DELETION OF PROGRAM REQUEST
(UA Regulation 10.04.02)

MEMORANDUM

To: University of Alaska

From: Charles E. Mayer, Department Chair, Electrical and Computer Engineering

Date: September 7, 2015

Subject: Format 4 – Deletion of Program Request for MEE (Master of Electrical Engineering) Degree Program

Per UA Regulation 10.04.02, and following UAF Faculty Senate Format 4 Deletion of Program Request, I hereby request the deletion of the MEE (Master of Electrical Engineering) degree program at UAF.

A. Name of person preparing request – Charles E. Mayer, Electrical and Computer Engineering Department Chair

B. Reasons for requesting deletion of program – The final cabinet decision of the UAF Special Academic Program Review in 2014-2015 was to:

   Category 2 - Program will suspend admission and merge/consolidate: Programs will be merged or consolidated with other existing programs to achieve efficiencies or cost savings.

   Electrical Engineering MEE (combine with Electrical Engineering MS, as a non-thesis option)

The Final Cabinet Decisions are posted on: http://www.uaf.edu/finserv/omb/budget-planning/Academic_Special_Program_Review_WEB-POSTED-LIST.pdf

C. Relation of program to other programs in the local unit and system

   The MEE degree program was a non-thesis master’s degree program in electrical engineering; the MSEE (Master of Science in Electrical Engineering) was a thesis-based master’s degree program. The two master’s degree programs share curriculum and students often transfer between the programs based on their proclivity for research-based thesis work. The deletion of the MEE degree program will require us to expand the options in the MSEE degree program to allow non-thesis options, which is the common practice in other UAF engineering master’s degree programs (geological, mechanical, mining and petroleum engineering). There will be no change in courses required as the MEE and MSEE shared curriculum.

D. Summarize effects on personnel directly involved with the program – There will be no impact on personnel as the MSEE and MEE degree programs shared curriculum.
E. Summarize effects deletion of program will have on budget of department - There will be no impact on department budget as the MSEE and MEE degree programs shared curriculum.

F. Provide information on current student enrollment in program or courses – Current MEE students can complete their MEE degree or transfer to the MSEE degree program. Incoming master’s students in electrical engineering will all enroll in the MSEE degree program. Currently there is only 1 student enrolled in the MEE degree program.

II. Background Information

A copy of the original instructional program request, if available, or equivalent information should be submitted.

If no formal presentation of program approval was made, the following information should be submitted:

1. Identification of Program: The MEE (Master of Electrical Engineering) degree program is a non-thesis master’s program. It shares the same curriculum with the thesis-based MSEE (Master of Science in Electrical Engineering) degree program.

2. Enrollment Information: Past and present enrollment statistics should be included
MEE Enrollment and Graduates:

<table>
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<th>Year</th>
<th>FY10</th>
<th>FY11</th>
<th>FY12</th>
<th>FY13</th>
<th>FY14</th>
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<td>Enrollment</td>
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<td>5</td>
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<td>1</td>
<td>1</td>
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<tr>
<td>Graduation</td>
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<td>1</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

3. Resource Requirements of Program: The same courses are taken by MEE and MSEE students in electrical engineering.
III. Approval Signature Blocks provided for:

Department Chair
Charles E. Mayer

Curriculum Council Chair
Santanu Khataniar

Dean
Douglas Goering

Dean of Graduate School
John Eichelberger

President, UAF Faculty Senate
Debu Misra

Chancellor
Michael Powers

President
Jim Johnson

Board of Regents

IV. Provide an executive summary of about one page for inclusion in the Board of Regents committee agenda.

The final cabinet decision of the UAF Special Academic Program Review in 2014-2015 was to combine the MEE (Master of Electrical Engineering) with the MSEE (Master of Science in Electrical Engineering) as a non-thesis option. The deletion of the MEE degree program will require us to expand the options in the MSEE degree program to allow non-thesis options, which is the common practice in other UAF engineering master’s degree programs (geological, mechanical, mining and petroleum engineering). There will be no change in courses required as the MEE and MSEE shared curriculum.