Submit originals and one copy and electronic copy to Governance/Faculty Senate Office. See http://www.uaf.edu/uafgov/faculty/ed for a complete description of the rules governing curriculum & course changes.

CHANGE COURSE (MAJOR) and DROP COURSE PROPOSAL

SUBMITTED BY:

<table>
<thead>
<tr>
<th>Department</th>
<th>College/School</th>
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<tbody>
<tr>
<td>Foreign Languages</td>
<td>College of Liberal Arts</td>
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<table>
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<tr>
<th>Prepared by</th>
<th>Phone</th>
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<tbody>
<tr>
<td>David Henry</td>
<td>474-5463</td>
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<table>
<thead>
<tr>
<th>Email Contact</th>
<th>Faculty Contact</th>
</tr>
</thead>
<tbody>
<tr>
<td><a href="mailto:ffdahli@uaf.edu">ffdahli@uaf.edu</a></td>
<td>David Henry</td>
</tr>
</tbody>
</table>

1. COURSE IDENTIFICATION:

<table>
<thead>
<tr>
<th>Dept</th>
<th>Course #</th>
<th>No. of Credits</th>
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<tbody>
<tr>
<td>Foreign Languages</td>
<td>JPN F377</td>
<td>3</td>
</tr>
</tbody>
</table>

COURSE TITLE: JPN F377 Japanese American Experience

2. ACTION DESIRED:

<table>
<thead>
<tr>
<th>Change Course</th>
<th>Drop Course</th>
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<tbody>
<tr>
<td></td>
<td>X</td>
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</table>

3. COURSE FORMAT

NOTE: Course hours may not be compressed into fewer than three days per credit. Any course compressed into fewer than six weeks must be approved by the college or school's curriculum council. Furthermore, any core course compressed to less than six weeks must be approved by the core review committee.

<table>
<thead>
<tr>
<th>COURSE FORMAT: (check one)</th>
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<tbody>
<tr>
<td>1 2 3 4 5 X 6 weeks to full semester</td>
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</tbody>
</table>

OTHER FORMAT (specify)

Mode of delivery (specify lecture, field trips, labs, etc.)

4. COURSE CLASSIFICATIONS: (undergraduate courses only. Use approved criteria found on Page 10 & 17 of the manual. If justification is needed, attach on separate sheet.)

H = Humanities N = Natural Science S = Social Sciences X

Will this course be used to fulfill a requirement for the baccalaureate core?

| YES | X | NO |

IF YES, check which core requirements it could be used to fulfill:

O = Oral Intensive, Format 6 W = Writing Intensive, Format 7 Natural Science, Format 8

5. COURSE REPEATABILITY:

Is this course repeatable for credit?

| YES | X | NO |

Justification: Indicate why the course can be repeated (for example, the course follows a different theme each time).

How many times may the course be repeated for credit?

| 0 TIMES |

If the course can be repeated with variable credit, what is the maximum number of credit hours that may be earned for this course?

| CREDITS |
6. CURRENT CATALOG DESCRIPTION AS IT APPEARS IN THE CATALOG: including dept., number, title and credits

JPN 377 3 Credits Japanese American Experience(s) Explore historical reasons the
Japanese originally emigrated; values and belief systems which came with them from Japan;
economic, cultural and sociological factors which made the issei (first generation) eventually
decide to stay in the U.S.; and evolution of the relationship between Japan and Japanese-
Americans before, during and after World War II. (Prerequisites: Junior standing or permission
of instructor.) (3 + 0) Offered As Demand Warrants

7. COMPLETE CATALOG DESCRIPTION AS IT WILL APPEAR WITH THESE CHANGES: (Underline new wording
strike-through-old-wording and use complete catalog format including dept., number, title, credits and cross-
listed and stacked.) PLEASE SUBMIT NEW COURSE SYLLABUS. For stacked courses the syllabus must
clearly indicate differences in required work and evaluation for students at different levels.

Course is being deleted, no description will remain in the catalog.

8. IS THIS COURSE CURRENTLY CROSS-LISTED?

YES/NO  No  If Yes, DEPT  NUMBER  

(Requires written notification of each department and dean involved. Attach a copy of written
notification.)

9. GRADING SYSTEM:

LETTER: X  PASS/FAIL: 

10. ESTIMATED IMPACT

WHAT IMPACT, IF ANY, WILL THIS HAVE ON BUDGET, FACILITIES/SPACE, FACULTY, ETC.

No impact, we are replacing one course (JPN 377) with another (JPN 330).

11. LIBRARY COLLECTIONS

Have you contacted the library collection development officer (ffklj@uaf.edu, 474-6695) with regard to the
adequacy of library/media collections, equipment, and services available for the proposed course? If so, give
date of contact and resolution. If not, explain why not.

No X Yes  Course is being deleted

12. IMPACTS ON PROGRAMS/DEPTS:

What programs/departments will be affected by this proposed action?

Include information on the Programs/Departments contacted (e.g., email, memo)

No impact. JPN 377 (Japanese American Experience) is being deleted but will be replaced
by JPN 330 (Classical Japanese Literature).

