

THE SES CONNECTION

September 2008



This newsletter is a bimonthly publication of UAF Student & Enrollment Services.

Please direct comments and contributions to the following:

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Phone: 907 474 7317

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Mailing: PO Box 756340

Web: www.uaf.edu/ses/

Student & Enrollment Services is located on the 5th floor of Gruening Building.



A MESSAGE FROM THE VICE CHANCELLOR



A parent of a student entering UAF this fall made several comments concerning the process her daughter had gone through to enroll for the fall 2008 semester at UAF. Most comments were

complimentary about the communication, service and support that both she and her daughter received. Each staff member that had contact with this family played an important role in contributing to this student's decision to attend UAF. During this time of year everyone providing services to students is operating in high gear, but personal attention, taking an extra few

minutes to answer a question courteously and with respect, makes all the difference as to whether a student attends UAF or chooses to go elsewhere. Thanks to each of you for your efforts on behalf of our current and future students.

There have been many changes in Student and Enrollment Services this past year; all these changes have been focused on better serving students that have expressed an interest in attending UAF and those that are already here. This newsletter will provide information to the Division and other members of the UAF community concerning the goals, accomplishments, changes and people that make up the Division of Student and Enrollment Services.

Please contact us with any comments or suggestions for this newsletter.

SPOTLIGHT ON: ADMISSIONS

Wonderful things are happening in Admissions, along with a few changes: Residency policy changes-- a brief version can be found at <http://www.uaf.edu/admissions/pdf/policies/Residency.pdf>. The complete policy can be found at the BOR site. The new form is at http://www.uaf.edu/admissions/pdf/res_tuition_app.pdf. Application fees have changed (\$40 for Certificates and Occupational Endorsements; \$50 for BA and \$60 for Graduate).

Staff changes: Lael Oldmixon is the new Interim Director; John Smelter and Heather McFarland will be leaving transfer credit which will be filled in the near future; Branden Ilgen is the new admissions counselor—please welcome him when you get the chance. Hope Bickmeier moved to Iowa; and Charlie Armstrong has left for Graduate School. Staff offices have moved around but our phone numbers have stayed the same.

We now have a lounge waiting area in the second floor of Signers' Hall, where students can go after they check in at the front counter for their appointments. It is very nice and allows more walk through space at the front counter.

Training: Caty, Rodney and Lael had the opportunity to visit the Interior-Aleutians, Dillingham and Kuskokwim campuses. There was also a training for UA recruiting counselors on August 6 and 7, a send-off party for Anchorage high school students coming to UAF on August 25th at Kincaid Park and, last but not least, a UA Scholars welcome party coming up on September 8th.

Pre-major reminder: Students applying to a bachelor degree with a GED will be admitted as a pre-major. Pre-majors are treated as bachelor degree students and are required to submit official ACT/SAT scores (Compass, Accuplacer, etc., do not qualify).

STUDENT AND ENROLLMENT SERVICES

514 GRUENING 474-7317

www.uaf.edu/ses

Dr. Tim Barnett, Vice Chancellor

Kevin Huddy, Associate Vice Chancellor of Student Services

Tim Stickel, Associate Vice Chancellor of Enrollment Services

Don Foley, Associate Vice Chancellor of Student Life

Ali Knabe, Executive Officer

Sally Skrip, Executive Assistant

Jennifer Fontes, Office Manager

Beth Barrett, Fiscal Technician

ASUAF

119 WOOD CENTER
474-7355

www.asuaf.org

Sabra Phillips, Executive Officer

—**Student Services**—

DISABILITY SERVICES

208 WHITAKER BUILDING
474-5655

www.uaf.edu/chc/disability.html

Mary Matthews, Director
Marcy Phillips, Admin Assistant

HEALTH & COUNSELING

203 WHITAKER BUILDING
474-7043

www.uaf.edu/chc/

BJ Aldrich, Director
Cindy Slats, Admin Assistant

RESIDENCE LIFE

MAIN FL MBS COMPLEX
474-7247

www.uaf.edu/reslife/

Kevin Huddy, Director
Jody Toll, Personnel/Payroll Assistant

FINANCIAL AID TRAINING OPPORTUNITY

The Alaska Association of Financial Aid Administrators (ALASFAA) conference will be held at the Princess Hotel in Fairbanks Oct. 2-4. Staff from lending and guarantee agencies will host informative sessions for financial aid personnel, as well as information for employees in the admissions office, business office, rural campuses and many more. This is a great opportunity for recruiters and counselors to learn about financial aid. There will be a “rural roundtable” session to allow student services staff at the rural campuses to discuss financial aid related problems with each other and representatives from the state

