, both yours and your parents, must be reported in section C and/or D.

UNTAXED INCOME:

If you did not receive any form of untaxed income enter zeroes. **Do not leave blank.**

QUESTIONS AND SUBMISSION OF FORM:

Questions regarding the Verification Worksheet or the verification process should be directed to the Financial Aid Office at (907) 474-7256. Submit the completed and signed Verification Worksheet to the Financial Aid Office in person, by mail, or by fax.

Office Location:

1st Floor Eielson Building
Suite 101
UAF Campus

Mailing Address:

UAF Financial Aid Office
PO Box 756360
Fairbanks, AK 99775

Fax Number:

(907) 474-7065

Student ID _____

Use the tables below to report **ANNUAL** amounts

For the Parents' column, enter the amount for the student's parent(s). For the Student's column, enter the amount for the student (and his or her spouse). **If none, enter \$0. Do not leave blank.**

Parent(s)	2008 Additional Financial Information	Student
\$	a. Child support paid because of divorce or separation or as a result of a legal requirement. Don't include support for children in your (or your parents') household, as reported in question 96 (or question 75 for your parents).	\$
\$	b. Taxable earnings from need-based employment programs, such as Federal Work-Study and need-based employment portions of fellowships and assistantships.	\$
\$	c. Grant and scholarship aid reported to the IRS in the adjusted gross income. Includes AmeriCorps benefits (awards, living allowances and interest accrual payments), as well as grant and scholarship portions of fellowships and assistantships.	\$
\$	d. Combat pay or special combat pay. Only enter the amount that was taxable and included in the adjusted gross income. Do not enter untaxed combat pay reported on the W-2 (Box 12, Code Q).	\$

Parent(s)	2008 Federal Income Tax Non-Filer Statement	Student
<input type="checkbox"/> Have Filed	If you will not file a tax return, list below all sources of income and amounts from work.	<input type="checkbox"/> Have Filed
<input type="checkbox"/> Will not File		<input type="checkbox"/> Will not File
		\$
		\$

Parent(s)	2008 Untaxed Income	Student
\$	e. Payments to tax-deferred pension and savings plans (paid directly or withheld from earnings), including, but not limited to, amounts reported on the W-2 forms in Boxes 12a through 12d, codes D, E, F, G, H and S.	\$
\$	f. Child support received for all children. Don't include foster care or adoption payments.	\$
\$	g. Housing, food and other living allowances paid to members of the military, clergy and others (including cash payments and cash value of benefits).	\$
\$	h. Veterans non-education benefits such as Disability, Death Pension, or Dependency & Indemnity Compensation (DIC) and/or VA Educational Work-Study allowances.	\$
\$	i. Other untaxed income not reported, such as workers' compensation, disability, etc. Don't include student aid, earned income credit, additional child tax credit, welfare payments, untaxed Social Security benefits, Supplemental Security Income, Workforce Investment Act educational benefits, combat pay, benefits from flexible spending arrangements (e.g., cafeteria plans), foreign income exclusion or credit for federal tax on special fuels.	\$
\$	j. Money received, or paid on your behalf (e.g., bills), not reported elsewhere on this form.	\$

Certification: By signing this form, we certify that all the information reported is complete and accurate. (If student is dependent, at least one parent must sign).

Student's signature: _____ Date: _____

Parent's signature: _____ Date: _____

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.