MINUTES
UAF GOVERNANCE COORDINATING COMMITTEE #45
December 2, 1998
Chancellor's Conference Room

I       Jean Richardson called the meeting to order at 11:15 a.m.

MEMBERS PRESENT:                                MEMBERS ABSENT:
Christensen, S.                                 Schatz, M.
Combellick, M.                                  Shields, M.
Frey, B.                                      Gatterdam, R.
Gatterdam, R.                                  Martin, W.
Richardson, J.                                  Wilken, S.

B.      The Minutes to meeting #44 (November 6, 1998) were
        approved as distributed via e-mail.

C.      The agenda was adopted as distributed via e-mail.

II COMMITTEE REPORTS

A.      Health Issues - M. Combellick
        Mike Humphrey from Statewide attended the last meeting
and was open to working with the committee on working
wellness incentives into the insurance program. The
committee will be formulating a plan. The committee is
also working on a UAF LIFE health fair which will be held
January 30. Medical technologists from the community will
be assisting with cholesterol screening and the Fire
Department will be doing blood pressure readings. The
committee needs another staff member and there are
currently no students on the committee. The committee is
also working on the lecture series for the wellness program
for the spring semester. Send your comments or
recommendations to Michelle at fnmgc@uaf.edu

B.      Grievance Council - W. Martin

        There is one pending grievance. The numbers have gone
down, since the Council no longer addresses faculty
grievances. The Council is recommending that a checklist
be developed to assist all parties involved in a grievance to
ensure that all needed information is received and that
each party knows what the process will be. The Council
highly recommends mediation first and have requested the
list of mediators be made readily available for all
employees, but this have not been done as of yet. Staff
Council has established an Ad Hoc Committee which is
addressing the proposed revision to the grievance policy.
Wanda Martin and Shannon Christensen met with Patty
Kastelic, Statewide Human Resources, and were informed
about the proposed revision to the grievance policy which
would eliminate the Grievance Council and have an outside
hearing officer. Jessie Atencio from the Grievance Council
is also serving on the Ad Hoc Committee providing his
expertise. Shannon Christensen stated that at the last
Board of Regents meeting, the reaction to the proposed
policy changes were not favorable. The Regents felt that
it was extremely difficult to understand and difficult to
implement.

C.      Intercollegiate Athletics Committee - S. Wilken

        The Top of the World was a huge success. There was a sell
out crowd for two nights. UAF received a lot of good press
via the tournament.

III OTHER BUSINESS

A.      Update on 1999-2000 Academic Calendar

        ASUAF passed changes to the academic calendar where
classes start on a Wednesday and finals return to a
Monday through Thursday schedule. The last day of
instruction would be a Friday.
The following is the academic calendar recommended by the Faculty Senate.

UNIVERSITY OF ALASKA FAIRBANKS - Fairbanks Campus
ACADEMIC CALENDAR 1999-2000

FALL SEMESTER-1999

Registration for the 1999 fall semester begins Mon., Apr. 5, 1999
Fee payment begins Thurs., July 1
Application for admission deadline for fall semester Mon., Aug. 2
Orientation for new students Sun.-Wed., Aug. 29-Sept. 1
Residence halls open, 9 am Sun., Aug. 29
Financial aid disbursement begins Mon., Aug. 30
First day of instruction Thurs., Sept. 2
Late registration begins Thurs., Sept. 2
Labor Day (no classes) Mon., Sept. 6
Late registration and fee payment end Fri., Sept. 10
Last day for 100% refund of tuition and materials fees Fri., Sept. 10
Last day for student-initiated and faculty-initiated drops (course does not appear on academic record) Fri., Sept. 17
Last day for 50% refund of tuition (only) Fri., Sept. 17
Low grade reports for freshmen due not later than Fri., Oct. 8
Last day to apply for 1999 fall graduation Fri., Oct. 15
Last day for student-initiated and faculty-initiated withdrawals (W grade given for course) Fri., Oct. 29
Registration and fee payment for the 2000 spring semester begin Mon., Nov. 8
Thanksgiving holidays (no classes) Thurs.-Sun., Nov. 25-28
Last day of instruction Mon., Dec. 13
Final examinations [[Tues.-Fri., Dec. 14-17]] WED.-SAT., DEC.
15-18
Residence halls close, noon [[Sat., Dec. 18]] Sun., Dec. 19

Grades due to the Registrar's Office Tues., Dec. 21
Campus closed 5 p.m., Fri., Dec. 24, 1999 - 8 a.m., Mon., Jan 3.