and federal agencies. We are extremely excited to have ALASFAA in Fairbanks and we hope that many of you will take advantage of this great opportunity to attend. Please let us know if you will be arriving a day early. We are planning fun activities on Oct. 1. To make hotel reservations, please call Fairbanks Princess Hotel at 1-800-777-1725 ext 2. The group code is TNB-L8275. The hotel room price is \$69 plus tax. To

become a member of ALASFAA, please contact Ashley Munro, Treasurer, at 474-1934, fnakm@uaf.edu. Membership dues are \$20. Conference registration is \$100 (\$120 for membership and conference registration). For more information regarding the conference, please contact Ashley Munro (474-1934, fnakm@uaf.edu) or Jackie Alleyne-McCants (474-6627, fjla@uaf.edu).



WET PAINT!

Isn't it amazing what a difference fresh paint can make? The Financial Aid Office is being redecorated. The offices have new furniture and fresh paint and they look amazing.

We will all be a little more cheery this winter!

NEW “GI” BILL

The Post-9/11 Veterans Educational Assistance Act of 2008 or “New GI Bill” has been enacted into law. However, benefits will not start until August 1, 2009. Since the new law contains many major differences from the current Montgomery GI Bill, the Department of Veterans Affairs is still working on the procedures in which the new program will be administered. For the most current updates, please see their website: <http://www.gibill.va.gov/>.

IMPORTANT DATES

- **Sept. 2, 8:30 am:** Residual Test Dates (Testing Services)
- **Sept. 4:** First day of classes
- **Sept. 12:** Last day to add classes, deadline for late registration and fee payment—6 p.m.
- **Sept. 17 and Oct. 23:** OnBase document training (Location TBA. For these and other OnBase Trainings available on request contact Caty Oehring in Admissions at x6570.)
- **Oct. 2-4:** ALASFAA Conference (Financial Aid)
- **Oct. 15:** Fall Graduation Application Deadline (New Fee - \$50)
- **Oct. 17:** Inside Out (Admissions)
- **Nov. 15:** Late Submission for Graduation Application (\$80 Fee)

Help Us...Help You!!

“We encourage staff and faculty to please discard old forms and submit the new versions from the web...”

-Registrar’s Office

FUN FACT

The Gruening Building was named after Ernest Gruening, governor of Alaska from 1939 until 1953. The building was designed after the Federal Bureau of Investigation Office in Washington D.C. Gruening was purposely built to withstand any terrorist acts that had become common in the 1960s and 1970s. Ernest Gruening, a dedicated pacifist, was offended to have UAF's very own fortress named after him. The Gruening Building used to be the site for the beginning of Spring Meltdown when rotten fruit was dropped from the top of the building!

