TRIAL COURSE OR NEW COURSE PROPOSAL

SUBMITTED BY:

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<tr>
<th>Department</th>
<th>Foreign Languages</th>
<th>College/School</th>
<th>Liberal Arts</th>
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<tr>
<td>Prepared by</td>
<td>Marina Enikeeva</td>
<td>Phone</td>
<td>479-2947</td>
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<tr>
<td>Email Contact</td>
<td><a href="mailto:ffmee2@uaf.edu">ffmee2@uaf.edu</a></td>
<td>Faculty Contact</td>
<td>Marina Enikeeva</td>
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1. ACTION DESIRED (CHECK ONE):
   - Trial Course [X]
   - New Course

2. COURSE IDENTIFICATION:
   - Dept: RUSS
   - Course #: F194
   - No. of Credits: 3.0

   Justify upper/lower division status & number of credits:
   There are no prerequisites, the course is geared to a wide student and community audience.

3. PROPOSED COURSE TITLE:
   Practical Russian 1

4. CROSS LISTED? YES/NO
   - NO

   If yes, Dept: 

5. STACKED? YES/NO
   - NO

   If yes, Dept: 

6. FREQUENCY OF OFFERING:
   Every Fall Semester
   (Every or Alternate) Fall, Spring, Summer — or As Demand Warrants

7. SEMESTER & YEAR OF FIRST OFFERING (if approved)
   Fall 2009

8. COURSE FORMAT:
   NOTE: Course hours may not be compressed into fewer than three days per credit. Any course compressed into fewer than six weeks must be approved by the college or school's curriculum council. Furthermore, any core course compressed to less than six weeks must be approved by the core review committee.

   COURSE FORMAT:
   (check one) 1 2 3 4 5 [X] 6 weeks to full semester

   OTHER FORMAT (specify)
   Mode of delivery (specify lecture, field trips, labs, etc)
   Lecture

9. CONTACT HOURS PER WEEK:
   X LECTURE hours/weeks
   [ ] LAB hours/week
   [ ] PRACTICUM hours/week

   Note: # of credits are based on contact hours. 800 minutes of lecture = 1 credit. 2400 minutes of lab in a science course = 1 credit. 1600 minutes in non-science lab = 1 credit. 2400-4800 minutes of practicum = 1 credit. 2400-8000 minutes of internship = 1 credit. This must match with the syllabus. See http://www.uaf.edu/uafgov/faculty/cd/credits.html for more information on number of credits.

   OTHER HOURS (specify type)

10. COMPLETE CATALOG DESCRIPTION including dept., number, title and credits (50 words or less, if possible):
   RUSS 194 3 Credits Practical Russian 1.
   Course 1 takes a contemporary approach to language learning with a strong emphasis on oral communication as well as cultural knowledge. Introduction to basic reading and speaking skills acquisition. Basic vocabulary. No
prerequisites: (3+0)
Introduction to Practical Russian I offered Fall, Introduction to Practical Russian II offered Spring.

11. **COURSE CLASSIFICATIONS**: (undergraduate courses only. Use approved criteria found on Page 10 & 17 of the manual. If justification is needed, attach on separate sheet.)

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<th>H - Humanities</th>
<th>N - Natural Science</th>
<th>S - Social Sciences</th>
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Will this course be used to fulfill a requirement for the baccalaureate core?  
IF YES, check which core requirements it could be used to fulfill:

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<th>O - Oral Intensive, Format 6</th>
<th>W - Writing Intensive, Format 7</th>
<th>Natural Science, Format 8</th>
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12. **COURSE REPEATABILITY**: 

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<th>Is this course repeatable for credit?</th>
<th>YES</th>
<th>NO</th>
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Justification: Indicate why the course can be repeated (for example, the course follows a different theme each time).

How many times may the course be repeated for credit?  
If the course can be repeated with variable credit, what is the maximum number of credit hours that may be earned for this course?  

13. **GRADING SYSTEM**:

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<th>LETTER:</th>
<th>PASS/FAIL:</th>
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14. **PREREQUISITES**

These will be required before the student is allowed to enroll in the course.

RECOMMENDED Classes, etc. that student is strongly encouraged to complete prior to this course.

15. **SPECIAL RESTRICTIONS, CONDITIONS**

NO

16. **PROPOSED COURSE FEES**

Has a memo been submitted through your dean to the Provost & VCAS for $0

17. **PREVIOUS HISTORY**

Has the course been offered as special topics or trial course previously? Yes/No

If yes, give semester, year, course #, etc.:

18. **ESTIMATED IMPACT**

No estimated impact.

