Instructor
Dr. Trent M. Sutton, Professor
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Office Hours
M: 2:30 a.m. – 5:00 p.m.
Tu: 3:30 – 5:00 p.m., or by appt

Meeting Times
W: 5:30 – 7:00 p.m.; September 09, October 07, and November 04; Schaible Auditorium

Course Description
First-year and transfer students enrolled in FYE (First-Year Experience) 100 will receive instruction through the Student Success Curriculum on the fundamental skills required to successfully complete a four-year degree program at UAF. The specific learning objective of the Student Success Curriculum is for students to develop an understanding of UAF retention objectives, including academic planning, degree program requirements, student opportunities, and the UA student code of conduct. Attendance at all three Student Success Curriculum meetings is mandatory, unless alternative arrangements are made with the instructor. 1 credit (1+0) as part of FYE 100.

Support and Disability Services
At UAF, the Office of Disability Services (203 WHIT; 474-5655; TTY 474-1827; fydso@uaf.edu) ensures that students with physical or learning disabilities have equal access to campus and course materials. If you have specialized needs, please contact this office or the instructors to make arrangements as soon as possible.

Grading
Students in the Student Success Curriculum will be evaluated on attendance and the completion of the assignments. Grades will be based on a P/F (Pass/Fail) basis; attendance for all three Student Success Curriculum meetings and completion of all three of the resulting assignments will be required to receive a passing grade for this component of FYE 100. If you cannot attend a meeting period for a legitimate reason, it is your responsibility to contact the Student Success Curriculum instructor prior to the date in question in order not to receive a penalty. Note that all three meeting periods will be videotaped via Echo Capture, and that link will be provided to students that miss a meeting period so that they can obtain the missed material.

Honor System
All aspects of your course work are covered by the Honor system. Any suspected violations will be promptly reported and appropriate action(s) will be taken. Additionally, you will receive a zero for that period’s assignment; two such violations and you will automatically fail this course. Honesty in your academic work will develop into professional integrity. The faculty and students of the University of Alaska Fairbanks will not tolerate any form of academic dishonesty.
Meeting Period Topic Outline and Assignments

September 09  Academic and Career Planning  
- Advisor, UAOnline, Class Preparation (syllabus and books), UAF Student Code of Conduct, Time Management, Add/Drop Courses, Student Organizations, Budget Planning, UAF Support Services

October 07  UAF Degree Programs  
- Undergraduate Core (BA, BS), Degree Programs, DegreeWorks, Academic Progress (Freshman Progress Reports, Early Warning Program, Probation, Academic Disqualification), Course Withdrawals, Degree Interests, Resume, Scholarships/Internships

November 04  Class Registration and Other UAF Programs  
- DegreeWorks/Registration Form, Four-Year Degree Plans, Other UAF Programs (URSA, Honors Program, Study Abroad, WUE)

November 18  ETS Proficiency Profile  
- Must be completed no later than this date at the UAF Testing Center; failure to take and complete this exam by this date will result in a failing grade for FYE 100.