UAF photo by John Gaedeke



—Enrollment Services—

ADMISSIONS

215 SIGNER'S HALL
474-7500

www.uaf.edu/admissions/

Lael Oldmixon, Acting Director
Valerie Rickards, Office Manager

FINANCIAL AID

101 EIELSON BUILDING
474-7256

www.uaf.edu/finaid/

Deanna Dieringer, Director
Angela Jones, Admin Assistant

FRESHMAN & TRANSFER SERVICES

Megan Allen, Coordinator

REGISTRAR'S OFFICE

102 SIGNERS' HALL
474-6300

www.uaf.edu/reg/

Tim Stickel, Acting Registrar
Stacey Howdeshell, Admin Assistant

—Student Life—

CAREER SERVICES

110 EIELSON BUILDING
474-7445

www.uaf.edu/career/

Patti Picha, Director
MarySue Dates, Office Manager

UPWARD BOUND

218 EIELSON
474-5685

www.ub.uaf.edu

Andy Angaiak, Director
Rita Harris, Admin Assistant

WOOD CENTER

101 WOOD CENTER
474-6709

www.uaf.edu/woodctr/

Lydia Anderson, Director
Gopi Pandya, Admin

REGISTRAR'S OFFICE GETS READY FOR FALL

Records Project COMPLETED! *Thank you so much Jonathan Dillon and Matt Sweeney for all your hard work!*

On Aug. 12 we completed a three year project where inactive student records were archived at the library. A file that has had no registration or admissions activity in the past ten years is inactive. A total of 28,725 files were removed from our records room and sent to the library. This has freed up approximately 20 filing cabinets that can now be used for storage of other important documents such as grade rosters.

GRADUATION—Diplomas will be sent out by Sept. 1 for all Summer Graduates!

REGISTRATION—New for Fall 08 are the selected courses for prerequisite checking. Mandatory English and Math placement requirements must be met prior to registering for the following courses: All DEVE and DEVM courses, ENGL F111X, MATH F103X, F107X and F161X. Academic advisors or instructors and academic departments may give approval to enroll in certain circumstances.

Thank you in advance! As we are getting closer to the start of the semester, phone calls

about registration and other inquiries increase. We ask that if other SES division staff utilize Instant Messaging (IM) in asking questions for any phone calls received, that confidential information is not sent by this method as it is not secure. Please make sure someone is reached on the other end and give a brief query of the phone call prior to transferring calls to the Registrar's Office.

STUDENT SCHEDULES—To keep students informed, registration, catalog/schedule and workflow work teams from each major academic unit gather together to find new ways to enhance efficiencies and improve student services for UA Online and/or department processes. Notifications of change to the student's schedule such as meeting days and times, location, instructor, section number, credit hours, start/end dates, and fees will automatically be sent out to student's UA email address. Notifications are sent out to the registered and waitlisted students for the class. Registration status such as cancellations, added or dropped from the waitlist, faculty drops, and withdrawals are already on the registration workflow of notifying students via email.

The Division of Student and Enrollment Services provides student-centered programs and services designed to assist students in achieving their personal, academic and career goals. In collaboration with the academic deans, we lead the university in recruiting a diverse student body. With the use of ongoing assessment we support and develop programs and communities that contribute to the retention, success and leadership development of students.



Newsletter Contributors

- Enola Bowers
- Mae Del Castillo
- Geri Wilda
- Ashley Munro
- Andy Angaiak
- Amber Cagwin
- Lydia Anderson
- Sally Skrip
- Beth Barrett

Registrar's Office—On the Horizon

DegreeWorks

DegreeWorks is an easy to use, web-based, degree audit and academic advising software designed to enhance the advisement and academic planning process at UAF. Colleen Abrams and Graduation staff are working diligently to achieve this implementation. We also appreciate dedicated advisors that are willing to commit some time to test DegreeWorks later in the next month. Utilizing DegreeWorks as a campus-wide advising and auditing tool will reach our campus goals of enhancing academic advisement services, improve student success, enhance university planning, increase graduation rates, and contribute to administrative efficiency. DegreeWorks has powerful tools and features that allow students to view their academic progress at anytime and confirm how their course choices fulfill degree requirements.

Some of the functionalities include:

Web Audits - Student Audit - a complete and detailed audit of the student academic record.

Registration Audit - provides only the courses "still needed" to meet degree requirements.

What-If Audits - can simulate a change of major and show how a student's courses will be redistributed against the requirements for a different major. Students and advisors can instantly view how a change of major affects the time in completing the degree.

GPA Calculators - helps students determine how they need to perform to reach their desired GPA upon graduating.

Look Ahead - is a planning tool that allows students to see a degree audit showing courses for which they plan students for up to 24 terms. Course recommendations and "Additional Comments" can be listed on the planner and stored for future reference.