13. POSITIVE AND NEGATIVE IMPACTS

Please specify positive and negative impacts on other courses, programs and departments resulting from
the proposed action.

The positive impact is that JPN 377 has relatively little appeal for most students, so
replacing it with JPN 330 will allow for a course with more appeal to both Japanese
studies majors and hopefully undergraduates generally. The only negative impact would
be to students with Japanese-American heritage or others interested in the Japanese-
American experience but we have had no requests for or interest in this course over the
last few years and do not anticipate any in the future.
JUSTIFICATION FOR ACTION REQUESTED

The purpose of the department and campus-wide curriculum committees is to scrutinize course change and new course applications to make sure that the quality of UAF education is not lowered as a result of the proposed change. Please address this in your response. This section needs to be self-explanatory. If you ask for a change in # of credits, explain why; are you increasing the amount of material covered in the class? If you drop a prerequisite, is it because the material is covered elsewhere? If course is changing to stacked (400/500), explain higher level of effort and performance required on part of students earning graduate credit. Use as much space as needed to fully justify the proposed change and explain what has been done to ensure that the quality of the course is not compromised as a result.

There has been zero student interest in JPN 377 (Japanese American Experience), it is not a standard component of a Japanese studies major, and current Japanese studies faculty have no expertise or interest in this topic. Deleting this course makes space for the offering of JPN 330 (Classical Japanese Literature). A pre-modern literature survey is part of most Japanese studies majors at U.S. colleges and universities, we gauge that there is significant interest in taking the course by UAF undergraduates so there should be good enrollment for it (it will also be required for a Japanese studies major), and we now have faculty with expertise in this area.

Please note that a syllabus for JPN 377 has not been attached because one was not available.

APPROVALS:

Signature, Chair, Program/Department of: [Signature] Date 10-15-08
Foreign Languages

Signature, Chair, College/School Curriculum Council for: [Signature] Date 11-07-08
College of Liberal Arts

Signature, Dean, College/School of: [Signature] Date 11-10-08
CLA

Signature of Provost (if applicable)
Offerings above the level of approved programs must be approved in advance by the Provost.

ALL SIGNATURES MUST BE OBTAINED PRIOR TO SUBMISSION TO THE GOVERNANCE OFFICE.

Signature, Chair, UAF Faculty Senate Curriculum Review Committee
### ADDITIONAL SIGNATURES: (If required)

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<thead>
<tr>
<th>Signature, Chair, Program/Department of:</th>
<th>Date</th>
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ATTACH COMPLETE SYLLABUS (as part of this application).
Note: syllabus must follow the guidelines discussed in the Faculty Senate Guide
The department and campus wide curriculum committees will review the syllabus to ensure that each of the items
listed below are included. If items are missing or unclear, the proposed course change will be denied.

SYLLABUS CHECKLIST FOR ALL UAF COURSES
During the first week of class, instructors will distribute a course syllabus. Although modifications may
be made throughout the semester, this document will contain the following information (as applicable
to the discipline):

1. Course information:
   - Title, number, credits, prerequisites, location, meeting time
     (make sure that contact hours are in line with credits).

2. Instructor (and if applicable, Teaching Assistant) information:
   - Name, office location, office hours, telephone, email address.

3. Course readings/materials:
   - Course textbook title, author, edition/publisher.
   - Supplementary readings (indicate whether required or recommended) and
     any supplies required.

4. Course description:
   - Content of the course and how it fits into the broader curriculum;
   - Expected proficiencies required to undertake the course, if applicable.
   - Inclusion of catalog description is strongly recommended, and
   - Description in syllabus must be consistent with catalog course description.

5. ☐ Course Goals (general) and ☐ Student Learning Outcomes (more specific)

6. Instructional methods:
   - Describe the teaching techniques (e.g. lecture, case study, small group discussion, private
     instruction, studio instruction, values clarification, games, journal writing, use of Blackboard,
     audio/video conferencing, etc.).

7. Course calendar:
   - A schedule of class topics and assignments must be included. Be specific so that it is clear that
     the instructor has thought this through and will not be making it up on the fly (e.g. it is not
     adequate to say “lab”. Instead, give each lab a title that describes its content). You may call the
     outline Tentative or Work in Progress to allow for modifications during the semester.

8. Course policies:
   - Specify course rules, including your policies on attendance, tardiness, class participation, make-
     up exams, and plagiarism/academic integrity.

9. Evaluation:
   - Specify how students will be evaluated, what factors will be included, their relative value,
     and
   - how they will be tabulated into grades (on a curve, absolute scores, etc.)

10. Support Services:
    - Describe the student support services such as tutoring (local and/or regional) appropriate for the
        course.

11. Disabilities Services:
    The Office of Disability Services implements the Americans with Disabilities Act (ADA), and insures
    that UAF students have equal access to the campus and course materials.
    - State that you will work with the Office of Disabilities Services (203 WHIT, 474-7043) to provide
      reasonable accommodation to students with disabilities.”