SPRING SEMESTER-2000

Application for admission deadline for spring semester Wed., Dec. 1, 1999
OrIENTATION for new students Mon.-Tues., Jan. 10-11, 2000
Residence halls open, 9 am. Sun., Jan. 9
Financial aid disbursement begins Tues., Jan. 11
First day of instruction Thurs., Jan. 13
Late registration begins Thurs., Jan. 13
Alaska Civil Rights Day (no classes; late registration and fee payment continue) Mon., Jan. 17
Late registration and fee payment end Fri., Jan. 21
Last day for 100% refund of tuition and material fees Fri., Jan. 21
Last day for student-initiated and faculty-initiated drops (course does not appear on academic record) Fri., Jan. 28
Last day for 50% refund of tuition (only) Fri., Jan. 28
Last day to apply for 2000 spring graduation Tues., Feb. 15
Low grade reports for freshmen due not later than Fri., Feb. 18
Last day for student-initiated and faculty-initiated withdrawals (W grade given for course) Fri., Mar. 10
Spring recess Mon.-Sun., Mar. 13-19
Registration for the 2000 fall semester begin Mon., Apr. 3
All Campus Day (no classes) Fri., Apr. 21
Last day of instruction Mon., May 1
Final examinations [[Tues.-Fri., May 2-5]] Wed.-Sat., May 3-6
Residence halls close, noon [[Sat., May 6]] Sun., May 7
Commencement Sun., May 7
Grades due to the Registrar's Office Wed., May 10
Fee Payment for the 2000 fall semester begins Mon., July 3

The Student Senate had concerns over classes ending on a Monday and finals running through a Saturday. The Faculty Senate's main concern is that their policies are followed and this includes a study day between the last day of class and the start of finals. Staff had concerns with the proposed calendar and finals on a Saturday. Some of these concerns included will staff have to work on Saturday, how do students feel about Saturday finals, etc. The makeup day for Alaska Civil Rights day was also in question. After a great deal of discussion, a memorandum will be sent to the Chancellor outlining the concerns from each of the governance groups.
GOVERNANCE REPORTS

IV      GOVERNANCE REPORTS

A.      ASUAF - J. Richardson

Clothing Drive - ASUAF sponsored a clothing drive which
was very successful.

Technology Board - Some senators are working on drafting
bylaws for the Technology Board. A senator had spoke at
the Board of Regents meeting asking that the Technology
Board be more autonomous if they had a solid set of
bylaws and procedures. The Board of Regents were
receptive to this idea.

Spring Elections - The student regent and student
commissioner on post secondary education will take place
in the spring. The senate and ASUAF president elections
will take place all at once this year which will be a change
from the past.

AWARE Program - The Senate has been looking into the
program and why it was cut. Jean Richardson will be
meeting with Dean Kirts to address this issue. When she
met with John Fellerath from Health and Counseling, the
decision was purely a financial decision. Hopefully the new
program will be an integrated campus-wide program.

B.      Faculty Senate - R. Gatterdam

Diploma Size - The Senate narrowly defeated a motion to
change the size of diplomas.

Alaska Quality Schools Initiative - The Senate received a
report on AQSI at the last meeting. The presentation
centered mainly on teacher education.

The Senate will be addressing the following issues at their
December meeting: departmental honors program for
students, statewide course level and grade level
definitions, and resolution to the governor on the selection
of the new regents.

C.      Staff Council - B. Frey

The Council will meet on December 4 and the following
issues will be address: proposed revision to the grievance
policy and staff salary schedule. Patty Kastelic from
Statewide Human Resources will be the guest speaker to
address the HayGroup Report. The report says that
University employees in general are under market when it
comes to salaries. Health benefits is also an issue of
concern.

V      ANNOUNCEMENTS

Coordinating Committee Procedures - Students passed the
proposed changes and requested that the Parking Committee be
re-established. However, this is not possible.

VI      The meeting was adjourned at 12:03 p.m.

Tapes of this Governance Coordinating Committee meetings are
available in the Governance Office, 312 Signers' Hall, if any one
wishes to listen to them.

Submitted by Kathy Mosca, Governance Coordinating Committee
secretary.