Curricular Affairs Committee  Draft Meeting Minutes 10 March 2014  1-2 pm Kayak Room

Present: Rainer Newberry, Chair; Ken Abramowicz; Rob Duke (audio); Karen Gustafson; Cindy Hardy; Sarah Hardy (audio); Dennis Moser; Jonathan Rosenberg; Margaret Short; Todd Radenbaugh (audio); Casey Byrne; Libby Eddy; Alex Fitts; Doug Goering; Linda Hapsmith (audio); Stacey Howdeshell; Jayne Harvie.

1. Minutes for the 10 February meeting were approved as submitted.

2. GERC update via Jonathan Rosenberg + Cindy Hardy
   Jonathan reported that Ilanna Kingsley has been appointed to the GERC as the representative from the Library. They have been talking about reinstating the LIB F101X course as a core requirement or as a prerequisite for English required courses.
   Feedback from CEM regarding the Communication attribute was received and found to be helpful. More is needed in the “C” attribute concerning writing. They have been discussed adding a diversity component in the Foreign Language courses.
   Alex F. and Annie A. are working on assessment materials for capstone courses.
   GERC will have a revised report to the Curricular Affairs Committee by March 21. CAC will discuss with goal of bringing the report to the March 28 Administrative Committee and as a discussion item at the April 7 Faculty Senate meeting (potentially with voting action at the May meeting). It was noted that the report is still fluid at the Administrative Committee.

   Sine spoke about the 3-credit, 5 week, SOC F100X core course she taught over winter break at the invitation of UAF-CTC. She had four students, three of whom were students at other colleges, but home for the break. Those three finished the course early.
   Difficulties encountered getting face-to-face meetings. Ultimately they didn't happen and instead the course became exclusively electronic, with late-night facebook-based discussions, reviewed the next morning by Sine. Linda H. mentioned having staff work over the hard closure could be a barrier to teaching more courses in this fashion. Sine thought this format worked better than the highly compressed version, but recognized that the students were highly motivated and taking the course out of interest. She thought teaching in this format bear further experimentation.

4. Report by Dean Alex Fitts RE efforts to restructure and improve the UAF probation policies
   Alex described a three-tier warning system which includes early warnings to students who are struggling in courses (via the Early Warning Program), probation, and academic disqualification, with the objective of having an action plan for the Faculty Senate next October or November.
   There was much discussion on various aspects of the current procedures for student probation and how they can be problematic. The committee was in general agreement with the concept of the three-tier system, especially as it will be become a more automatic in notifying students, faculty and the registrar’s office.

The committee will meet in two weeks on March 24. The plan is to receive the GERC report by Friday the 21st and discuss it on the 24th.

It looks like Dennis M., Ken A. might be able to continue next year, pending their unit elections. Cindy H. (SADAC Chair), Sarah H. and Todd R. will continue next year on Faculty Senate.

Despite general disinclination to adjourn, the meeting was halted about 2:08 pm when the next group arrived to use the meeting room.