PROGRAM/DEGREE REQUIREMENT CHANGE (MAJOR/MINOR)

SUBMITTED BY:

<table>
<thead>
<tr>
<th>Department</th>
<th>Allied Health</th>
<th>College/School</th>
<th>UAF/TVC</th>
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<tbody>
<tr>
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<td>Faculty Contact</td>
<td>Jenifer Filotei</td>
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</tbody>
</table>

See [http://www.uaf.edu/uafgov/faculty/c](http://www.uaf.edu/uafgov/faculty/c) for a complete description of the rules governing curriculum & course changes.

PROGRAM IDENTIFICATION:

<table>
<thead>
<tr>
<th>Degree Program</th>
<th>Dental Assistant</th>
</tr>
</thead>
<tbody>
<tr>
<td>Degree Level: (i.e., Certificate, A.A., A.A.S., B.A.)</td>
<td>Certificate</td>
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A. CHANGE IN DEGREE REQUIREMENTS: (Brief statement of program/degree changes and objectives)

- Replace HLTH 132 with new course: DA 132, Administrative Procedures for the Dental Assistant
- Change designator on clinical dental assisting courses from HLTH to DA (affects HLTH 150, 151, 152, 153, 251, 252, 254)

B. CURRENT REQUIREMENTS AS IT APPEARS IN THE CATALOG:

1. Complete the [general university requirements](#).

2. Complete the [certificate requirements](#). (As part of the certificate requirements, the communication, computation and human relations content is embedded in the major required courses for this program.)

3. Complete the following program (major) requirements:*  
   - HLTH F110—Professional Skills for the Workplace—2 credits  
   - HLTH F122—First Aid and CPR—1 credit  
   - HLTH F132—Administrative Procedures I—2 credits  
   - HLTH F150—Dental Radiography—4 credits  
   - HLTH F151—Dental Infection Control—2 credits  
   - HLTH F152—Dental Materials and Applications—4 credits  
   - HLTH F153—Anatomy for Dental Assistants—3 credits  
   - HLTH F251—Clinical Chairside I for Dental Assistants—6 credits  
   - HLTH F252—Clinical Chairside II for Dental Assistants—6 credits  
   - HLTH F254—Dental Assistant Practicum—4 credits

4. Minimum credits required—34 credits

* Student must earn a C grade or better
C. PROPOSED REQUIREMENTS AS IT WILL APPEAR IN THE CATALOG WITH THESE CHANGES:
(Underline new wording strike through old wording and use complete catalog format)

1. Complete the general university requirements.

2. Complete the certificate requirements. (As part of the certificate requirements, the communication, computation and human relations content is embedded in the major required courses for this program.)

3. Complete the following program (major) requirements:
   - HLTH F110—Professional Skills for the Workplace—2 credits
   - HLTH F122—First Aid and CPR—1 credit

4. HLTH F132—Administrative Procedures I—2 credits
   - DA 132—Administrative Procedures for the Dental Assistant—2 credits
   - HLTH DA F150—Dental Radiography—4 credits
   - HLTH DA F151—Dental Infection Control—2 credits
   - HLTH DA F152—Dental Materials and Applications—4 credits
   - HLTH DA F153—Anatomy for Dental Assistants—3 credits
   - HLTH DA F251—Clinical Chairside I for Dental Assistants—6 credits
   - HLTH DA F252—Clinical Chairside II for Dental Assistants—6 credits
   - HLTH DA F254—Dental Assistant Practicum—4 credits

5. Minimum credits required—34 credits

* Student must earn a C grade or better

D. ESTIMATED IMPACT
WHAT IMPACT, IF ANY, WILL THIS HAVE ON BUDGET, FACILITIES/SPACE, FACULTY, ETC.

None

E. IMPACTS ON PROGRAMS/DEPTS:
What programs/departments will be affected by this proposed action?
Include information on the Programs/Departments contacted (e.g., email, memo)

Dental Assistant Certificate

F. IF MAJOR CHANGE – ASSESSMENT OF THE PROGRAM:
Description of the student learning outcomes assessment process.)

These changes do not affect student learning outcomes.
JUSTIFICATION FOR ACTION REQUESTED

The purpose of the department and campus-wide curriculum committees is to scrutinize program/degree change applications to make sure that the quality of UAF education is not lowered as a result of the proposed change. Please address this in your response. This section needs to be self-explanatory. If you drop a course, is it because the material is covered elsewhere? Use as much space as needed to fully justify the proposed change and explain what has been done to ensure that the quality of the program is not compromised as a result.

Creation of the DA 132 allows students to focus specifically on administrative procedures in the dental office. Specific programs are used in dental office, and they are substantially different from those used in medical offices. The coding, billing and insurance issues are also different in dental practices compared to medical practices.

Changing to a DA course designator will make identification of classes easier and will allow us greater opportunity to expand our offerings in all of our Allied Health programs without running out of logical progressions of course numbers.

APPROVALS:

Signature, Chair, Program/Department of:  
Date 10-17-08

Signature, Chair, College/School Curriculum Council for:  
Date 10-17-08

Signature, Dean, College/School of:  
Date

ALL SIGNATURES MUST BE OBTAINED PRIOR TO SUBMISSION TO THE GOVERNANCE OFFICE

Signature, Chair, UAF Faculty Senate Curriculum Review Committee  
Date
JUSTIFICATION FOR ACTION REQUESTED

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APPROVALS:


Signature, Chair, Program/Department of:  Date


Signature, Chair, College/School Curriculum Council for:  Date 10/21/XX


Signature, Dean, College/School of:  Date


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Signature, Chair, UAF Faculty Senate Curriculum Review Committee  Date
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APPROVALS:

AS ATTACHED  Date
Signature, Chair,  Allied Health
Program/Department of:

AS ATTACHED  Date
Signature, Chair, College/School Curriculum
Council for: CRCD & TVC

Signature, Dean, College/School  Date 10/20/08
of: CRCD

ALL SIGNATURES MUST BE OBTAINED PRIOR TO SUBMISSION TO THE GOVERNANCE OFFICE

Signature, Chair, UAF Faculty Senate Curriculum
Review Committee  Date