## TRIAL COURSE OR NEW COURSE PROPOSAL

**SUBMITTED BY:**
- **Department:** TVC
- **Prepared by:** Kelly Wilson
- **Email Contact:** kawilson3@alaska.edu

**College/School:** CRCD
- **Phone:** 2808
- **Faculty Contact:** Mahla Strohmaier/Alexandra Fitts

See [http://www.uaf.edu/uafgov/faculty/cd/cdman.html](http://www.uaf.edu/uafgov/faculty/cd/cdman.html) for a complete description of the rules governing curriculum & course changes.

### 1. ACTION DESIRED (check one):
- [ ] Trial Course
- [x] New Course

### 2. COURSE IDENTIFICATION:
- **Dept:** ARAB
- **Course #:** F100A
- **Credit:** 3

  This course is designed to help beginning students become familiar with the fundamentals of the Arabic language. Course will have 3 hours of contact a week.

### 3. PROPOSED COURSE TITLE:
- Elementary Arabic 1A

### 4. CROSS LISTED?
- **Yes/No:**
  - [ ] Yes, Dept: 
  - [x] No

(Requires approval of both departments and deans involved. Add lines at end of form for such signatures.)

### 5. STACKED?
- **Yes/No:**
  - [ ] Yes, Dept: 
  - [x] No

### 6. FREQUENCY OF OFFERING:
- As Demand Warrants

(Every or Alternate) Fall, Spring, Summer - or As Demand Warrants

### 7. SEMESTER & YEAR OF FIRST OFFERING (if approved)
- Fall 2010

### 8. COURSE FORMAT:
- **COURSE FORMAT:**
  - [ ] 1
  - [ ] 2
  - [ ] 3
  - [ ] 4
  - [ ] 5
  - [x] 6 weeks to full semester

- **OTHER FORMAT (specify):** Lecture

### 9. CONTACT HOURS PER WEEK:
- **Lecture hours/week:** 3
- **Lab hours/week:**
- **Practicum hours/week:**

Note: # of credits are based on contact hours. 800 minutes of lecture=1 credit. 2400 minutes of lab in a science course=1 credit. 1600 minutes in non-science lab=1 credit. 2400-4800 minutes of practicum=1 credit. 2400-8000 minutes of internship=1 credit. This must match with the syllabus. See [http://www.uaf.edu/uafgov/faculty/cd/credits.html](http://www.uaf.edu/uafgov/faculty/cd/credits.html) for more information on number of credits.

- **OTHER HOURS:**

### 10. COMPLETE CATALOG DESCRIPTION including dept., number, title and credits (50 words or less, if possible):

ARAB F100A Elementary Arabic 1A (h)
**TRIAL COURSE OR NEW COURSE PROPOSAL**

**SUBMITTED BY:**

<table>
<thead>
<tr>
<th>Department</th>
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1. **ACTION DESIRED (check one):**
   - Trial Course
   - New Course [X]

2. **COURSE IDENTIFICATION:**
   - Dept: ARAB
   - Course #: F100A
   - 3

   *This course is designed to help beginning students become familiar with the fundamentals of the Arabic language. Course will have 3 hours of contact a week.*

3. **PROPOSED COURSE TITLE:**
   - Beginning Arabic I

4. **CROSS LISTED?**
   - YES/NO: No
   - If yes, Dept: 
   - Course #: 

   *(Requires approval of both departments and deans involved. Add lines at end of form for such signatures.)*

5. **STACKED?**
   - YES/NO: No
   - If yes, Dept: 
   - Course #: 

6. **FREQUENCY OF OFFERING:**
   - As Demand Warrants
   - (Every or Alternate) Fall, Spring, Summer — or As Demand Warrants

7. **SEMESTER & YEAR OF FIRST OFFERING (if approved):**
   - Fall 2009
   - 2010

8. **COURSE FORMAT:**

   **NOTE:** Course hours may not be compressed into fewer than three days per credit. Any course compressed into fewer than six weeks must be approved by the college or school's curriculum council. Furthermore, any core course compressed to less than six weeks must be approved by the core review committee.

   **COURSE FORMAT:**
   - (check one)
   - [ ] 1
   - [ ] 2
   - [ ] 3
   - [ ] 4
   - [ ] 5
   - [X] 6 weeks to full semester

   **OTHER FORMAT** (specify)
   - Mode of delivery (specify lecture, field trips, labs, etc)
   - Lecture

9. **CONTACT HOURS PER WEEK:**

   **Note:** 
   - # of credits are based on contact hours. 800 minutes of lecture=1 credit.
   - 2400 minutes of lab in a science course=1 credit.
   - 1600 minutes in non-science lab=1 credit.
   - 2400-4800 minutes of practicum=1 credit.
   - 2400-8000 minutes of internship=1 credit.
   - This must match with the syllabus. See [http://www.uaf.edu/uafgov/faculty/cd/credits.html](http://www.uaf.edu/uafgov/faculty/cd/credits.html) for more information on number of credits.

