Submit originals and one copy and electronic copy to Governance/Faculty Senate Office (email electronic copy to fysenat@uaf.edu)

PROGRAM/DEGREE REQUIREMENT CHANGE (MAJOR/MINOR)

| SUBMITTED BY: |
| --- | --- | --- |
| Department | English | College/School |
| Prepared by | Leah Aronow-Brown | CLA |
| Email Contact | faengl@uaf.edu | Phone |
| Faculty Contact | Burns Cooper, Dept. Chair | |

See [http://www.uaf.edu/uafgov/faculty/cd](http://www.uaf.edu/uafgov/faculty/cd) for a complete description of the rules governing curriculum & course changes.

PROGRAM IDENTIFICATION:

<table>
<thead>
<tr>
<th>DEGREE PROGRAM</th>
<th>English, Creative Writing, and combined MFA/MA degree</th>
</tr>
</thead>
<tbody>
<tr>
<td>Degree Level: (i.e., Certificate, A.A., A.A.S., B.A., B.S., M.A., M.S., Ph.D.)</td>
<td>MA, MFA, MFA/MA</td>
</tr>
</tbody>
</table>

A. CHANGE IN DEGREE REQUIREMENTS: (Brief statement of program/degree changes and objectives)

Add sentence to say:

Students are required to take ENGL 601 in their first year of study.

B. CURRENT REQUIREMENTS AS IT APPEARS IN THE CATALOG:

see attached (ADDENDUM A)

C. PROPOSED REQUIREMENTS AS IT WILL APPEAR IN THE CATALOG WITH THESE CHANGES:

(Underline new wording strike-through-old-wording and use complete catalog format)

see attached (ADDENDUM B)

D. ESTIMATED IMPACT

WHAT IMPACT, IF ANY, WILL THIS HAVE ON BUDGET, FACILITIES/SPACE, FACULTY, ETC.

none
E. IMPACTS ON PROGRAMS/DEPTS:

What programs/departments will be affected by this proposed action? Include information on the Programs/Departments contacted (e.g., email, memo)

none

F. IF MAJOR CHANGE - ASSESSMENT OF THE PROGRAM:

Description of the student learning outcomes assessment process.

JUSTIFICATION FOR ACTION REQUESTED

The purpose of the department and campus-wide curriculum committees is to scrutinize program/degree change applications to make sure that the quality of UAF education is not lowered as a result of the proposed change. Please address this in your response. This section needs to be self-explanatory. If you drop a course, is it because the material is covered elsewhere? Use as much space as needed to fully justify the proposed change and explain what has been done to ensure that the quality of the program is not compromised as a result.

ENGL 601, Theory, Criticism, and Methods, is the foundation course for understanding all other literature courses in these majors. It is vital that students have this course as early in their academic program as possible.

APPROVALS:

Signature, Chair, Program/Department of: Burns Cooper, English
Date 10-17-08

Signature, Chair, College/School Curriculum Council for: College of Liberal Arts
Date 11-10-08

Signature, Dean, College/School of: Ron Davis, CLA
Date 11-10-08

ALL SIGNATURES MUST BE OBTAINED PRIOR TO SUBMISSION TO THE GOVERNANCE OFFICE

Signature, Chair, UAF Faculty Senate Curriculum Review Committee
Date
ADDENDUM A, PAGE 1:

Graduate Program — M.A. Degree

A. Complete the following admission requirements:
   B. Submit GRE scores.
   C. Submit academic writing sample.

D. Complete the general university requirements.

E. Complete the master’s degree requirements.

F. Pass a written comprehensive examination based on a standardized reading list; the examination is to be taken in the student’s second year of work. The examination will be held on the Saturday ending the fourth full week of classes in the spring semester.

G. Students may advance to candidacy when their advisory committee deems that they have made satisfactory progress toward completion of their degree.

H. Pass an oral defense of the thesis or non-thesis project.

I. Complete the thesis or non-thesis requirement:
   Thesis

   J. Complete the following:
      ENGL F601—Bibliography, Methods and Criticism—3 credits
      ENGL F685—Teaching College Composition (3)*
      or ENGL F600-level elective course (3)—3 credits
ADDENDUM A, PAGE 2:

Graduate Program — Creative Writing, M.F.A. Degree

K. Complete the following admission requirements:

L. Submit GRE scores.

M. Submit creative writing sample.

N. Complete the general university requirements.

O. Complete the master’s degree requirements.

P. Complete and pass a written comprehensive examination, based on a standardized reading list; examination to be taken no later than student’s fourth semester of work. Examination will be held on the Saturday ending the fourth full week of classes in the spring semester.

Q. Students may advance to candidacy when their advisory committee deems that they have made satisfactory progress in both academic and writing areas.

R. Complete the following:
   ENGL F601—Bibliography, Methods and Criticism—3 credits
   ENGL F671—Writers’ Workshop—9 credits
   ENGL F685—Teaching College Composition (3)*
   or ENGL elective course F600-level (3)—3 credits
   ENGL F699—Thesis—6 credits
   ENGL approved electives—6 credits
   Literature seminars**—12 credits
ADDENDUM B, PAGE 1:

Graduate Program — M.A. Degree

S. Complete the following admission requirements:

T. Submit GRE scores.

U. Submit academic writing sample.

V. Complete the general university requirements.

W. Complete the master’s degree requirements.

X. Pass a written comprehensive examination based on a standardized reading list; the examination is to be taken in the student’s second year of work. The examination will be held on the Saturday ending the fourth full week of classes in the spring semester.

Y. Students may advance to candidacy when their advisory committee deems that they have made satisfactory progress toward completion of their degree.

Z. Pass an oral defense of the thesis or non-thesis project.

AA. Complete the thesis or non-thesis requirement:

Thesis

BB. Complete the following:

ENGL F601—Bibliography, Methods and Criticism—3 credits

Students are required to take ENGL 601 in their first year of study.

ENGL F685—Teaching College Composition (3)*

or ENGL F600-level elective course (3)—3 credits
ADDENDUM B, PAGE 2:

Graduate Program — Creative Writing, M.F.A. Degree

CC. Complete the following admission requirements:

DD. Submit GRE scores.

EE. Submit creative writing sample.

FF. Complete the general university requirements.

GG. Complete the master's degree requirements.

HH. Complete and pass a written comprehensive examination, based on a standardized reading list; examination to be taken no later than student's fourth semester of work. Examination will be held on the Saturday ending the fourth full week of classes in the spring semester.

II. Students may advance to candidacy when their advisory committee deems that they have made satisfactory progress in both academic and writing areas.

JJ. Complete the following:

ENGL F601—Bibliography, Methods and Criticism—3 credits
Students are required to take ENGL 601 in their first year of study.
ENGL F671—Writers' Workshop—9 credits
ENGL F685—Teaching College Composition (3)*
or ENGL elective course F600-level (3)—3 credits
ENGL F699—Thesis—6 credits
ENGL approved electives—6 credits
Literature seminars**—12 credits