Amount Requested

$3500

Proposal Summary

Obtain Forest Stewardship Council (FSC) chain of custody certification for UAF Printing Services. Chain of Custody is a quality assurance to customers that your paper products have positive environmental attributes that are backed by a global system of verification. When you earn a Chain of Custody certificate you gain the right to use the FSC logo and trademarks both on your products and in company communications. The certification label helps customers make purchasing decisions that support sound forest management.

Technical Advisors and Collaborators

Warren Fraser, Manager, Printing Services
phone 6250
fax 6165
wg.fraser@alaska.edu

Budget Detail

Certification through Scientific Certification Systems has been estimated at $3500. If there is any additional cost it would be borne by Printing Services.

Budget Justification

This the approximated cost from the certifying company.

Project Value

FSC certification supports biodiversity, ensures protection of forests, assures consideration of human benefits, provides for stakeholder input and ensures long-term timber supplies.

Implementation Plan

Step 1. Application
Step 2. On-Site Audit
SCS visits all sites where FSC material will be handled, per FSC requirements.
Step 3. Records Review
After the audit and records review, SCS makes a certification decision based on their auditor’s findings. If corrective actions are needed, the applicant is given a prescribed amount of time to make the corrections.
Step 4. Certification
Step 5. Monitoring. Annual onsite audits are required to maintain certification.
Step 6. Product Labeling
Certified companies can use both the SCS and the FSC trademarks to promote their products.

Staff assigned to project: Erin Anderson, Dave Oliver, Tim Pobst.
Oversight: Warren Fraser
Qualifications & Experience

Erin Anderson is a student employee of Printing Services

Group/Department

Printing Services

Sustainability Area

Purchasing, Sustainable Design, Social Sustainability, Process and Institution

Supporting Documentation (if provided) follows:
2010 FSC Chain of Custody Evaluation Audit

<table>
<thead>
<tr>
<th>Services Materials</th>
<th>Estimate</th>
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</thead>
<tbody>
<tr>
<td>Scope of Work:</td>
<td>$2,850.00</td>
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<tr>
<td>Review Client Documentation</td>
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<tr>
<td>Conduct Field Audit of Fairbanks site against FSC Chain of Custody standard 40-004</td>
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<tr>
<td>Produce Written Audit Report</td>
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<tr>
<td>SCS Review, Administration and Certificate Maintenance</td>
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<tr>
<td>Note: Quote is inclusive of all travel-related expenses to Fairbanks, AK</td>
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<tr>
<td>Professional Expertise:</td>
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</tr>
<tr>
<td>Aaron Maizlish, Director, Chain of Custody Certification Services</td>
<td></td>
</tr>
<tr>
<td>Associates: Neil Mendenhall, Sarah McKay, Dana Katz, Vanessa Hayward, Matt Champoux</td>
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</tr>
<tr>
<td>Coordinators: Edward Dockray, Brendan Cox, Rachel Lem, Jason Swecker, Chris Nelson</td>
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<tr>
<td>Hugh Bertmaring - Auditor</td>
<td></td>
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FSC Accreditation Administration Fee (AAF) - Class 2M | $200.00

FSC Brand Pack - one-time registration fee for access to all FSC trademark files and information | $75.00

*Important:* This quote is contingent upon completion of a written draft of chain of custody procedures prior to the audit. Once we receive the signed work order, we will provide you with a set of guidelines to assist you in writing your chain of custody procedures. Written procedures must be in place and all other necessary documents must be available at the time of the audit.
I agree to comply with the requirements and/or requests for information relevant to the scope of this work order, authorizing and enabling Scientific Certification Systems (SCS) to perform the above tasks.

Signature: ___________________________ Date: ________________

**THIS IS NOT AN INVOICE.** Please sign and fax back to SCS at 510.452.6882 to approve work order. This quote is binding for 60 days.

Prepared by: Brendan Cox