   **OTHER HOURS** (specify type)

10. **COMPLETE CATALOG DESCRIPTION including dept., number, title and credits (50 words or less, if possible):**

    ARAB F100A  Beginning Arabic I (h)
    3 Credits  Offered As Demand Warrants
    Designed for beginning students of the Arabic language and culture, with emphasis on the fundamentals of the spoken language, vocabulary and grammatical structure. Does not meet Perspectives on the Human Condition requirements, or Foreign Language major or minor requirements. (3+0)
11. **COURSE CLASSIFICATIONS:** (undergraduate courses only. Use approved criteria found on Page 10 & 17 of the manual. If justification is needed, attach on separate sheet.)

- H = Humanities
- N = Natural Science
- S = Social Sciences

Will this course be used to fulfill a requirement for the baccalaureate core? [ ] YES [ ] NO

IF YES, check which core requirements it could be used to fulfill:
- O = Oral Intensive, Format 6
- W = Writing Intensive, Format 7
- Natural Science, Format 8

12. **COURSE REPEATABILITY:**

Is this course repeatable for credit? [ ] YES [ ] NO

Justification: Indicate why the course can be repeated
(for example, the course follows a different theme each time).

How many times may the course be repeated for credit? [ ] TIMES

If the course can be repeated with variable credit, what is the maximum number of credit hours that may be earned for this course? [ ] CREDITS

13. **GRADING SYSTEM:**

**LETTER:** [ ]

**PASS/FAIL:** [ ]

**RESTRICTIONS ON ENROLLMENT (if any)**

14. **PREREQUISITES**

None

These will be required before the student is allowed to enroll in the course.

**RECOMMENDED**

Classes, etc. that student is strongly encouraged to complete prior to this course.

15. **SPECIAL RESTRICTIONS, CONDITIONS**

None

16. **PROPOSED COURSE FEES**

$ [ ]

Has a memo been submitted through your dean to the Provost & VCAS for fee approval? [ ] Yes/No

17. **PREVIOUS HISTORY**

Has the course been offered as special topics or trial course previously? [ ] Yes/No [ ] Yes

If yes, give semester, year, course #, etc.: Fall 04, 05, 06, 07, 08, 09 ARAB F193
18. ESTIMATED IMPACT
WHAT IMPACT, IF ANY, WILL THIS HAVE ON BUDGET, FACILITIES/SPACE, FACULTY, ETC.

None

19. LIBRARY COLLECTIONS
Have you contacted the library collection development officer (ffklj@uaf.edu, 474-6695) with regard to the adequacy of library/media collections, equipment, and services available for the proposed course? If so, give date of contact and resolution. If not, explain why not.

No  Yes  X  3/18/09

20. IMPACTS ON PROGRAMS/DEPTS
What programs/departments will be affected by this proposed action?
Include information on the Programs/Departments contacted (e.g., email, memo)

No department should be impacted.

21. POSITIVE AND NEGATIVE IMPACTS
Please specify positive and negative impacts on other courses, programs and departments resulting from the proposed action.

Positive impact: We can continue to offer conversational language classes to the community.
Negative impact: No negative impact should result in the addition of this class.

JUSTIFICATION FOR ACTION REQUESTED
The purpose of the department and campus-wide curriculum committees is to scrutinize course change and new course applications to make sure that the quality of UAF education is not lowered as a result of the proposed change. Please address this in your response. This section needs to be self-explanatory. Use as much space as needed to fully justify the proposed course.

This course has been offered previously as a special topics course. There is a steady enrollment. The implementation of this topic as a new course meets a need in the community.

APPROVALS:

Signature, Chair, Program/Department of: Foreign Language
Date 3.23.09

Signature, Chair, Curriculum Council of: College of Liberal Arts
Date 4.2.09

Signature, Dean, College of: Liberal Arts
Date 4.3.09

Signature, Chair, Faculty Senate Curriculum Review Committee:
Offerings above the level of approved programs must be approved in advance by the Provost.

ALL SIGNATURES MUST BE OBTAINED PRIOR TO SUBMISSION TO THE GOVERNANCE OFFICE

Signature, Chair, UAF Faculty Senate Curriculum Review Committee
Date
ADDITIONAL SIGNATURES: (If required)

[Signature, Chair, Program/Department of: TVC General Academic Programs, Date 3-19-09]

[Signature, Director, Tanana Valley Campus, Date 3-19-09]

[Signature, Office, CRCD, Date 8/13/09]
ARAB F100A

Beginning Arabic I
3 credits
Fridays: 5:30 pm – 8:30 pm
Location: UAF campus/Room TBA

Instructor: Hassab Ali
Office hours: by appointment
E-mail: hassab66@hotmail.com
Home phone: 457-2042

Description:
This course is designed to help the beginning students of the Arabic language to become acquainted with the fundamentals of this language. This is the first course of two in Beginning Arabic. Emphasis is on spoken language, vocabulary and grammatical structure. There will be an introduction to Arabic culture.

