AGENDA
UAF STAFF COUNCIL MEETING #98
Wednesday, April 8, 1998
8:30 - 10:10 a.m.
Wood Center Ballroom

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Time            Item                                    Length of Time
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8:30    I       Call to Order - P. Long                         10 Min.
A.      Roll Call
B.      Approval of Minutes to Meeting #97
        (March 4, 1998)
C.      Adopt Agenda
8:40    II      Governance Reports
A.      Staff Alliance - M. Scholle       5 Min.
B.      ASUAF - J. Richardson             5 Min.
C.      Faculty Senate - M. Schatz        5 Min.
D.      Alumni - J. Poole                 5 Min.
9:00    III     Guest Speaker - Ann Ringstad, Director
                of Government Relations at Statewide
                University Relations
                15 Min.
9:15    IV      President's Report - P. Long
                (Attachment 98/1)
                5 Min.
9:20    V       Chancellor's Remarks - J. Wadlow
                5 Min.
9:25    VI      BREAK
                5 Min.
9:30    VII     Committee Reports
A.      Elections, Membership & Rules - B. Gieck  5 Min.
        1.      Open Nominations for President-Elect
                (Attachment 98/2)
B.      Rural Affairs - B. Oleson                   5 Min.
C.      Staff Affairs - S. Kocer
        1.      Motion on Internal Recruitment
                (Attachment 98/3)
D.      Staff Training - D. Powell
        (Attachment 98/4)
                5 Min.
E.      Ad Hoc Picnic Committee - I. Downes
        1.      Food List (Attachment 98/5)
                5 Min.
9:55    VIII    OTHER BUSINESS
A.      Chancellor's Recognition Program
        (Attachment 98/6)
        5 Min.
10:00   IX      Comments and Questions
        5 Min.
10:05   X       Announcements
        5 Min.
A.      Upcoming Meetings (Attachment 98/7)
10:10   XI      Adjournment

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ATTACHMENT 98/1
UAF STAFF COUNCIL #98
APRIL 8, 1998
FAIRBANKS CHAMBER OF COMMERCE
UNIVERSITY OF ALASKA ADVOCACY GROUP
TALKING POINTS

The University of Alaska:
- Employs over 7,000 Alaskans
- Spends $400 million annually
- Provides services to more than 30,000 students

The University of Alaska Fairbanks:
- Is the largest civilian employer in the Tanana Valley, with nearly 3,500 faculty and staff.
- Employees and students spent $121 million in the Fairbanks economy in 1995.
- Annual payroll was $110 million in 1996.
- Generated $62 million in grants in 1997, and every research dollar netted nearly four dollars from other sources.
- Visitors of employees and students spent $7.3 million in the Fairbanks community in 1995.
- Special events had an economic impact on the Fairbanks community of $3.8 million in 1997.

The University of Alaska is an economic engine in peril:
- The FY98 general fund operating budget for the University of Alaska is $167 million -- the same amount of funding received in FY86 -- over a decade ago. This represents a $60 million loss in real dollars.
- During the same decade, enrollment has increased by over 15%; expensive technology changes and upgrades have been required in nearly every discipline; the cost of library books has doubled; compensation costs have increased by nearly 30%; maintenance and repair budgets have increased by 92%.
- The Board of Regents has responded to budget reductions in a responsible manner: the restructuring in 1987 saved $16 million and reshaped the entire system; program assessment in 1995 saved $10 million; administrative restructuring efforts are underway and have targeted another $10 million over the next 4 years; General Fund income has declined from 70% to 45%.
- The University of Alaska is at a crucial stage -- it cannot sustain any more funding cuts without crippling the institution. It is imperative that the FY99 Regents' budget be fully funded.

 massacre
unit where they are underrepresented.

**EFFECTIVE:** Upon Chancellor's Approval

**RATIONALE:** Internal recruitment procedures were established to provide University employees with a positive support system when, in times of serious budget reductions and limited financial resources, employment within the University system have been reduced and/or eliminated. Over the past 5 years, this has been a successful mandate and continues to benefit employees. Five people have been re-employed from layoff status this year already.

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**ATTACHMENT 98/4**
**UAF STAFF COUNCIL #98**
**APRIL 8, 1998**
**SUBMITTED BY STAFF TRAINING**

April 7 Humor in the Workplace, 10:00 a.m. Wood Center Conference Rooms C & D

Presenter: Charlie Dexter

Don't miss this fast paced seminar filled with fun, frolic, and fantastic facts for you to fortify your first and fifty-fourth favorite subordinates. Fun filled workplaces generally equate to more productive workplaces as long as the fine line between appropriate/inappropriate fun is maintained. You might as well come and learn, because rumor has it, your staff has already signed you up for this class!!!!!!! Be prepared to share your experiences with others!

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April 28 Classified Staff Unionization Campaign, 3:00 p.m., 214 Elvey

Presenter: Jim Johnsen

In this two hour session, participants will be introduced to the University of Alaska's response to the unionization campaign currently underway for the University's classified staff. Highlights include:

* State collective bargaining law
* Dos and don't for supervisors
* Negotiating the first contract
* Managing under a union contract
* Questions and answers

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April 30 Staff Longevity Awards, 1:30 p.m., Salisbury Theatre

Please join us in honoring your co-workers when they are presented their longevity awards. The Staff Longevity Awards Program will take place on Thursday, April 30 at 1:30 p.m. in the Salisbury Theatre. Hope to see you there.

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May 5 How to Deal with Change, 1:30 p.m., Wood Center Ballroom

Presenter: William R. Carmack, Ph.D.

