

**UAF Basic Safety Training** is the minimum mandatory safety training all UAF employees are required to complete. Employees with 100% completion of Basic Safety Training core safety training topics are eligible to win. A random winner is selected quarterly from all current employee training records. Please check out our training page at [www.uaf.edu/safety](http://www.uaf.edu/safety) for the list of required Basic Safety Training courses. The gift value is \$50.

The **Loss Prevention Program** is designed to increase awareness of safety and to provide a funding mechanism of up to \$5,000 for departments to pro-actively invest in loss prevention projects to reduce injuries and losses. Loss Prevention information and application guidelines can be found on our website at <http://www.uaf.edu/safety/risk-management/loss-prevention/>. A random winner is selected from all Loss Prevention applications submitted during the quarter. The gift value is \$25.

The "**Unsafe Condition Reporting Program**" is a proactive way to help reduce future incidents, accidents or injuries. If you see something you think may be unsafe on the UAF campus or remote campus locations, please take time to fill out this form and send it to EHSRM. You can either print the form and mail to PO Box 758145, fax to 474-5489, or simply fill out the form on the web and it will be sent automatically to EHSRM. More information on the Unsafe Condition Reporting Program can be found on our website at <http://www.uaf.edu/safety/unsafe-condition/>. A random winner is selected from all Unsafe Condition Reports submitted during the quarter. The gift value is \$25.

A **Job Hazard Analysis** is the breaking down of a job into its component steps and then evaluating each step, looking for hazards. Each hazard is then corrected or a method of worker protection (safe practice or PPE) is identified. Additional requirements for worker training, certification, authorization, etc., may also be identified for the process or job. The final product is a written document....a standard of safe operation for a particular job. These documents are easy to prepare and assist with Occupational Safety and Health training and program compliance. You can find training and instructions on how to complete a JHA on our website at <http://www.uaf.edu/safety/occupational-safety/job-hazard-analysis/>. A random winner is selected from all JHAs submitted during the quarter. The gift value is \$25. Please mail, fax, or email the completed JHA to PO Box 758145, fax to 474-5489, email to [gsbeaudette@alaska.edu](mailto:gsbeaudette@alaska.edu).

#### **Individuals observed working in a safe manner or otherwise promoting safety**

Twice weekly, EHSRM safety officers hand out an "on-the-spot" **Safety Advocate Award** to employees observed working in a safe manner. These actions promote workplace safety and health. The gift value is \$10.

The **Safety Challenge Question** is a challenging question that requires some research. It might come from the day's headlines or within our own website full of safety information. We'll make you work for this one! A random winner is selected from all correct answers to the monthly "Safety Challenge Question" question. The gift value is \$10.

The **Safety Spirit Award** is special annual award which recognizes an individual's passion, focus, and efforts as an advocate for occupational safety and health at UAF. This award is personally selected by the EHSRM Safety Officers, acknowledging an individual's exemplary spirit in promoting safety. The gift value is up to \$200.