19. **LIBRARY COLLECTIONS**

Have you contacted the library collection development officer (ffklj@uaf.edu, 474-6695) with regard to the adequacy of library/media collections, equipment, and services available for the proposed course? If so, give date of contact and resolution. If not, explain why not.

No  X  Yes  The existing extensive library collection adequately meets
20. IMPACTS ON PROGRAMS/DEPTS
What programs/departments will be affected by this proposed action? Include information on the Programs/Departments contacted (e.g., email, memo)

21. POSITIVE AND NEGATIVE IMPACTS
Please specify positive and negative impacts on other courses, programs and departments resulting from the proposed action.

A strong positive impact on the existing Russian Program results from expanding potential student pool. The absence of Russian Language in FNSBSD curriculum may be offset by recruiting new students in the community.

JUSTIFICATION FOR ACTION REQUESTED
The purpose of the department and campus-wide curriculum committees is to scrutinize course change and new course applications to make sure that the quality of UAF education is not lowered as a result of the proposed change. Please address this in your response. This section needs to be self-explanatory. Use as much space as needed to fully justify the proposed course.

This course takes a contemporary approach to language learning in finding balance between communication and structure. It emphasizes communicative approach and use of Russian for real life situations. The use of authentic materials and realistic communicative activities account for fast-changing events in Russia. This course is geared towards a wide audience, especially from the community. It would offer community members and students alike the opportunity to gain communicative skills through basic knowledge of Russian and learn about Russia in a relaxed atmosphere.

After completion of the course students will learn to communicate on a basic level orally and in writing. Yet the strong structural base prepares students for further study of the language within the existing Russian Program at the Department of Foreign Languages.

APPROVALS:

Signature, Chair, Program/Department of: [Signature, Date]

Signature, Chair, College/School Curriculum Council for: [Signature, Date]

Signature, Dean, College/School of: [Signature, Date]

Signature of Provost (if applicable) Offerings above the level of approved programs must be approved in advance by the Provost.

ALL SIGNATURES MUST BE OBTAINED PRIOR TO SUBMISSION TO THE GOVERNANCE OFFICE

Signature, Chair, UAF Faculty Senate Curriculum Review Committee [Signature, Date]
### ADDITIONAL SIGNATURES: (If required)

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ATTACH COMPLETE SYLLABUS (as part of this application).
Note: syllabus must follow the guidelines discussed in the Faculty Senate Guide
http://www.uaf.edu/uafgov/faculty/cd/syllabus.html.

The department and campus wide curriculum committees will review the syllabus to
each of the items listed below are included. If items are missing or
unclear, the proposed course change will be denied.

SYLLABUS CHECKLIST FOR ALL UAF COURSES
During the first week of class, instructors will distribute a course syllabus.
Although modifications may be made throughout the semester, this document will
contain the following information (as applicable to the discipline):

1. Course information:
   - Title, number, credits, prerequisites, location, meeting time
     (make sure that contact hours are in line with credits).

2. Instructor (and if applicable, Teaching Assistant) information:
   - Name, office location, office hours, telephone, email address.

3. Course readings/materials:
   - Course textbook title, author, edition/publisher.
   - Supplementary readings (indicate whether required or recommended) and
     any supplies required.

4. Course description:
   - Content of the course and how it fits into the broader curriculum;
   - Expected proficiencies required to undertake the course, if applicable.
   - Inclusion of catalog description is strongly recommended, and
   - Description in syllabus must be consistent with catalog course
description.

5. Course Goals (general) and Student Learning Outcomes (more specific)

6. Instructional methods:
   - Describe the teaching techniques (eg: lecture, case study, small group
discussion, private instruction, studio instruction, values clarification,
games, journal writing, use of Blackboard, audio/video conferencing, etc.).

7. Course calendar:
   - A schedule of class topics and assignments must be included. Be specific
so that it is clear that the instructor has thought this through and will
not be making it up on the fly (e.g. it is not adequate to say “lab”.
Instead, give each lab a title that describes its content). You may call
the outline Tentative or Work in Progress to allow for modifications during
the semester.

8. Course policies:
   - Specify course rules, including your policies on attendance, tardiness,
class participation, make-up exams, and plagiarism/academic integrity.

9. Evaluation:
   - Specify how students will be evaluated, what factors will be
     included, their relative value, and
   - how they will be tabulated into grades (on a curve, absolute scores,
etc.)

10. Support Services:
    - Describe the student support services such as tutoring (local and/or
regional) appropriate for the course.

11. Disabilities Services:
The Office of Disability Services implements the Americans with Disabilities
Act (ADA), and insures that UAF students have equal access to the campus and
course materials.
    - State that you will work with the Office of Disabilities Services (203
WHIT, 474-7043) to provide reasonable accommodation to students with
disabilities.”