Dr. William R. Carmack is principal partner of the Carmack Consulting Network (CCN), a management consulting and training organization. The network is composed of a group of consultants whose training and experiences encompass a wide range of subject areas. The network has expertise in leadership, communication in management, team building, motivation and decision making, as well as the history of management theories including TQM. CCN also handles a wide range of legal issues including equal opportunity, sexual harassment and employment recruitment and retention.

Carmack holds a doctoral degree in communication from the
University of Illinois with a minor in mass communication. He is an expert in the field of communication theory in organizational change, management and leadership, community mobilization and planned social change. He has 30 years of experience teaching and serving as a consultant in these subject areas.

He is a Regent's Professor of Communication Emeritus at the University of Oklahoma where he held administrative positions as chairman and assistant provost in addition to pursuing a teaching and consulting career. Carmack also has had extensive experience as an administrator in government service in Washington DC. He served as executive director of the National Council on Indian Opportunity (reporting directly to the vice-president of the United States), assistant commissioner of Community Services for the Bureau of Indian Affairs and administrative assistant to a former United States Senator. In 1984 he served as a consultant to the US Department of Agriculture on loan to the Presidential Council on Indian Reservation Economies.

During the '90s, Carmack has conducted over 100 management training seminars for the Oklahoma Department of Transportation at all management levels; served as a consultant to PEBSCO, a subsidiary of Nationwide Insurance, in planning major organizational change; facilitated a retreat for a division of UPS and served as a consultant to numerous nonprofit groups in the area of planned social change. Other clients have included the Hawaii Attorney General's Office, Crime Prevention Division, the Hispanic Women of Arizona, the Phoenix Leadership Council, the Tlingit Haida Tribes of Alaska, the City of Tulsa and the City of Oklahoma City, the Illinois State Department of Conservation, the Utah School of Alcoholism and Other Drug Dependencies and the Annual Conference on Drug-Free Schools and Communities sponsored by the US Department of Education.

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ATTACHMENT 98/5
UAF STAFF COUNCIL #98
APRIL 8, 1998
SUBMITTED BY AD HOC PICNIC COMMITTEE

UAF STAFF PICNIC
FRIDAY, May 29, 1998
4:00 p.m.
STUDENT RECREATION CENTER

Unit 2  College of Rural Alaska, Vegetable Trays & Dip
        Tanana Valley Campus,
        Alaska Cooperative Extension

Unit 3  College of Natural Salads/Baked Beans
        Resource, Development, &
        Management, SME, SOM,
        SALRM

Unit 4  Institute of Arctic Biology Fruit

Unit 5  Geophysical Institute Salads/Baked Beans

Unit 6  School of Fisheries & Ocean Hamburger and Hot Dog Buns
        Sciences

Unit 7  Student Services Desserts

Unit 8  College of Liberal Arts Fruit

Unit 9  Chancellor's Office, Center for Salads/Baked Beans
        Global Change, Governance,
        Registrar's Office, Graduate
        School, Provost's Office, Summer
        Sessions, University Relations,
        Development, UA Press, Proposal Office,
        Institution Research, Arctic Research
Unit 10  
College of Science, Engineering ketchup, & Math, UA Museum  
CONDIMENTS - mustard, pickles, onions, lettuce, and tomatoes  
(Representatives will be collecting $2 from constituents to purchase economy size mustard, ketchup, etc.)

Unit 11  
Facility Services, Planning & Projects, Physical Plant, Utilities  
Chips

Unit 12  
VCAS Office, Contract Services, Financial Services, Personnel Services, Safety Services  
Desserts

Unit 13  
Library  
Salads/Baked Beans

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ATTACHMENT 98/6  
UAF STAFF COUNCIL #98  
APRIL 8, 1998

CHANCELLOR'S RECOGNITION PROGRAM

Nominations are open for the Chancellor's Recognition Award for service that is work related or a public relations effort that is noteworthy. All staff members are eligible. The objective of this program is to recognize UAF staff for their outstanding contributions toward accomplishment of our institutional mission.

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EMPLOYEE RECOGNITION SUBMITTAL FORM

NAME (Name of person to be recognized.):

DATE:

Why do you think this person deserves this award?

How has this person made a difference for UAF?

Give a specific example of how this person excels?

How is this person a good role model for students, staff, and/or faculty?

Additional comments.

NAME (Name of person submitting this form. Please print or type.):

PHONE:

SIGNATURE:
Signature of person submitting this form.

Submit this form to the President of Staff Council, Governance
Office, 312 Signers' Hall, by May 1.

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ATTACHMENT 98/7
UAF STAFF COUNCIL #98
APRIL 8, 1998

**UPCOMING MEETINGS**

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<td>April 3</td>
<td>Staff Training, 10:00 a.m., Chancellor's Conference Room</td>
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<td>April 6</td>
<td>Rural Affairs, 11:00 a.m., Wood Center Conference Room A</td>
<td>Wood Center Conference Room A</td>
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<td>April 8</td>
<td>Staff Council, 8:30 a.m., Wood Center Ballroom</td>
<td>Wood Center Ballroom</td>
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<td>April 16</td>
<td>Staff Affairs, 9:00 a.m., Chancellor's Conference Room</td>
<td>Chancellor's Conference Room</td>
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<td>April 17</td>
<td>Board of Regents - Juneau</td>
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<td>April 20</td>
<td>Coordinating Committee, 2:00 p.m., Chancellor's Conference Room</td>
<td>Chancellor's Conference Room</td>
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<td>April 22</td>
<td>Administrative Committee, 9:00 a.m., Wood Center Conference Room A</td>
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