

Submit originals and one copy and electronic copy to **Governance/Faculty Senate Office**  
(email electronic copy to [fysenat@uaf.edu](mailto:fysenat@uaf.edu))

**REQUEST FOR CORE WRITING INTENSIVE DESIGNATOR**

**SUBMITTED BY:**

Department	Department of Social and Human Development	College/School	College of Rural and Community Development
Prepared by	Veronica Plumb	Phone	455-2038
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See <http://www.uaf.edu/uafgov/faculty/cd> for a complete description of the rules governing curriculum & course changes.

**1. COURSE IDENTIFICATION:**

Dept	ECE	341W	No. of Credits	3
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**COURSE TITLE** Personnel Management of Early Childhood Programs

Existing Course	X	New Course Pending Approval*	
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\*Must be approved by appropriate Curriculum Council.)

**2. CURRENT CATALOG DESCRIPTION AS IT APPEARS IN THE CATALOG: including dept., number, title and credits**

ECE F341W Personnel Management of Early Childhood Programs 3 credits

Management of personnel of child care programs, including recruitment, hiring, in-service training, staff meetings and communication, supervision, evaluation, motivation, burnout prevention and termination of employees. Focus on maintaining quality programs for young children. Prerequisite: ENGL 211X or 213X (3 + 0 + 0)

**JUSTIFICATION FOR ACTION REQUESTED**

The purpose of the department and campus-wide curriculum committees is to scrutinize course designator applications to make sure that the quality of UAF education is not lowered as a result of the proposed change. Please address this in your response. This section needs to be self-explanatory. Use as much space as needed to fully justify the proposed change and explain what has been done to ensure that the quality of the course is not compromised as a result.

ECE 341W will also be a program writing intensive for the Administration concentration within the CDFS BA Degree.

It was decided within a discipline meeting that each of the 4 concentration areas would have a written concentration. ECE 341 was chosen as a previously existing course that would meet the need without development of a new course.

The attached syllabus must clearly reflect the following basic elements for a class to be **WRITING INTENSIVE**. Please note them directly on the syllabus, using the corresponding letter. (See Guidelines in this manual.)

- A A majority of the final grade is derived from writing activities
- B A research paper/project
- C Personal conference with the student

FORMAT 7 ECE 391W

D Drafts/revisions/Feedback

APPROVALS:

Signature: Veronica R. Rame Date: 9/14/11  
Program/Department of: Child Dev & Fam Studies

Signature: Dede R. Rame Date: 10/28/11  
Signature, Chair, College/School Curriculum Council for: CRCD

Signature: Pete Ramsey Date: 11/3/11  
Signature, Dean, College/School of: CRCD

ALL SIGNATURES MUST BE OBTAINED PRIOR TO SUBMISSION TO THE GOVERNANCE OFFICE

Signature, Chair, Senate Core Review Committee: \_\_\_\_\_ Date: \_\_\_\_\_