Student Planner (Advisors Only) - provides advisors with a blank grid scheduler to make course recommendations to register in future semesters.

NEW NEWS AT RESIDENCE LIFE



Residence Life would like to welcome our newest staff members, **Kate Wilson** and **Lenora Epperson**, to our team!

Kate is the Resident Director for Wickersham, McIntosh, Stevens and Nerland. Lenora is the Assignments and Records Coordinator. We are excited to have both on board, and look forward to working with them!

Upcoming dates:
August 31, 8am - Halls open with REV-IT-UP at MBS

Guest housing is available again this year in Lathrop Hall. More info is available on our website at www.uaf.edu/reslife/guest.

TEACH GRANT

The TEACH grant is a new program which provides grants of up to \$4000 per year to students who intend to teach in an elementary or secondary school that serves low income families. Students must agree to serve as a full-time teacher in a high-need field for at least four academic years within eight years of completing the program of study. If a student fails to complete this requirement, the amount of the TEACH grant will be converted to a Federal Direct Unsubsidized Stafford Loan, which must be repaid to the US Department of Education. Interest will be charged from the date the grant was originally disbursed.

For more information regarding the TEACH grant, please contact Julie Parshall (474-5372, fnjcp1@uaf.edu)

Requirements:

- Completion of FAFSA
- U.S. Citizen or eligible non-citizen
- Enrolled as an undergraduate, post-baccalaureate, or graduate student
- Enrolled in course work that is necessary to begin a career in teaching
- Maintain a GPA of at least 3.25
- Sign a TEACH Grant Agreement

High-Need Fields:

- Bilingual Education and English Language Acquisition
- Foreign Language
- Mathematics
- Reading Specialist
- Science
- Special Education

UPWARD BOUND HIGHLIGHTS

Upward Bound (UB) will bring onto the UAF campus its 13 UB target school site coordinators to begin preparing for the upcoming UB academic year. The schools represented include Kotzebue and Shishmaref from the Northwest region of Alaska; Chevak and St. Mary's from the Southwest; Togiak and New Stuyahok representing Bristol Bay; Seward, Nikiski and Nanwalek from the Kenai Peninsula; Minto and Glennallen from the Great Interior; and Kake and Wrangell from the Southeast. The meeting/training will take place Sept. 11-13.

For additional information, please call x5685.



America's Arctic University

New Appointments for the Division of Student and Enrollment Services:

- Kevin Huddy—Interim Associate Vice Chancellor for Student Services
- Deanna Dieringer—Director of Financial Aid
- Lael Oldmixon—Interim Director of Admissions
- BJ Aldrich—Director of Health & Counseling
- Cara Hollingsworth—Director of Student Leadership Development
- Terin Walton-Rantz—Special Programs Coordinator
- Cody Rogers—Interim Assistant Director of Student Activities
- Kate Wilson—Resident Director

WOOD CENTER UPDATE

OnBase was upgraded to 7.2 in mid-July. Contact Caty Oehring at x6570 with any questions.

A listserv will be set up for OnBase and Admissions updates. If you would like to join this list please contact Caty Oehring..

Financial Aid will begin storing and retrieving information using OnBase this September.

The dynamic staff at Wood Center has been preparing all summer to bring the UAF community high caliber programs and services for this academic year.

We are kicking off New Student Orientation with an expected 1,000 new freshman.

We are ready to start the new year and look forward to seeing everyone in Wood Center!

NEW STAFF

We'd like to introduce 3 new staff members:

Cara Hollingsworth, Director of Student Leadership Development,
Terin Walton-Rantz, Special Programs Coordinator (New Student Orientation and WC Marketing), and
Cody Rogers, Interim Assistant Director of Student Activities.

REFUND CHECKS

Refund checks will not be available at the Great Hall this fall. If students signed up for direct deposit prior to Aug. 22, their refund will be deposited between Aug. 25 and Sept. 4. Paper checks will be available at the Business Office for those students who did not sign up for direct deposit starting at 9 a.m. on Sept. 3.

UAF is an affirmative action/ equal opportunity employer and educational institution.