ARAB F100A is an introductory course in the Arabic language and culture with an emphasis on the spoken and written language. This class does not meet Perspectives on the Human Condition requirements, or Foreign Language major or minor requirements.

Course Goals/Student Learning Outcomes: The students will, by the end of this course be familiar with or have:
1. Letters and sounds of the Arabic language
2. Short and long vowels
3. Grammatical and pronunciation markers (linguistic functions)
4. Some fundamentals of the Arab culture and customs
5. Recognizable proficiency in the Arabic language

Instructional Methods:
The course will focus on individual improvement on the language skills (READING, WRITING AND SPEAKING). The course will be a lecture class, with group interaction when appropriate.

Textbooks:
Required:

Recommended:
Evaluation:
- Quizzes: 15%
- Participation: 25% (mandatory)
- Homework: 30%
- Final Exam: 30%
A=90%, B= 80%, C=70%, D= 60%, F= below 60%

Course Policies:
Homework must be handed in on time. No credit for late assignments. No make-up tests will be given, unless prearranged or due to a documented emergency. Please do see me as soon as possible if you have any concerns or problems with the course. In order to do well in the class you must be prepared on a daily basis and you are expected to spend one to two hours per day on homework.

Disabilities Services:
The office of disability services implements the Americans with Disabilities Act (ADA), and insures that UAF students have equal access to the campus and sources materials. I will work with that office to provide reasonable accommodations to students with disabilities. The office is located at 203 Whitman building, telephone 474-7043.

Tentative Calendar: *This schedule is subject to change, based on student progress.

Week one and two:
Unit One: alphabet and vowels
- Alphabet; alif, baa, taa, thaa.
- Vowels; long and short.
  1. Long vowels; aa, uu, ii.
  2. Short vowel; a (fatHa), u (Damma), i (kasra).
- Practice: greetings and responses { i.e As-salaam Alykum (hello) ..... Wa –Alykum as-salaam (same to you)}.
- Vocabulary and culture.

Week two and three:
Unit Two; alphabet and pronunciation marker
- Alphabet; jiim(giim), Haa, khaa, waaw, yaa.
- Pronunciation marker; sukuun.
- Vocabulary and culture.
- Quiz# 1.

Week three and four:
Unit Three; alphabet and culture
- Alphabet; hamza, dall, dhal, raa, zaay.
- Culture; meeting and greeting people.
- Vocabulary.

Week four and five:
Unit Four; alphabet and pronunciation marker
- Alphabets; siin, shiin, Saad, Daad.
- Pronunciation marker; shadda.
- Vocabulary and gender.
- Quiz # 2.
Week five and six:
Unit Five; alphabet and a grammatical marker
- Alphabet; taa, DHaa, ayn, ghayn.
- Grammatical marker; taa marbu'ta.
- Vocabulary.
- Culture; forms of address.

Week six and seven:
Unit Six; alphabet and some popular expressions
- Alphabet; faa, qaaf, kaaf, laam.
- Popular expression (i.e please come or please have a seat).
- Vocabulary.
- Quiz #3.

Week seven and eight:
Unit Seven; alphabet, and Arabic numerals and numbers
- Alphabet; miim, nuun, haa, alphabet chart.
- Arabic numerals and numbers (1-10).
- Vocabulary.
- Culture; coffee time.

Week eight and nine:
Unit Eight; definite article and examples of old spelling and pronunciations
- Definite article; alif-laam (i.e the).
- Old spelling and pronunciations; hamzat al-waSli, dagger alif.
- Vocabulary.
- Culture; (i.e I hope you feel better, never mind, etc.)
- Quiz # 4.

Week nine and ten:
Unit Nine; learn more about alif and hamza (writing and pronunciations)
- Alif maqSuura (i.e alif in the shape of yaa) and a marker sign (i.e madaha).
- Hamza (rules of writing at different positions).
- Vocabulary.
- Culture; visiting people.

Week ten and eleven:
Unit Ten; learn more about Arabic grammatical markers (i.e tanwiins)
- Grammatical markers; tanwiin al-fataH, tanwiin al-Daam, tanwiin al-kaSR.
- Writing one-letter particles (i.e bi, li, and wa).
- Quiz # 5.

Week eleven:
- More about Arabic writing skill.
- Vocabulary; genders (i.e feminine and masculine).

Week Twelve:
- More on reading skill.
- More on Arabic grammatical functions.
- Culture and Customs.
- Quiz # 6.
Week Thirteen:

- More on Arabic speaking skill and general revision.

Week Fourteen:

- Final Exam.